

9/17/15

**POLK COUNTY FAIR BOARD**

**POLK COUNTY FAIRGROUND – RICKREALL, OREGON**

**MINUTES REGULAR MEETING - September 17, 2015**

**PRESENT: Fair Board:** Nita Wilson, Randy Sitton, Anna Scharf, Suzanne Burbank, Linda Lambert, Diane Bishop **Absent:** Eric Setniker (excused) **Staff:** Tina Andersen, Jason Groshong **Tenant/Partner:** Pat Letsch, John Walton (PCLA) Wayne White 9Wild West Events **Guest:** None

**MEETING CALLED TO ORDER – 8:00am**

**APPROVAL OF MINUTES:** Motion by Nita second by Randy to approve August minutes. Motion passed unanimously.

**PUBLIC COMMENTS:** None

**TENANT/PARTNER COMMENTS:** Wayne spoke to the Board about the Rodeo at the 2015 Fair, he did advertising with KRKT and got a great response, the mutton bustin was really popular, he would like to do it again in 2016 on Thursday again. There would be a \$5,000.00 increase making it \$16,500.00 part of the increase would go to the prize money. Anna shared her concerns with the seating and not having enough of it. He has portable bleachers they are \$3.00 a seat to bring in and set up. There was a discussion about building up knolls with County fill dirt to elevate the ground for better seating.

Wayne also gave the Board a suggestion on a figure 8 lawn mower race.

**CORRESPONDANCE:** Rickreall water sent a letter to the Board donating the water for the water truck which was \$97.50 .

**LIAISON REPORTS:** PC Fair Foundation –Meeting was last week, Tina gave them an update on the Fair and year round events, they meet again November 10<sup>th</sup> at 11:30am at Rockin Rogers

PC Livestock Association – Has their meeting tonight in the 4-H Building

Ag First – Meets after today’s Board meeting, they will have a Fair recap and be discussing the Mid Valley Winter Ag Fest.

PECAN – No report

**FINANCIAL REPORT: Review of revenues and expenditures.**

The Fair’s bottom line is \$19,968.00.

**MANAGER’S REPORT: Maintenance and repairs** – Jason reported: the Caretakers sliding glass door has been replaced. The Bingo booth has come down, the Dairy booth is scheduled to come down the first of October. The grounds are being winterized and boat storage is filling up. Tina and Jason are working on a security roll down door for the entry into the Main building.

**Events & Building Usage** – The Birthday Dance on August 29<sup>th</sup> left a mess, \$450.00 of their deposit was kept. The Baptism on August 29<sup>th</sup> had a child running around the yellow curb, he fell and cut his leg open. The Flea Market went well, The Plant Sale went very well; The OHSET play day went well, they left manure on the grounds and had to come back and clean it up. The Doll Show is this weekend and the WIT RV Rally is the following weekend. A Craft Festival sign up sheet was passed around for all Board members to sign up for November 27<sup>th</sup> & 28<sup>th</sup>. The Fair will be hosting a paint party on October 17<sup>th</sup> at 1:00pm

**Dept. Head Mtg.** - Tina and Anna met with the Board of Commissioners on September 8<sup>th</sup> and gave them an update of the 2015 Annual Fair and the 2015-16 year round operations.

**Safety Committee Report** – N/A

**OLD BUSINESS: OSU Update** – No report

**Fair re-cap meeting** – The meeting went really well 52 people came with great ideas. The Board discussed several items on the information list. They discussed the possibility of having some pre fair contests to help with the tight scheduling during the Annual Fair. Suzanne again wants to encourage 4-H and FFA to work together on the schedule. Anna has already spoke to Lee from FFA and asked her to reach out to 4-H early, before judges are booked.

**NEW BUSINESS:**

**OFA Meeting re-cap** – The OFA meeting went really well, most Fair's in Oregon saw an increase in attendance and revenue, only those with extreme heat had low numbers this year. All Fair's including those with extreme heat saw an increase in Livestock Auction dollars.

The date for the January Convention is the 14<sup>th</sup> – 16<sup>th</sup> in Salem at the Convention Center. The OFA Convention Committee has been trying to move the dates of the Convention, since Oregon is the last to have their Convention most service members are already booked. They have also been trying to find a more affordable venue. They have finally succeeded, which means in 2016 OFA will have two Conventions, the second will be October 20<sup>th</sup> – 23<sup>rd</sup> and will be held at the Linn County Fairgrounds.

**2016 WORK SESSION** – The Board had discussed at prior meetings changing the date and time of the work session. The Board agreed to hold the work session on Saturday February 13<sup>th</sup>, 7:30am Breakfast, meeting to start at 8:00am and to be adjourned by Noon.

**ADD ONS:** None

Chairman Scharf asked if there was a need to meet in executive session, staff replied there was not.

**ADJOURNMENT:** Meeting Adjourned 9:14am