

# **Polk County Forestland Classification Committee Meeting**

Meeting Minutes

June 13, 2008

8:00 - 11:45am

Oregon Department of Forestry, Dallas Office

This was the first meeting of the Polk County Forestland Classification Committee.

Committee Members Present: Don Duhrkopf, Terry Lamers, Tom Parsons, Brad Withrow-Ribinson, Jeff Classen

Guests: Mike Totey - Oregon Department of Forestry Assistant District Forester for the West Oregon District.

## Opening and Orientation:

The Meeting began with Jeff handing out an agenda along with a notebook full of materials for each committee member. Introductions by each member were made to provide a little background about each individual. Jeff passed out a copy of the March 11, 2008 minutes from the Polk County Board of Commissioners stating that all three county commissioners agreed that Terry Lamers, Don Duhrkopf and Tom Parsons be on the Classification Committee. Next Mike explained the rest of the makeup of the 5 member committee with Brad Withrow-Robinson being the designated representative on the committee from the OSU Extension Service and Jeff Classen as the designated representative from the Oregon Department of Forestry. Jeff briefly explained what materials were in each notebook and verified contact information of each committee member.

## Forestland Classification Committee introduction:

Mike Totey provided a good overview of the 2007 Oregon Forestland Classification Review. Mike explained why the review was done, the outcomes and why the West Oregon District was in the process of forming Forestland Classification Committees for Polk, Benton and Lincoln counties. Mike explained the current status of forestland classification in Polk County, the process of classifying forestland and how those lands are assessed. A timeline was presented which showed a schedule the West Oregon District is hoping can be met by the classification committee.

## Polk County Forestland Classification Project:

Jeff provided some basic information about Polk County and which lands the committee will need to review. A recommended review process was discussed and committee members will be presented with more information at the next meeting.

## Next Meeting Agenda Items:

- Elect Chairman and Secretary of Committee
- Review by-laws
- Review classification criteria

Future Meeting Dates:

**The next committee meeting will be June 25, 2008 from 8:00 - 12:00 at the Oregon Department of Forestry office in Dallas.**

Other future meeting dates scheduled are July 14, 2008 from 1:00 to 5:00, August 7, 2008 from 1:00 - 5:00 and August 21, 2008 from 1:00 - 5:00 both at the Oregon Department of Forestry office in Dallas.

Action Items:

- All - review of materials handed out at first meeting.
- Jeff will provide next agenda.
- Jeff will provide by-law example.
- Jeff will provide suggested review criteria.