

8/17/17

POLK COUNTY FAIR BOARD

POLK COUNTY FAIRGROUND - RICKREALL, OREGON

MINUTES REGULAR MEETING – August 17 2017

PRESENT: Fair Board: Anna Scharf, Diane Bishop, Suzanne Burbank, Nita Wilson Linda Lambert, John Walton, Tammy Dennee **Absent:** None **Staff:** Tina Andersen **Guest:** Pat Letsch **Tenant/Partner:** Suzie Busler (OSU Extension)

MEETING CALLED TO ORDER – 8:00am

APPROVAL OF MINUTES: Motion by Nita and second by John. Motion passed unanimously

PUBLIC COMMENTS: Pat Lestch stated that people commented to her on how clean the fairgrounds was during the Fair

ADOPTION OF CONSENT AGENDA: Motion by John to accept the agenda, second by Tammy. Motion passed unanimously

TENANT/PARTNER COMMENTS: None

CORRESPONDANCE/ANNOUNCEMENTS: Letter from Carmen McClintock has been made part of the permanent record

LIAISON REPORTS: None

FINANCIAL REPORT: Review of revenues and expenditures.

MANAGER'S REPORT: Maintenance and repairs – There were some big electrical problems during Fair, Tina spoke to Greg Hansen and got permission to purchase 2 spider boxes to separate out our electric. Anna asked that those be put on the Master Fee schedule for rental to larger groups to help pay for them. The electrical problems in the kitchen will be fixed by DC Electric when they hook up the generator

Events & Building usage- The Wine County Eclipse event moves in tomorrow

Safety Committee Mtg. – A safety inspection was done on Aug.9^h there was a drip in the freezer that caused an ice buildup which was immediately removed and a bucket put under it. The water feature in floral was splashing onto an electric outlet, it was fixed immediately. Right after was a Fire Marshal inspection, which we passed.

Dept. Head Mtg. – The Fair's annual report to the BOC will be on Tuesday Sept. 19th at 9am in the BOC conference room.

OLD BUSINESS:

Fair recap – The admission revenues were up by 11.4%. The Livestock Auction had 139 participants, 162 lots were sold and they made \$251,755.00. The Superintendents were grateful for the food vouchers.

Fair Re-cap meeting – Will be on Wednesday September 27th. The Board will meet at 6:00pm and the recap meeting will be at 7:00pm

OFA Area Meeting – Wednesday August 30, 2017 starting at 9:00am,

NEW BUSINESS:

None

ADD ONS: None

Fair Board recessed into executive session (ORS 192.660) (2) (i)

The Board reconvened, no action was necessary

ADJOURNMENT: Meeting adjourned 9:10am