

7/20/19

POLK COUNTY FAIR BOARD

POLK COUNTY FAIRGROUND - RICKREALL, OREGON

MINUTES REGULAR MEETING – July 20, 2019

PRESENT: Fair Board: Nita Wilson, Tim Ray, Anna Scharf, Suzanne Burbank, John Walton, Linda Lambert, Shelli Berry **Absent:** None **Staff:** Tina Andersen **Guest:** None **Partner/Tenant:** None

MEETING CALLED TO ORDER –1:00pm

APPROVAL OF MINUTES: Motion by Shellie and second by Suzanne and second. Motion passed unanimously.

APPROVAL OF CONSENT AGENDA: Motion by Suzanne, second by Shellie. Motion passed unanimously

GUEST COMMENTS: None

TENNANT/PARTNER COMMENTS: None

CORRESPONDANCE/ANNOUNCEMENTS: None

FINANCIAL REPORT: Review of revenues and expenditures.

OLD BUSINESS:

2019 Fair – Media – Anna has been working on voice overs for videos and Radio. KATU TV will be at the Fair on Thursday morning at 5am to do their morning show. Fair staff will be asking someone from the Rodeo, the train, dinosaur and Alex Zerbe to do interviews that morning and any

Board member wishing to participate.

A reminder to the Board not to give statements in the event of an emergency, the Spokesperson for the Fair is Tina.

Fair Booths – The booths are filling up inside and outside

Board Awards – The medallions will be here soon, the Board will judge on Thurs. of the Fair by 10:00pm.

OFA Award – Home Comfort won the OFA Fair Supporter of the Year award, it will be presented to him on Saturday night of the Fair at 6:00pm

Board jobs – Nita will oversee the Open Class Superintendents, John, Tim & Suzanne will help in the barn area, Linda will help in the office, Shellie is our roamer & Anna is Media and Admissions. Board members parking up front will need blue passes, Anna will need a pink one for camping.

Food & Sunday Breakfast– G-Gourmet is working on some great menus for the Main kitchen, burger booth, and will be doing Asian food also. Jesus will be doing a Mexican booth. The main kitchen will open Sun. morning from 7 – 9am and have the burger booth open Wed. for a few hours. Food booths will be the BBQ & Wraps, Dogs Gone Coastal, Greek food booth, Corn Dog Booth, Fry Hard, Elephant Ears, FFA Corn, Snow cones and Kettle Corn.

Superintendents – We are still in need of a Textile and Floral Superintendent, we have some help but will need to hire extra people to cover these areas

Food voucher for Superintendent - We are asking all of our food booths to honor the food

vouchers of \$10.00 a day.

Entertainment – Is all lined up and ready to go on the grounds and the Main stage.

Beautification recap – Beautification was held today, there were 72 people who came and clean, paint and bark dust the grounds. Subway sponsored 60 lunches and we picked up the tab for the rest. The Board agreed that during the after Fair recap a poster should be added for future beautification day projects.

NEW BUSINESS:

Energy Trust grant – The Energy Trust of Oregon has given us a grant to upgrade Bldg. C, all the barns and big parking lot light. It is a \$10,000.00 project and our piece is \$3,800.00

OFA State Fair Mtg. – Will be Wednesday August 28th, as soon as more information is sent, Tina will pass it on.

ADD ONS: Bio-Security – Tim informed the Board on H1N2 there have been two confirmed cases in the State and CL in sheep and goats confirmed in Polk County. The Livestock Association is taking this very seriously and is working on Vet checks before animals enter into the Fair, even if it means they put out some money to pay for it.

Milking pad – John asked about the plans for a milking pad for the dairy cattle, Fair staff has been working on trying to get a plan put together, but have gotten little help. The Board agreed that the Fair staff should not have to do the work on this project and to have the 4H/FFA in that barn do the work on it.

ADJOURNMENT: meeting adjourned 2:00pm

Respectfully submitted by,
Tina Andersen, Manager