

MINUTES
Polk County Committee for Citizen Involvement (CCI)
Polk County Courthouse
1st Floor Courtroom
850 Main Street, Dallas, Oregon
March 24, 2010

Attendees: Lynda Agen, Ray Olmstead, Jerry Freeman and Vern Ratzlaff

Staff: Austin McGuigan, Jerry Sorte and Coren Hale

1. CALL TO ORDER AND INTRODUCTIONS:

Lynda Agen called the meeting to order at 7:00 p.m. The CCI has two new members, Lynda Agen and Ray Olmstead.

2. REVIEW OF JULY 8, 2009 MINUTES:

Freeman moved to adopt the minutes of July 8, 2009, seconded by Ratzlaff. Agen and Olmstead abstained as they did not attend the meeting of July 8, 2009.

3. REVIEW OF THE 2010/2011 PLANING COMISSION WORK PLAN:

McGuigan stated that the Planning Commission would be prioritizing the tasks on the work plan and the CCI would have an opportunity tonight to evaluate these items and make suggestions for the Planning Commission on prioritizing or adding additional tasks to the work plan. McGuigan added that the he would like to start a dialogue about who is impacted by these projects and how to get citizens involved.

Freeman suggested adding House Bill 22.29 to the task list. McGuigan responded that he could suggest that to the Planning Commission, but Oregonians In Action is currently working with some eastern Oregon counties to go through a process and put a work plan together, so to try and do this in the valley right now may not be the best idea. Freeman stated that he had some concerns about high-priority lands and that is why feels that we should discuss it. McGuigan stated that he has met with Department of Land Conservation and Development (DLCD) and Oregonians in Action and it is something that Polk County is interested in. Ratzlaff requested that staff provide a copy of the bill and would like to be prepared for the future.

Ratzlaff questioned how often the CCI was going to meet now that there is a new Chair. McGuigan responded that the Board of Commissioners (BOC) expects that the CCI meet quarterly, but the new Chair would determine how often the CCI would meet. Ratzlaff suggested that the CCI meet quarterly. Agen agreed that would be fine with her as long as meetings could be added as needed. Ratzlaff added that in addition to quarterly meetings, the CCI also has a joint meeting with the Planning Commission. Ratzlaff moved to have quarterly meetings with the understanding that the Chair has the ability to have additional meetings on a case by case basis based on the need, seconded by Olmstead. The motion was carried by unanimous vote. McGuigan stated that the upcoming budget may affect staff support for the CCI. McGuigan questioned the CCI if they would like to continue to have meetings at 7:00 pm. McGuigan added that it would benefit the Planning Department to move the meeting time to 6:00 pm. The group discussed the time change and determined that they would like to continue to meet at 7:00 pm. Olmstead motioned that the CCI continue to meet at 7:00 pm, seconded by Freeman. The motion was carried by unanimous vote.

McGuigan stated that he had already prioritized the tasks on the Planning Commission Work Plan for 2010-2011 based on what he felt was highest priority. McGuigan gave a brief overview of each task listed on the Work Plan. McGuigan noted that first thing on the list is the Update to Polk County Zoning Ordinance (PCZO) Chapters 91 & 111, which is scheduled to go before the Planning Commission on March 30, 2010. McGuigan added that another task on the Work Plan is the Highway 22 & Highway 51 Interchange Area Management Plan that would be initiated by

ODOT in order to build a new interchange at Highway 51 and Highway 22. The state requires that we go through a Legislative Amendment Process to protect the interchange by adopting an Interchange Area Management Plan that will limit uses around the interchange so that businesses can't be established there that will impact the function. McGuigan added that although we don't know when this will happen, when it does come, it will be a high priority. McGuigan stated that this will be a critical process for the CCI as they will be getting people impacted by the interchange to be involved in the process. McGuigan stated that the work plan also includes updating the PCZO Chapter 112, Development Standards. In The Chapters for Timber Conservation, Farm Forest and Exclusive Farm Use Zones also need to be updated to match Oregon Administrative Rule.

Sorte discussed the Subdivision and Partition Ordinance Update to reflect state changes, Planning File LA09-03. Sorte stated that the Planning Commission hearing is scheduled March 30, 2010 and the BOC hearing is scheduled for April 21, 2010. Sorte summarized changes to the Subdivision and Partition Ordinance. Sorte stated that updates are being made to PCZO Chapter 110, 111, and 91, repealing the Homestead Exception and adding new standards to recognize improperly formed parcels. LA09-03 will also update the property line adjustment process. Ratzlaff questioned if any of these changes are more restrictive than state law. McGuigan responded that they were not; they were making changes to match with state law.

4. COMMUNICATION FROM THE PUBLIC ON NON-AGENDA ITEMS:

None.

5. COMMUNICATIONS FROM POLK COUNTY COMMUNITY DEVELOPMENT:

McGuigan discussed a potential roundabout at Clow Corner and Highway 99. McGuigan added that he has met with the BOC about this, but there were concerns about putting roundabouts in prime agricultural area. ODOT had agreed that roundabouts should be first tried in other areas, but ODOT consultants want to schedule a town hall meeting to discuss roundabouts with the farming community. This would be something the CCI could meet about to come up with a strategy to help get citizens involved with this. McGuigan added that he will communicate via e-mail for the next CCI meeting date. 4

6. COMMUNICATIONS FROM CCI MEMBERS:

None.

7. ADJOURNMENT: The meeting was adjourned at 8:30 p.m.