

3/16/17

POLK COUNTY FAIR BOARD

POLK COUNTY FAIRGROUND – RICKREALL, OREGON

MINUTES RESCHEDULED MEETING - March 16, 2017

PRESENT: Fair Board:, Anna Scharf, Linda Lambert, Diane Bishop, John Walton, Suzanne Burbank, Nita Wilson **Absent:** Tammy Dennee **Staff:** Tina Andersen **Guest:** None **Tenant/Partner:** None

MEETING CALLED TO ORDER – 8:00am

APPROVAL OF MINUTES: Motion by Nita second by John to approve the minute, motion passed unanimously.

PUBLIC COMMENTS – None

TENANT/PARTNER COMMENTS: None

ADOPTION OF CONSENT AGENDA

CORRESPONDANCE – Sunny Oaks sent a thank you note to the Board for moving the money for their December event which was snowed out to 2017 for them

LIAISON REPORTS –PCLA – Suzanne reported that their meeting is next week, they are still waiting to hear about judges and the schedule.

FINANCIAL REPORT: review of revenues and expenditures.

The bottom line sits in a deficit of \$5,214.00, these are low revenue months. Revenue will pick up starting in March.

MANAGER’S REPORT: Maintenance and repairs – Routine maintenance is being done. Gary has been doing a great job. The generator meeting is on Monday March 27th at 10:30am

Events & Building Usage – The Ham Radio Show went well and was well attended

The Home and Garden and the Winter Ag Fest were really well, attendance was down in part due to the snow

The Flea Market went well and was well attended

The Gun Show went very well, revenues were about the same as previous shows

Safety committee report – None

Dept. Head report – None

OLD BUSINESS: OSU Extension update – None

Budget – Greg revamped the budget for the Fair. Budget hearing is April 4th the Fair is usually in the morning. Tina will let the Board know what time as soon as the budget calendar comes out

2017 Fair – The stage entertainment is booked. Grounds entertainment and layout is still in progress. Fair booth applications are out and already coming back in. The Monster Truck Show is still being worked on. The Truck and Tractor pull has a new president and work is in progress for that event.

The Superintendent applications will go out this week, there was a delay while two new Superintendents were found.

The staff is working on bringing Bingo back.

The Board discussed a three day Fair versus a four day Fair. Motion by Suzanne to have a three day, Thursday – Saturday Fair with the early animal shows happening on Wednesday and animals coming in on Tuesday for the 2018 Fair. Second by Diane. Motion passed unanimously.

OFA Spring Conference – The Spring Conference and Day at the Capitol is March 23rd – 25th. Anna, Tammy and Linda Friedow will be attending.

NEW BUSINESS: Facility committee – The paper had an article and Anna wrote a letter to the editor. We have one person so far willing to sit on that committee. Anna asked that Nikki put together a facebook post asking for help to take down the old 4-H building.

Beautification Day – A work day has been planned for June 24th. The staff will put projects together and talk to the Superintendents about what they may need. It will be from 9am – Noon with lunch after. Suzanne suggested that lunch be by reservation so that we have the correct amount of food. Anna will BBQ with Scott. Burgers, hot dogs, chips, potato salad and cookies. Anna asked that Nikki put together an event page for the workday on facebook and that Suzi put it out in the 4-H newsletter right away. An article will go in the I/O on May 31st.

ADD ONS: None

Chairman Scharf asked if there was a need to meet in executive session, staff replied there was not.

ADJOURNMENT: Meeting Adjourned 9:10am