

4/16/15

**POLK COUNTY FAIR BOARD**

**POLK COUNTY FAIRGROUND - RICKREALL, OREGON**

**REGULAR MEETING – April 16, 2015**

**PRESENT: Fair Board:**, Nita Wilson, Eric Setniker, Anna Scharf, Linda Lambert, Randy Sitton, Diane Bishop Suzanne Burbank **Absent:** None **Staff:** Tina Andersen, Jason Groshong **Guest:** Allisa (OSU intern) **Tenant/Partner:** John Walton, Pat Letsch (PCLA) Suzie Busler (OSU Extension)

**MEETING CALLED TO ORDER –10:00am**

**APPROVAL OF MINUTES:** Motion by Nita second by Eric to accept the minutes. Motion passed unanimously.

**PUBLIC COMMENTS:** None

**TENANT/PARTNER COMMENTS:** None

**CORRESPONDANCE:** The Fair Board received a request which has been made part of the permanent record, from 4-H for donated use of the Main Building for Holiday Fair November 6 – 7, 2015. Motion by Suzanne to donated the building, second by Nita. Motion passed unanimously.

The Board received a letter which has been made part of the permanent record from Marypat Burger on the change in days for the Annual Fair. The Board asked Tina to reply.

Tina thanked the Fair Board for the flowers they sent while she was in the hospital.

**LIASON REPORTS:** PCLA – Suzanne and Eric – The livestock auction has been moved to lunch at 1:00pm and start of the auction at 3:00pm. John and Tina will check on insurance to make sure that who ever is doing the food is covered. There was a discussion on the PCLA paying for tickets to get buyers in. Anna asked John to bring a proposal to the Board with that request and addressing the issue of tickets going to people who are not actually working the auction.

Ag First – Nita – Nita will need to be replaced on that committee if they continue to meet on Tuesday mornings, Tina will check on it. The group met with a representative of the Department of Ag and discussed the best way to get their message out.

PCFF – Linda– None

PECAN – Eric – They had a really good meeting with lots of new interest, they had 5 new members, most of the discussion was on the budget and explaining it. A request is going to be sent asking for the position of Family/Heath be filled.

**FINANCIAL REPORT:** Review of revenues and expenditures.

The bottom line is at a deficit of \$8,612.00, expenditures are down but so is revenue, it should come back up in the next two months

**MANAGER'S REPORT: Maintenance and repairs** – Jason reported that the office is done, the smell of the industrial carpet glue is dissipating. The generator that the County brought out is too small, Anna is working with Public Works and Greg Hansen to get one that will power the entire building and have an auto transfer, it will be expensive and the staff will need training. The booths on the North side of the Main building will not be torn down before Fair. The Knights of Columbus would like to use the Bingo booth again at Fair. They will be dismantled after the Fair.

**Events & Building usage** – The Fiddles went well and was well attended. The Flea Market went well, the issue that they had last month has been resolved. The Good Sam RV Rally went well. Pig sale was well

attended. Goat show and sale was very well attended, they left a mess and didn't put back up the swine panels or clean the floors, they have been billed. ILP Spring break camp went really well, they did some damage but fixed it right away. The Doll Show went well. The Gem & Mineral Show is this weekend. The Quilt Show is the following weekend.

**Dept. Head Mtg.** – None

**Safety Committee Mtg.** The safety committee inspection found no safety hazards.

**OLD BUSINESS: Extension Update** – Suzie reported that she is working on the State changes for the Fair Book, she and Tina have a Superintendent meeting scheduled for next Tuesday evening.

**Budget Recap** - Anna did a great job, the Budget hearing was uneventful and our budget was tentatively passed.

**OFA Spring Conference** – May 1<sup>st</sup> & 2<sup>nd</sup> at Hood River County Fairgrounds.

**NEW BUSINESS:**

**Farm Bureau banners for Fair** – Anna showed the Board pictures of the animal banners that the National Farm Bureau has, they are made specifically for Fair's. She will ask the Polk County Farm Bureau to sponsor them and put their name on them, so that they can be displayed in all the barns.

**ADD ONS – Rodeo Posters** – Anna has been in contact with Wayne White, he has requested that the Board pay for the printing of the posters which is less than \$200.00 and he will distribute them all over. The Board agreed. He has some really good sponsors and KRKT will be advertising.

**Agenda & Minutes** – Are posted on the Fair's web page on the calendar for each month

Chairman Scharf asked if there was a need to meet in executive session, staff replied there was not.

**ADJOURNMENT:** meeting adjourned 8:45am

Respectfully submitted by,  
Tina Andersen, Manager