



POLK COUNTY

COMMUNITY DEVELOPMENT

POLK COUNTY COURTHOUSE ★ DALLAS, OREGON 97338
503-623-9237 ★ FAX 503-623-6009

AUSTIN MCGUIGAN
Director

CHECKLIST TO DETERMINE CORRECT SEPTIC APPLICATION

Does the property currently have a dwelling and septic drainfield?	<input type="checkbox"/> Yes - Continue	<input type="checkbox"/> No - Site Evaluation
Do you have an approved site evaluation and are ready to install a septic system?	<input type="checkbox"/> Yes - Construction permit	<input type="checkbox"/> No
Is the septic "tank" currently working o.k?	<input type="checkbox"/> Yes - Continue	<input type="checkbox"/> No - "Minor" Repair permit
Is the septic "drainfield" currently working o.k?	<input type="checkbox"/> Yes - Continue	<input type="checkbox"/> No - "Major" Repair permit
Are you putting a bathroom in your garage or shop for personal use but you want to install a septic tank to connect to the existing drainfield?	<input type="checkbox"/> Yes - "Minor" Alteration permit	<input type="checkbox"/> No - Continue
Are you expanding or changing the location of the septic "tank"?	<input type="checkbox"/> Yes - "Minor" Alteration permit	<input type="checkbox"/> No - Continue
Are you expanding or changing the location of the septic "drainfield"?	<input type="checkbox"/> Yes - "Major" Alteration permit	<input type="checkbox"/> No - Continue
Are you adding a commercial building and/or business to your residence?	<input type="checkbox"/> Yes - Authorization Notice	<input type="checkbox"/> No - Continue
Are you replacing the existing dwelling and connecting to the existing septic system?	<input type="checkbox"/> Yes - Authorization Notice	<input type="checkbox"/> No - Continue
Are you adding one or more bedrooms to the existing dwelling?	<input type="checkbox"/> Yes - Authorization Notice	<input type="checkbox"/> No - Continue
Are you adding a temporary hardship mobile home to the existing septic system?	<input type="checkbox"/> Yes - Authorization Notice	<input type="checkbox"/> No - Continue
Do you have a construction permit but you won't have the septic system installed before the permit expires?	<input type="checkbox"/> Yes - Permit Renewal / Reinstatement	<input type="checkbox"/> No - Continue
Do you have an expired construction permit?	<input type="checkbox"/> Yes - Apply for a new Construction/Installation permit	<input type="checkbox"/> No - Continue
The lender, buyer, or realtor is requiring an evaluation of the existing septic system?	<input type="checkbox"/> Yes - Existing system report	<input type="checkbox"/> No - If none of the above answer your request, please contact county Sanitarian.