

Permit Year	Timeframe	Annual Report Due Date	DEQ Inspection
1	March 1, 2019 - June 30, 2020	November 1, 2020	7/15/2020 (Complete)
2	July 1, 2020 - June 30, 2021	November 1, 2021	
3	July 1, 2021 - June 30, 2022	November 1, 2022	
4	July 1, 2022 - June 30, 2023	November 1, 2023	
5	July 1, 2023 - June 30, 2024	November 1, 2024	

BMP	Benchmark	Benchmark Target Date	Required Implimentation Date	Responsible for Implimentation	Ordinance Update Required?	Permit Page Number Reference	Status
Education and Outreach	Edit our current Westsider Newsletter: Targeted Audience- General Public, Target Topic- Septic sytem/maintainance (#8)	July 1, 2019	February 28, 2020	CD	No	11-13	Not complete, may impliment in the futurre
	Continue handing out brochures with all building permits in UGB, make sure borchure is inlucded as a "target topic".	Ongoing (existing)	February 28, 2020	CD	No		Complete/Ongoing
	Stormwater Display/Exhibits	Annual events	February 28, 2020	CD	No		
	Update this section in SWMP	July 19, 2020	February 28, 2020	CD	No		Draft completed, on website for public comemet, subject to change
	Tracking and Assessment	1'st Annual Report	Annual Reports	CD	No		Complete
Public Involvement and Participation	Update Website to include all required items (ii. Pg 13)	August 2, 2019	February 28, 2020	CD	No		Complete
	Stewardship opportunity- Adopt-a-road, publsh ad in IO	Janurary 20, 2020	February 28, 2020	CD	No		Complete- Published Feb. 26, 2020
	Update this section in SWMP	August 20, 2019	February 28, 2020	CD	No		Draft completed- subject to change
	Tracking and Assessment	1'st Annual Report	Annual Report	CD	No		Complete
Illicit Discharge Ditection and Elimination	Update digital MS4 map (see specific requirements)	T.B.D. - coordinate w/ PW	February 28, 2022	PW	No	14	T.B.D. - coordinate w/ PW
	Update Outfall Inventory with unique identifier	T.B.D. - coordinate w/ PW	February 28, 2022	PW	No	14	T.B.D. - coordinate w/ PW
	Update map to inlucde all MS4 collection systems and know structural stormwater controls	T.B.D. - coordinate w/ PW	February 28, 2022	PW	No	14	T.B.D. - coordinate w/ PW
	Chronic Illicit Discharge	T.B.D. - coordinate w/ PW and CD	February 28, 2022	CD and PW	No	15	T.B.D. - coordinate w/ PW and CD
	Update this section in SWMP	T.B.D. - coordinate w/ PW	February 28, 2022	PW	No		T.B.D. - coordinate w/ PW
	Update PCCO to prohibit non-stormwater discharges (see specific list)	T.B.D. - coordinate w/ CD	February 28, 2022	CD	Yes	15	T.B.D. - coordinate w/ CD
	Develop Enforcement Proceedures	T.B.D. - coordinate w/ CD	February 28, 2022 (proceedures due with 3'rd annual report)	CD	No	15-16	Draft Completed, needs further coordination w/ Code Enforcement

	Improve IDDE reporting information (Who, what, where, ect.)	T.B.D. - coordinate w/ CD	February 28, 2022	CD	No		Started, but may need more work
	Develop Complaint response and investigation procedures	T.B.D. - coordinate w/ CD	February 28, 2022	CD	No		Started, but may need more work
	Develop Complaint tracking system- maybe a form (see specific list requirements)	T.B.D. - coordinate w/ CD	February 28, 2022	CD	No		Started, but may need more work
	Dry weather screening	T.B.D. - coordinate w/ PW	February 28, 2022	PW	No	17-18	T.B.D. - coordinate w/ PW
	IDDE Training and Education	T.B.D. - coordinate w/ PW	February 28, 2022	PW	No	18	T.B.D. - coordinate w/ PW
	Tracking and Assessment	T.B.D. - coordinate w/ PW	Annual Report	PW	No	18	T.B.D. - coordinate w/ PW
	Update this section in SWMP	Prior to Annual Report	Ongoing	PW	No		T.B.D. - coordinate w/ PW
<b>Construction Site Runoff Control</b>	Update ordinance for "Large Community" standards	Dec. 2022	February 28, 2023	CD	<b>Yes</b>		T.B.D. - coordinate w/ CD
	DEQ permit for disturbing >1 acre	Complete	February 28, 2023	CD	No		T.B.D. - coordinate w/ CD and PW
	Develop Erosion Sediment and Control Template for construction site operators	Once Ordinance is updated	February 28, 2023	CD/PW	<b>Yes</b>		T.B.D. - coordinate w/ CD and PW
	Review Sediment Control Plan for >1 acre	Once Ordinance is updated	February 28, 2023	CD/PW	No		T.B.D. - coordinate w/ CD and PW
	Develop Construction Site Inspection procedures/documentation/ inspection reports, etc	Once Ordinance is updated	25% before June 30, 2024	PW/CD	No		T.B.D. - coordinate w/ CD and PW
	Develop exalading enforcement prodedures	T.B.D. - coordinate w/ CD	Due with 3rd annual report	PW/CD	No		T.B.D. - coordinate w/ CD
	Training and Eduction	T.B.D. - coordinate w/ CD	February 28, 2023	PW/CD	No		T.B.D. - coordinate w/ CD
	Tracking and Assessment	T.B.D. - coordinate w/ CD	February 28, 2023	PW/CD	No		T.B.D. - coordinate w/ CD
	Update this section in SWMP	Prior to Annual Report	Ongoing	PW/CD	No		Not complete
<b>Post-Construction Site Runoff For New Development and Redevelopment</b>	Update PCCO to require stormwater controls for 5,000 sq feet of impervious surface.	Once Ordinance is updated	February 28, 2023	CD/PW	<b>Yes</b>		T.B.D. - coordinate w/ CD and PW
	Develop Enforcement Procedures for implimentaiton of stormwater controls	T.B.D. - coordinate w/ PW and CD	February 28, 2023	CD/PW	No		T.B.D. - coordinate w/ CD and PW
	Identify, minimize or eliminate ordinance, or code and development standard barriers for LID	T.B.D. - coordinate w/ CD	September 1, 2023	CD	<b>Yes (maybe)</b>		T.B.D. - coordinate w/ CD
	Devlop post-construction management requirements (ie site performance, treatment standard, mitigation, etc)	T.B.D. - coordinate w/ PW	February 28, 2023	PW	<b>Yes</b>		T.B.D. - coordinate w/ PW
	Update PCCO to include procedures for reviewing stormwater control plans	T.B.D. - coordinate w/ PW	February 28, 2023	PW	<b>Yes</b>		T.B.D. - coordinate w/ PW
	Develop an inventory of stormwater controls	T.B.D. - coordinate w/ PW	February 28, 2023	PW	No		T.B.D. - coordinate w/ PW
	Develop strategy for long-term O&M	T.B.D. - coordinate w/ PW	February 28, 2023	PW	Maybe		T.B.D. - coordinate w/ PW

	Training and Education	Once Ordinance is updated	February 28, 2023	PW	No		T.B.D. - coordinate w/ PW
	Tracking and Assessment	Once Ordinance is updated	February 28, 2023	PW	No		T.B.D. - coordinate w/ PW
	Update this section in SWMP	Prior to Annual Report	Ongoing	CD/PW	No		T.B.D. - coordinate w/ CD and PW
Pollution Prevention and Good Housekeeping for Municipal Operations	Develop O&M strategies for any existing stormwater controls (both public and private)	T.B.D. - coordinate w/ PW	February 28, 2022	PW	No		T.B.D. - coordinate w/ PW
	Inspect at least 50% of inlets and catch basins, maintain catch basin inspection and cleaning records.	T.B.D. - coordinate w/ PW	February 28, 2022	PW	No		T.B.D. - coordinate w/ PW
	Pollution prevention in Facilities and Operations	Provide summary in Annual reports	February 28, 2022	PW	No		T.B.D. - coordinate w/ PW
	Industrial Permits	Provide summary in Annual reports	February 28, 2022	PW	No		T.B.D. - coordinate w/ PW
	Applications	Provide summary in Annual reports	February 28, 2022	PW	No		T.B.D. - coordinate w/ PW
	Litter Control	Provide summary in Annual reports	February 28, 2022	PW	No		T.B.D. - coordinate w/ PW
	Materials Disposal	Provide summary in Annual reports	February 28, 2022	PW	No		T.B.D. - coordinate w/ PW
	Staff Training	Provide summary in Annual reports	February 28, 2022	PW	No		T.B.D. - coordinate w/ PW
	Tracking and Assessment	Provide summary in Annual reports	February 28, 2022	PW	No		T.B.D. - coordinate w/ PW
	Update this section in SWMP	Prior to Annual Report	Ongoing	PW	NO		T.B.D. - coordinate w/ PW