



## SUBDIVISION AND PARTITION PLAT REQUIREMENTS

References are from Chapter 92 of the Oregon Revised Statutes.

- Check subdivision name against recorded subdivision names.

### ORS 92.050

Paragraph

- (1) Must meet requirements of ORS 209.25
- (4) Scale and lettering size approved by the County Surveyor so all the information is clear and legible.
  - Lots and parcels are to be numbered consecutively
  - Show bearings and distances for ALL boundaries of every lot/parcel
  - All streets must be named
- (5) Show the location and description of all FOUND and SET MONUMENTS  
The bearings and distances of the exterior boundary must conform with the surveyors certificate.
- (6) EASEMENTS: The locations, dimensions and purpose of all recorded and proposed public and private easements shall be shown on the plat. If the easement has been recorded with the clerk then the recording reference must be shown. Private easements become effective when the plat is recorded.
- (7) Show the area of each lot/parcel.
- (8) Show bearings in DEGREES - MINUTES –SECONDS  
Show distances in FEET and HUNDREDTHS of feet  
CURVE DATA [on face of map or in a separate table] to include: Arc Length, Chord Length,  
 Chord Bearing, Radius, and Central Angle.
- (11) DO NOT PUT Information that is SUBJECT TO ADMINISTRATIVE CHANGE or VARIANCE by a city or county on the plat.

### ORS 92.060

- (1) Designates what corners are to be monumented. (All lot corners, except for cemetery lots);  
PC's, PT's, POC's, PI's.

### ORS 92.070

- (1) SURVEYOR'S CERTIFICATE and SURVEYOR'S SEAL with *Signature* is required.

### ORS 92.075

- A DECLARATION by all parties with OWNERSHIP/INTEREST in the property is required. The declaration must be Notarized and notary stamp legible.

### ORS 194.031

- (4) The imprint of the official seal of a notary public shall not be required to effectuate a notarization of a subdivision or partition plat required under ORS 92.010 to 92.190 or a condominium plat required under ORS 100.115, or any replat, supplement or amendment thereto, if the following appear below the notary's signature:
  - (a) The printed name of the notary public;
  - (b) The words "NOTARY PUBLIC - OREGON";
  - (c) The words "COMMISSION NO." immediately followed by the notary public's commission number; and
  - (d) The words "MY COMMISSION EXPIRES" immediately followed by the date the notary public's commission expires, expressed in terms of the month, by name not abbreviated, two-digit date and complete year.

### ORS 92.080

- All plats are to be on 18"x 24" mylar (min. 3 mil) and permanent India type ink is to be used.