



POLK COUNTY (OR) FAIRGROUNDS & EVENT CENTER  
invites applications for the  
position of:

**Fairgrounds Custodian  
(Part-Time)**

**SALARY:** \$15.00 /Hour to start

**OPENING DATE:** 4/29/2024

**CLOSING DATE:** Until filled

**DESCRIPTION:**

**SCHEDULE:** Part-time, 20 hours per week. Monday thru Friday with some weekend work. September - June  
Full time, July & August

Could work into full time for the right person

This position is located at the Polk County Fairgrounds in Rickreall.

Performs a variety of manual tasks in cleaning and maintaining buildings and grounds.

**PRINCIPAL DUTIES:**

An employee in this classification may perform any of the following duties. However, these examples do not include all the specific tasks, which an employee may be expected to perform.

1. Uses a variety of materials and equipment in cleaning rooms, halls, stairways, windows, restrooms, furniture, and related items.
2. Vacuums and shampoos carpets.
3. Strips, seals, waxes, and buffs floors.
4. Cleans, dusts, and polishes desks, chairs, countertops, mirrors, walls, woodwork, bookshelves, kitchen appliance and other furniture.
5. Picks up trash, relines trash cans.
6. Empties and cleans waste receptacles and ashtrays.
7. Sets up and replaces tables and chairs for meetings.
8. Sweeps steps and sidewalks adjacent to buildings.
9. Hoses down floors, drains, courts, and patios.
10. Cleans and polishes drinking fountains and ATM machine.
11. Unlocks and secures buildings.
12. Works indoors or outdoors, depending upon the assigned location and work shift.
13. Assists with event setup & tear down and Fair set up & teardown
14. Performs related duties as directed.

**EDUCATION, EXPERIENCE AND TRAINING:**

Educational achievement equivalent to completion of the eighth grade. Some experience in custodial or related maintenance work preferred; or any equivalent combination of experience and training.