

**AGENDA**  
**POLK COUNTY FAIR BOARD**  
**SCHEDULED MEETING**  
**May 17, 2018**  
**6:00pm – 8:00pm**  
**MEETING ROOM #2**

**A. MEETING CALLED TO ORDER.**

**B. APPROVAL OF MINUTES** – February 10, 2018

**C. PUBLIC/TENANT/PARTNER COMMENTS** – (Maximum of 3 min.)

Justin Barrett – Lone Entertainment  
PCLA - Request

**D. ADOPTION OF CONSENT AGENDA**

**E. CORRESPONDANCE/ANNOUNCEMENTS**

Rick's Coffee

**F. LIAISON REPORTS**

**G. FINANCIAL REPORT.**

**1. Monthly budget review.**

**a. Review revenues and expenditures**

**H. MANAGERS REPORT.**

**Maintenance & Repairs** – Dishwasher, old food booth, sign board

**Events & building usage.** Quilt College, La Creole Middle School Evacuation Drill, Flea Market, Spring weigh-in, Master Gardeners Plant Sale, Spring Craft & Home Décor Show and Gun Show.

**Dept. Head Meeting** – None

**Safety Committee report** – None

**I. OLD BUSINESS.**

2018 Fair Preparation  
Premium Book & Posters  
Entertainment – Stage & Grounds  
Layout  
Vendors  
Admission & Parking  
Board VIP passes  
Superintendents  
OSU MOU

**J. NEW BUSINESS.**

RFP's – Concessions & Flea Market  
PCLA MOU  
2019 Fair Theme  
Beautification Day & Board Meeting

**K. ADD ONS**

**L. THE FAIR BOARD WILL MEET IN EXECUTIVE SESSION PURSUANT TO ORS 192.660 (2a)**

**M. ADJOURNMENT**