

10/19/17

POLK COUNTY FAIR BOARD

POLK COUNTY FAIRGROUND – RICKREALL, OREGON

MINUTES REGULAR MEETING - October 19, 2017

PRESENT: Fair Board: Nita Wilson, Diane Bishop, Linda Lambert, Anna Scharf, Suzanne Burbank, Tammy Dennee, John Walton **Absent:** None (excused) **Staff:** Tina Andersen **Guest: Tenant/Partners:** Greg Hansen (County Administrator) Craig Pope (BOC) Suzi Busler (OSU Extension 4H Agent)

MEETING CALLED TO ORDER – 8:00am

APPROVAL OF MINUTES: Motion by Nita to approve both monthly and work session minutes, second by John. Motion carried.

ADOPTION OF CONSENT AGENDA – Motion by John, second by Linda. Motion carried

GUEST COMMENTS: None

TENANT/PARTNER COMMENTS: The Board discussed their role as a Fair Board with Commissioner Pope. The Board discussed the possibility of a Tax Service District, Commissioner Pope let the Board know that they will need to put together an exploratory committee within the next 6 months. He is willing to work on this project. The Board discussed both the old 4H building and the Mexican food booth that are deteriorating, Greg said he would get them on the project list to be removed.

CORRESPONDANCE: A thank you note from Dallas Family Night Out was passed around for the Board to read

LIAISON REPORTS: John reported that PECAN met last night, there was some discussion on the replacement of Judi Peters

FINANCIAL REPORT: review of revenues and expenditures.

MANAGER’S REPORT: Maintenance and repairs – The Fair Foundation is ready to put more bricks in the floor, they should go in late December. The generator will get its first test next Wednesday. The new Caretaker home should be delivered the end of October.

Events & Building Usage – WITT Rally went very well, Flea Market went well, Polk Career Connect was very successful, Doll Show was small but they have booked again. Ham Radio is this weekend. Holiday Fair is the first of November. A sign-up sheet for the Craft Festival has been passed around.

Dept. Head Mtg. – None

Safety Committee Mtg. – Safety inspection was done on October 12th and we had no safety issues.

OLD BUSINESS:

Fair recap notes – Notes from the recap meeting were in the Board packets. The Board concurred that some of the items on the list are not under the control of the Fair and we can’t do anything about them.

OFA Convention schedule – The new schedule has been e-mailed. Convention is October 26th – 29th.

NEW BUSINESS: Fair Board terms – There are 4 out of the 7 Board members whose terms expire on December 31st. Anna sent an e-mail reminder to all of them and the BOC will be sending a letter and request to reapply.

ADD ONS: Committees, election and Board meetings - The Board had an extensive conversation on Committees that need to meet and Board meetings and how often they need to take place. This subject will be on the Agenda for the November meeting.

Fair Board recessed into executive session (ORS 192.660) (2) (i)

The Board reconvened – Motion by Suzanne to accept the recommendation of the Personal Committee for the job of Fairgrounds Caretaker. Second by Linda. Motion passed unanimously.

ADJOURNMENT: Meeting Adjourned 9:40am