

11/10/20

POLK COUNTY FAIR BOARD

POLK COUNTY FAIRGROUND – RICKREALL, OREGON

MINUTES REGULAR MEETING - November 19, 2020

PRESENT: Fair Board: Shellie Berry, Suzanne Burbank, Mike Stebbins, Tim Ray, Will Barnhart **Absent:** Paul Thompson **Staff:** Tina Andersen **Guest:** None **Tenant/Partners:** None

MEETING CALLED TO ORDER – 8:00am

APPROVAL OF MINUTES: Motion by Suzanne second by Shellie to approve September minutes. Motion passed unanimously.

PUBLIC COMMENTS: None

TENANT/PARTNER COMMENTS: None

CORRESPONDANCE/ANNOUNCEMENTS: None

LIAISON REPORTS: None

FINANCIAL REPORT: review of revenues and expenditures.

OLD BUSINESS: Building/ Event Update – The restrooms in Building C are completely finished. Greg has asked for a list of projects for the facility. The Board will be asking both Commissioner Pope and Greg Hansen to the January Board meeting to discuss the removal of the old 4H Building.

The Holiday Fair went very well and was well attended. The 4H Leaders Association took on the role of putting it together this year and did a great job. The Flea Market came in right behind Holiday Fair and had good attendance. Last weekend was a three day dog show and a rabbit show, both went very well.

Our Craft Show is November 26th & 17th, the Board signed up for greeters at the door. The tables are all full in both buildings. The Gun Show is the 2nd weekend in December and tables are filling up

PCF Youth Steering Committee update – The committee has met twice, the first meeting, everyone was given a chance to state their challenges and concerns. The second meeting, the schedule was set and a sub-committee is working on judges today. The committee meets again December 13th at 6:00pm. This has been a great collaboration between 4H, FFA & Fair Board. The Fair Board involvement is for this year only and they are expecting the 4H & FFA to pick up and carry on in the future.

OFA Convention – Is at the State Fairgrounds February 6th – 9th. More information and registration will come out soon

NEW BUSINESS:

2022 Meeting schedule – The Board set the dates for 2022 meetings.

Work Session – The Board discussed the 2022 work session, it will focus on the 2022 Fair and those involved and invested in the Fair will be sent invitations. It will be held Saturday February 12th at 9:00am with an 8:00am Board meeting. The Board will do the year round changes and elections at the January 20th meeting.

Budget – The Finance Committee will need to start thinking about what the 2022-23 budget may look like

Employee Evaluations – The employee evaluations have been completed for all employees

ADD ONS: None

Fair Board recessed into executive session (ORS 192.660) (2) (i)

Meeting reconvened - Motion by Shellie to give the Fair Manager the fullest merit increase, second by Suzanne. Motion passes unanimously. Motion by Shellie to renew the Caretaker contract and give the fullest merit increase, second by Will. Motion passes unanimously. Tina will take care of the other employee increases

ADJOURNMENT: 9:08am