

4/20/17

POLK COUNTY FAIR BOARD

POLK COUNTY FAIRGROUND - RICKREALL, OREGON

REGULAR MEETING – April 20, 2017

PRESENT: Fair Board:, Nita Wilson, Anna Scharf, Linda Lambert, John Walton, Diane Bishop, Suzanne Burbank **Absent:** Tammy Dennee **Staff:** None **Guest:** None **Tenant/Partner:** Craig Pope (BOC)

MEETING CALLED TO ORDER –8:00am

APPROVAL OF MINUTES: Motion by Nita second by Suzanne to accept the minutes. Motion passed unanimously.

ADOPTION OF CONSENT AGENDA: Motion passed unanimously.

PUBLIC/TENANT/PARTNER COMMENTS: None

CORRESPONDANCE: American Legion sent a thank you letter regarding our assistance with handicap parking during events.

LIASON REPORTS: PCLA – Suzanne reported that weigh-in is coming up in a couple of weeks.

PCFF – Linda reported that they considered taking on the dinner auction as a project and decided that there's just was not enough help to make it happen. Anna mentioned that perhaps they could discuss hosting an event such as wine/cheese or dinner for persons that would be possible donors. It would include a preview of the fair just prior to opening day.

PECAN – None

Ag First – None

Farm Bureau – Anna suggested that this group be included in the future.

FINANCIAL REPORT: Review of revenues and expenditures.

The bottom line is at a deficit of \$16,094.00, expenditures are down but so is revenue, it should come back up in the next two months, the County will step in and help if necessary.

MANAGER'S REPORT: Maintenance and repairs – Generator – a new option will allow us to buy a new one and the process of finding a contractor to install is currently being done. There is hope it will be installed prior to the Fair.

Caretaker's home – the current one is in very poor shape. The process of replacement was put on hold until after the budget was completed. Greg Hansen has been asked to act as quickly as possible due to liability and safety issues.

Events & Building usage – The annual pig sale is complete and the top price was \$650.00, attendance was down possible due to new management of the sale.

ILP Spring break camp went really well and was well attended.

April Flea Market went ok, there was a problem with the restrooms, but turned out to be just a breaker that got turned off.

The Gem and Mineral Show had approximately 16 bus loads of kids in on Friday from School field trips and

lots of kids on Saturday for the Treasure Hunt. The field trips included a visit to the museum.

Quilt Show is in progress today and looks well attended

Dept. Head Mtg. – None

Safety Committee Mtg. The safety committee inspection found a couple of minor issues that were corrected right away.

OLD BUSINESS: Extension Update – Suzie was not available.

Meeting with Master Gardeners with Tina, Derek, Anna and two of the Master Gardeners. The demolition of the 4-H building will impact the trees and garden nest to the floral building. The trees are to be removed as well as the MUPS building. Storage in the floral will also need to be removed. The suggestion is for the MUPS building to be moved to the ground that the Fair leases to the Museum. The Fair made is clear that the Master Gardeners would need to provide the funds for site preparation and moving the building. There are concerns that the water and electric lines could be impacted in the removal area.

Linda is working on getting groups to help with the tear down and removal of the 4-H building. Several groups will be contacted to see if they want salvage items in the building such as the appliances, cabinets etc. Plans will need to be presented to the Board of Commissioners for the removal and salvage. It will also include removal of debris.

Polk County 4-H leaders requested the use of the arena for pre-fair horse show. This is already in the MOU

Budget Recap - Anna and Tina presented the proposed budget, the budget was tentatively approved. There is hope that the facility bond measure will pass for capital improvement funding. After hearing other budget presentations, Anna would propose doing more work on our presentation. As of now, there will be a \$5,000.00 increase from the Extension budget.

The Fair will be losing Nikki, office assistant and John, janitorial after Fair this year. The Board discussed how they should go about replacing them.

NEW BUSINESS:

Facility bond – Craig Pope gave a summary of what the measure to be on the May ballot will do. It is a \$10 million bond with \$1.5 million earmarked for improvements to the Fair facilities. Improvements would include remodel of main buildings and asphalt replacement. No money is available to run a campaign to advertise the measure or it's impact. We are now a month away from the vote. There has been no adverse reaction as of today, but there is little information out for the public to view. Craig pointed out that County employees cannot campaign for the measure, but the public can. We can give information and facts available in a public setting. Suzanne suggested giving information to organizations such as Farm Bureau, Livestock Assoc. etc.

ADD ONS: Anna gave a brief recap of Spring OFA Conference which she and Tamm attended. It was disappointing in presentation, venue and some of the food service

Chairman Scharf asked if there was a need to meet in executive session, staff replied there was not.

ADJOURNMENT: meeting adjourned 9:15am

Respectfully submitted by,
Linda Lambert, Fair Board Vice Chair