



BUDGET COMMITTEE MEETING

May 25, 2016

COURTHOUSE CONFERENCE ROOM

AGENDA

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1. CALL TO ORDER AND NOTE OF ATTENDANCE
- 1 - 34 2. APPROVAL OF MINUTES:
2016-2017 Budget Committee Minutes: April 4 - April 7, 2016
- 33-34 3. TENTATIVELY APPROVED BUDGET FOR 2016-2017
(Bring your proposed 2016-2017 budget binder for reference)
- 35-36 4. SUPPLEMENTAL INFORMATION
- 37-47 5. BUDGET OFFICER'S RECOMMENDED CHANGES TO BUDGET
COMMITTEE'S APRIL 7th TENTATIVELY APPROVED BUDGET
6. PUBLIC COMMENTS
7. BUDGET COMMITTEE ACTION:
 - a) Approve 2016-2017 Budget
 - b) Approve 2016-2017 General Fund and Debt Service Fund Road
Bond Tax Levies of:
 - (1) General Fund Tax Rate of \$1.7160 per \$1,000
 - (2) Debt Service Fund Road Bond Tax levy of \$2,800,000
 - (3) Public Safety Operating Levy Tax Rate of \$0.3196 per \$1,000
8. ADJOURN

2016-2017 POLK COUNTY BUDGET COMMITTEE HEARINGS
DAY #1 – April 4, 2016

CALL TO ORDER AND NOTE OF ATTENDANCE

At 9:00 a.m., Commissioner Jennifer Wheeler called the 2016-2017 Polk County Budget Committee Hearings to order. Commissioner Ainsworth, Commissioner Pope, Vern Wells, Norbert Hartmann, and Blair Wasson were in attendance.

Staff Present: Greg Hansen, Budget Officer
 Heather Chase, Recording Secretary

The following minutes will refer to the 2016-2017 Proposed Budget document and to the CD where the corresponding discussion was recorded. CDs of the proceedings are on file in the Board of Commissioners' Office.

ELECTION OF CHAIRMAN, VICE CHAIRMAN, AND SECRETARY

Norbert Hartmann was nominated for Chairman of the 2016-2017 Budget Committee.

MOTION: WASSON MOVED, WELLS SECONDED TO ELECT NORBERT HARTMANN AS CHAIR PERSON.

MOTION PASSED UNANIMOUSLY.

Blair Wasson was nominated for Vice-Chairman of the 2016-2017 Budget Committee.

MOTION: WELLS MOVED, AINSWORTH SECONDED, TO ELECT BLAIR WASSON AS VICE-CHAIR PERSON.

MOTION PASSED UNANIMOUSLY.

Vern Wells was nominated for Secretary of the 2016-2017 Budget Committee.

MOTION: AINSWORTH MOVED, POPE SECONDED TO ELECT VERN WELLS AS SECRETARY.

MOTION PASSED UNANIMOUSLY.

APPROVAL OF MAY 20, 2015 BUDGET COMMITTEE MINUTES

MOTION: WHEELER MOVED, AINSWORTH SECONDED, TO APPROVE THE BUDGET COMMITTEE MINUTES OF MAY 20, 2015.

MOTION PASSED UNANIMOUSLY.

ADOPT RULES AND PROCEDURES

Greg Hansen reviewed the Standard Operating Procedures, as published in the budget document, to guide Budget Committee actions.

MOTION: WASSON MOVED, AINSWORTH SECONDED, TO APPROVE AND ADOPT THE BUDGET RULES AND PROCEDURES AS PROPOSED BY THE BUDGET OFFICER.

MOTION PASSED UNANIMOUSLY.

BUDGET MESSAGE – FISCAL YEAR 2016-2017

The 2016-17 Polk County Proposed Budget is a much different story compared to budgets from the previous five years. A General Fund with inclusion of funding from an operating levy, along with increased property tax revenue and a year with very little increases in employee benefits, allows for some FTE increases, program expansion and one-time capital outlay purchases.

The General Fund will see an increase of \$2,405,250 and an addition of 4.05 FTE. Approximately half of that operating increase will reside in Contingency to address future PERS costs and other unknowns attached to the Public Safety Operating Levy.

Other Funds that have dedicated funding either remained status quo or saw significant increases in funding. For example, the Behavioral Health Fund saw overall funding increases of approximately 22.32% (additional \$3,136,000) and Health Services saw funding increases of \$216,000 or 10.41%. In total, other funds saw increases in funding amounting to \$3,553,690 and FTE increases of 25.32.

Overall, the proposed budget for the County increased by 10.11% (a \$5,958,940 increase in overall budget). The total proposed budget has an increase of 29.37 FTE.

Looking ahead the picture continues to look brighter as the real estate market begins to gather momentum, we enter the middle years of our operating levy and State funding remains stable. However, any downturns in the previously mentioned revenues and/or severe increases in PERS or health insurance could jeopardize that bright future.

Prior Years' Budget History

Following is an eight-year synopsis of the County's operating budgets:

The 2007-08 budget was the first budget where we talked seriously about a budget without O & C funding. During the budget hearings, two budgets were proposed (a status quo budget and a without budget). The result was a status quo budget that had very little growth except for the programs with dedicated funding.

The 2008-09 budget was a wait and see budget, as we awaited word on O & C funding. As it turned out, O & C was funded for four years with decreasing revenues each year. Reductions in staffing still occurred as the County prepared for reduced revenues from both the State and Feds.

The 2009-10 budget saw a decline in personnel and the overall budget in the General Fund. A reduction of 5.25 FTE in personnel occurred in multiple General Fund programs, while the overall General Fund budget decreased approximately 5%. The County's budget had a total reduction of approximately 9.5% (mostly due to a reduction in Road Bond funds).

The 2010-11 budget saw a decline in personnel and budget in the General Fund. A reduction of 4.15 FTE in personnel occurred in multiple General Fund programs, while the overall General Fund budget decreased by 0.1%. The County's budget had a total reduction of approximately 1.0% (mostly due to the reduction in Road Bond and OTIA III funds).

The 2011-12 budget continued to see a decline in personnel and budget in the General Fund. A reduction of 8.25 FTE in personnel occurred in multiple General Fund programs, while the overall General Fund budget decreased by 3.71%. The County's budget had a total increase of

approximately 5.9% (mostly due to increases in the Building Improvement, Public Works and Mental Health funds).

The 2012-13 budget saw the biggest cuts to date in the General Fund. A reduction in personnel of 10.45 FTE and a reduction in revenues amounting \$939,000 the General Fund scrambled to staff critical services. The County's total budget had a total decrease of approximately 0.94% and 10.79 FTE increase.

The 2013-14 budget saw additional cuts to the General Fund. A reduction in personnel of 6.30 FTE and a reduction in revenues amounting \$72,000 in the General Fund. With these reductions the ability to provide and staff critical public safety services was eroded. The County's total budget had a total decrease of approximately 5.93% and 25.58 FTE decrease as severe cuts were required in Mental Health.

The 2014-15 budget saw additional cuts to General Fund personnel (-5.50 FTE) and overall operating budget -2.61% (-\$434,200). As a result of these cuts the County was forced to cut Patrol services to 10 hours a day seven days a week. Overall the County budget increased 3.7% and had reduction of 1.0 FTE.

The 2015-16 saw operating and FTE increases to the General Fund due the voter approved public safety levy. Total operating monies increased 22.42% (\$3,631,850) and an increase in personnel of 24.75 FTE. Overall the County budget increased 20.44% (approximately \$10 million) and had an addition of 47.73 FTE.

PROPERTY TAX LEVY

Like the previous year, I am proposing that the budget committee set the Measure 50 maximum tax rate of \$1.7160 / \$1,000 in the General Fund.

In the Debt Service Fund, the fund that pays off the road bonds, I am proposing a levy in the amount of \$2,800,000 (final year of the Road Bond).

For the Public Safety Operating Levy, I am recommending a tax rate in the amount of \$0.3196/\$1,000 (as a result of the SRS offset) that will be deposited in the General Fund.

PROGRAM CHANGES / UPDATES:

General Fund

The General Fund will see increases in personnel of 4.07 FTE and an overall increase in the budget of 12.13% (approximately \$2.4 million).

Other Funds

Health Services saw increases in total personnel (2.6 FTE) as a result of new programs and grant opportunities.

Public Health had a slight decrease in FTE, but an overall budget increase.

Behavioral Health saw significant increases in personnel (23.7 FTE) and an overall budget increase of 22.32% (\$3,136,000 increase).

A newly created Veterans Services Fund is being proposed for the first time. The new office/fund will begin operations mid-fiscal year on January 1, 2017.

The Youth Programs and OTIA III Bridge Replacement funds will be eliminated this coming fiscal year due to the end of life for both programs.

REVENUES:

General Fund

General Fund revenues for fiscal year 2016-17 are proposed at \$22,235,000 (a \$2,405,250 increase from last year). This is an **increase** of 12.13% over last year's adopted budget. The primary revenue increases for the upcoming year are Property Taxes (\$700,000), Beginning Fund Balance (\$1,550,000) and Building Inspection (\$78,000).

The only major revenue reduction incorporated into this proposed budget for the upcoming year is the budgeting of \$0 for O & C (SRS) monies.

All other revenues in the General Fund remained fairly constant.

Other Funds

The Public Works Fund **increased** by 2.07% (\$126,000).

Health Services related funds with increases were Public Health (15.95%) and Behavioral Health (22.32%) and Health Services (10.41%).

Juvenile Fund increased by 0.38%.

The Fair Fund saw an **increase** of 15.98% in its operating budget.

Management Services saw an **increase** of 6.90% primarily due to the organizational change involving the Finance Officer position.

PROPOSED STAFFING LEVELS:

General Fund (budgeted net increase 4.07 FTE)

Proposed staffing levels in the General Fund increased by 4.07 FTE. Increases occurred in the Assessor's Office (1.0 FTE), Community Development (1.02 FTE), District Attorney (0.75FTE net), and Sheriff – Patrol (2.0 FTE). Decreases in staffing occurred in Community Corrections – Adult Community Service (0.5 FTE) and the Treasurer's Office (0.60 FTE). The numbers described above were compared to last year's adopted budget.

Other Funds (budgeted net increase of 25.37 FTE)

Staff increases occurred in the Health Services Fund – Family & Community Outreach (2.60FTE), Behavioral Health (23.70 FTE) and Fair Fund (0.75 FTE). Decreases in staffing occurred in Public Health (1.70 FTE), CAMI (0.35 FTE) and Management Services (0.40 FTE). These increases were also based on the current year's adopted budget.

Salaries & Benefits

The County is not negotiating with any labor union for this upcoming fiscal year. Salaries for all four (4) labor unions will have COLA increases of 1% on July 1st and 1% on January 1st. These increases have already been incorporated into the proposed budget.

Costs associated with COLAs for elected officials have already been incorporated into this year's budget.

PERS continues to be a serious financial issue for State & Local Governments. PERS employer rates will not increase this upcoming year (adjusts every two years), but will have an adjustment the following year July 1, 2017. That increase will be a minimum of approximately 4% and could be as high as 7.0% if changes are made within the PERS administration. To give you an example, every 1% increase in PERS employer rates is an additional cost of \$175,000 to Polk County. As a result, a 4% increase employer rate would equate to an approximate \$700,000 increase in costs to the County.

The Unfunded Actuarial Liability (UAL) for Polk County was a negative \$17.5 million as a result of the 2008 financial meltdown. After the 2014 evaluation, the UAL is now at negative \$7.98 million a \$4.25 million decrease from the previous evaluation. PERS rates are set every two years, with a new UAL occurring at the end of 2016.

Health insurance continues to be a burden on our financial stability. As health insurance premiums continue to increase at near double-digit rates, the cost burden on the County becomes more serious. For the upcoming budget, our rates are anticipated to increase between 3% - 8% for both providers.

To put the cost associated with employee salaries and benefits into perspective, Polk County will potentially be employing 60 more employees in 2016 than in 2006, but the total cost associated with those employees will be \$11,500,000 higher. Another way to look at how the costs associated with an employee increase is to look at the average cost of a full-time employee. The cost of an average employee has increased over 29.7% in the past ten years (over 3.0% increase a year). Unfortunately, what this equates to is the costs associated with employees are increasing at a greater rate than was sustainable during those years.

INTERNAL CHARGES:

The overhead charges associated with Central Services, Finance, Personnel, County Counsel and Board of Commissioners **increased** 7.34% for fiscal year 2016-17. Major cause of this increase was the incorporation of a Finance Officer position, part of the elected Treasurer reorganization proposal.

The distribution of rental charges was based on square footage for the Courthouse Complex and the Academy Building. Charges include operational costs (utilities, custodial, maintenance, etc.) and building depreciation/COP repayment/repayment of past remodeling costs (an \$800,000 transfer to Building Improvement). Rental charges for the Courthouse Complex **increased** 3.70% and **increased** 3.90% for the Academy Building (repaying an additional \$500,000 for past remodeling costs). Rent for the Jail **increased** by 1.63% for the upcoming year.

The insurance charges for 2016-17 **increased** 7.42% and were distributed based on past claims history, current litigation and payment for full insurance coverage.

Charges for Information Services and G.I.S. were distributed based on the established formula of user hardware and proposed programming for the upcoming year. Overall charges **increased** 3.30% for the fiscal year. The major contributor to the increase was security and server upgrades.

Health Services overhead **increased** by approximately 22%. The majority of the increase was due to undercharging for last year and a shift in staff.

PROPOSED CAPITAL OUTLAY:

General Fund

There is multiple proposed capital outlay items for the General Fund. Capital outlay items include vehicles in the Sheriff's Office (\$55,000) and a voting machine for County Clerk - Elections (\$100,000).

Other Funds

In Public Works, the proposed capital outlay expenditures of \$175,000 includes fleet pickups, brush chipper, two (2) message boards and an additional pickup. Other capital outlay in Public Works includes minor facility repairs, machinery, right of way purchases and bike path dollars.

Doaks Ferry Road/Hwy 22 & 51 project has \$200,000 earmarked for this upcoming fiscal year.

The Court Security Fund has \$25,000 earmarked for security upgrades.

In the Economic Development Fund, there is a \$700,000 capital project that may be secured through a Community Development Block Grant.

Management Services (Central Services) has \$15,000 allocated for one motor pool vehicle.

The Building Improvement Fund has \$550,000 allocated for past projects at the Academy Building complex and building renovations.

TRANSFERS:

Transfers from the General Fund to other funds **increased** by 27.25%. These included two (2) new transfers to the Fair Fund and a newly created Veteran's Services Fund.

The Public Health Fund transfer **increased** from \$215,000 to \$275,000 (27.9%). This is closer to the reality for this program if you want to keep programs status quo. The only change to this transfer will result from federal and state funding changes in the future.

The transfer to the Juvenile Fund **increased** from \$800,000 to \$830,000 (3.75%).

The transfer to the Public Works Fund increased from \$30,000 to \$80,000 based upon timber receipts. The monies from this transfer are dedicated to designated state timber resource roads in the County. This transfer will be used to reimburse the Public Works Fund for work done on these roads and to pay off an infrastructure loan from the State of Oregon.

The transfer to the Dog Control Fund is proposed at a **increased** level of \$107,500 (net increase of \$47,500). This amount reflects better the true costs of this program.

The transfer to the Marine Patrol Fund remained the same at \$5,000. This transfer allows for the County to utilize approximately \$70,000 in State Marine monies for the program.

The transfer to the Fair Fund is proposed at \$75,000. This transfer is intended to assist with facility upkeep/maintenance and employee benefits.

The transfer to the Veteran's Services Fund is proposed at \$40,000 for a half year operation. This program includes 1.75 FTE.

Management Services will be transferring \$800,000 to the Building Improvement Fund to cover the costs associated with the COPs, repaying earlier remodeling costs for the Academy Building and other building related projects.

CONTINGENCIES:

The General Fund Contingency is proposed at \$3,931,378, which is an increase of \$1,139,902 over last year's adopted contingency. Other funds with significant contingencies are Public Works (\$425,176) and Behavioral Health (\$2,625,983)

CONCLUSION:

At Polk County we have always taken great pride in the way we do business and I believe the proposed budget continues to provide our citizens with programs and services they have come to expect and deserve from their local government. The passage of the Public Safety Operating Levy and the overall increase in property tax revenue has allowed for the County to provide services that were lacking these past five (5) years. For example, 24/7 coverage in the patrol division, the resurrection of POINT (Interagency drug team), the flexibility for our prosecution team, increased staffing levels that are reducing the overtime burden are just some the positives that will occur in this upcoming budget.

In terms of personnel, one-time capital outlay purchases, new programs and operational transfers, the Budget Committee will have the flexibility to make choices that has sorely been lacking these past five years.

With this in mind, I am very optimistic with the direction the County is moving.

GENERAL FUND REVENUES

The proposed General Fund revenues for fiscal year 2016-17 are proposed at \$22,235,000, which is an increase of 12.13% over last year's adopted budget. The primary increase in revenue is the proposed growth in the General Fund Beginning Fund Balance (\$1,550,000). In addition to the increase in beginning fund balance, the County has a net increase in revenues in the amount of \$855,250. The major revenue increases were primarily from property taxes (\$700,000), franchise tax (\$225,000) and the Public Safety Operating Levy (\$200,000).

There is one major revenue reduction in revenue incorporated into this proposed budget. The loss of O&C Timber monies (SRS monies) in the amount of \$785,000 were removed from this year's proposed budget.

CLERK

Recording:

The requested and proposed budgets are identical. This is a status quo budget. Recordings are up 14% over last year, 20% over two years ago. The percentage of documents being e-recorded continues to rise, which saves cost in supplies and postage. The number of marriage licenses being issued remains steady.

Elections:

The requested and proposed budgets are identical. The "Motor Voter" bill that automatically registers people to vote through the DMV was implemented in January. The information received through the DMV now gets automatically sent to the Secretary of State's office, screened, then sent to the Counties. Since 1/15/16, the Clerk's office has registered over 1,500 new voters through this program. Val also explained that for this upcoming election, the Independent Party has opened up the primary to non-affiliated voters.

Val also presented the proposal for the voter tabulation equipment that is currently budgeted in capital outlay. This is the newer version of the 10+ year old equipment that is currently being used. As part of the purchase, it provides on-site assistance for the first election used, which will be the presidential election in November.

MOTION: WASSON MOVED, WELLS SECONDED TO TENTATIVELY APPROVE THE CLERK'S BUDGET EXPENDITURES IN THE RECORDING BUDGET IN THE PROPOSED AMOUNT OF \$182,931 AND EXPENDITURES IN THE ELECTIONS BUDGET IN THE PROPOSED AMOUNT OF \$448,405.

MOTION PASSED UNANIMOUSLY.

ASSESSOR

The requested and proposed budgets are identical. This budget includes an increase of 1 FTE over what was adopted last year. Doug Schmidt, Assessor explained that for the last couple years, the County has been contracting back with Tom Brateng, a retired Cartographer on a part-time basis to continue a control mapping project, but the department is now in need of a full time Cartographer.

Mr. Schmidt explained that the Assessor's office is made up of three sections: cartography, records, and valuation. The Assessor's office administers and maintains approximately 37,000 accounts valued (real market). Polk County also has over 70 taxing districts (cities, schools, special districts, etc). The cartography section is responsible for updating all of the records when new deeds are recorded, partition plats, and control mapping. The records division processes all tax exemptions and building permits, personal property returns, in addition to helping general public at the counter and on the telephone. The valuation division is responsible for determining the values of the properties in the county and operating the special assessment programs.

Mr. Schmidt anticipates a 4.46% increase in the assessed values in home prices in the County this year. Last year the assessed value rose by 4.85%. 13% of homes in the County are still being taxed on market value, the highest majority of those being in West Salem. Mr. Schmidt anticipates real market value to also grow by 3-6%, depending on location.

Mr. Schmidt reported that the department continues to work on the control mapping project for Monmouth & Independence area, and will be contracting with the City of Salem for control mapping along Doaks Ferry Road. The department has completed the 4-year scanning project for chain-of-title searches dating back to the mid-1800's.

Mr. Schmidt informed the Committee that the Assessment and Taxation Software his department uses will be releasing a technology update this year. Mr. Schmidt also updated the committee on currently property tax legislation being considered at the State level and how it may impact the county.

Doug thanked his staff for their hard work in settling all of the BOPTA appeals without needing to have a hearing this year.

MOTION: WHEELER MOVED, AINSWORTH SECONDED TO TENTATIVELY APPROVE THE ASSESSOR'S BUDGET IN THE PROPOSED AMOUNT OF \$1,235,874.

MOTION PASSED UNANIMOUSLY

TAX COLLECTOR / TREASURER

Treasurer:

The requested and proposed budgets are identical. The Treasurer collects and distributes taxes for all taxing districts in the County, along with paying the County's bills and recording revenue for each department. This budget reflects a reduction of FTE based on the restructure of the Treasurer's position and creation of the Finance Manager position. Last year, the Treasurer's office had a \$20,000 capital outlay purchase for a check scanner. During tax time, this equipment saved 30 hours of staff time (no temporary help was hired and all payments were posted within 5 business days) and is saving the County \$2,000 annually in bank fees. Linda Fox reported that interest income is up slightly due to interest rates rising in the Local Government Investment Pool (LGPI, from 0.5% to 0.75%.

Tax Collector:

The requested and proposed budgets are identical. Linda Fox reported that collection rates for the 15-16 tax season are at 97.2% (includes 2% discount). Approximately 39% are paid by lenders, 47% are received through the mail, and 1% are paid by credit card. The remainder are received at the counter by staff.

MOTION: WASSON MOVED, AINSWORTH SECONDED TO TENTATIVELY APPROVE THE TREASURER'S BUDGET IN THE PROPOSED AMOUNT OF \$33,636 AND THE TAX COLLECTOR BUDGET IN THE PROPOSED AMOUNT OF \$292,926.

MOTION PASSED UNANIMOUSLY

DISTRICT ATTORNEY

Prosecution

The requested and proposed amounts differ slightly. Aaron Felton, District Attorney's salary is not included in this budget because it is paid by the State. The Prosecution Division of the DA's office prosecutes felonies and misdemeanors that occur within the County. These cases are referred to the office by all law enforcement agencies within the County.

Aaron Felton reported that the Operating Levy passed last year has been a great benefit to his department. The levy provided three prosecutors and two administrative staff for a total of 6 Deputy District Attorneys, one Office Manager, eight support staff, two victim advocates and one Victim Services Coordinator. One of the support staff positions in the department has been assigned full time as an Evidence/Discovery Clerk.

There was some reorganization within the department regarding the Office Manager's time. Barb Filipponi's time (FTE) was removed from the CAMI fund to the Prosecution fund in order to allow her more time to focus on supervision of support staff.

With the recent legalization of marijuana, the first of the DUI cases will be going to trial within the next couple months. Since there is still no '0.08 standard', these cases require more staff time and litigation than standard alcohol DUI cases.

Mr. Felton reported that his office is working to transition to paperless by July 1, 2016.

The committee discussed statistics for the department for the last few years and projected numbers for the upcoming year. The department is on pace to exceed last year's numbers. The Committee requested District Attorney Felton provide additional information regarding number of cases reviewed (not just filed), and number of trials won during the budget callback on Thursday.

Support Enforcement

The requested and proposed are nearly identical. Support Enforcement is funded 2/3 by State and Federal funds, the other 1/3 by the County. This is a very vital and efficient program for the citizens of Polk County. The Deputy DA assigned to the Support Enforcement program is not allowed to do prosecutions, but Support Enforcement offers civil and punitive penalties for child support. The amount of funds recovered continues to increase. Most other counties in the state handle support enforcement administratively, while Polk County handles most judicially. With this program, when a client has to go on state assistance, the State takes that case from us until they are off public assistance and can pay back the amount owed to the state. Once the client has done that, the State will give those cases back to the Counties on a quarterly basis. The State of Oregon is in the process of setting up a web-based support enforcement management system within 1-2 years.

Barb Filipponi reported that collections have increased (due to better economy) while costs have decreased over the last year after the previous Support Enforcement prosecutor retired. Caseloads are hard to predict but is currently around 900.

Victim's Assistance

The requested and proposed differ. Aaron Felton requested one additional Victim Advocate FTE for this program that is not in the proposed budget. This program currently has two victim advocates which are mostly grant funded, and one Victim Assistance Coordinator position, which is a new position that is completely grant funded (2-year grant).

C.A.S.A.

Greg Hansen reported that last year, CASA moved into their own office down the street. The County provided \$25,000 of assistance last year, is budgeted to provide \$15,000 this year, and \$5,000 next fiscal year. After that, the program should be self-sufficient.

Medical Examiner

The requested and proposed amounts are identical. The Medical Examiner makes determination on death scenes to determine foul play. The County contracts with Marion County, four retired professionals, and a Corvallis-area pathologist for medical examiner services, which has worked extremely well for the District Attorney and the law enforcement community.

C.A.M.I.

The requested and proposed amounts are identical. The program is overseen by the District Attorney, but there are no general fund monies for this program. Funding is through the State, Court fines and appearances. The C.A.M.I. team meets monthly to review possible cases of child abuse. This year the program purchased digital cameras for each law enforcement agency in the county to better document abuse cases.

The C.A.M.I. fund is also used to fund the County's contract with Child Abuse Assessment centers (Liberty House and Juliette's House) to utilize the investigation and reports these centers provide. This fund is also used to fund training for law enforcement and DHS partners in child abuse prevention and recognition.

MOTION: POPE MOVED, AINSWORTH SECONDED TO TENTATIVELY APPROVE, IN THE GENERAL FUND, THE DISTRICT ATTORNEY'S PROSECUTION BUDGET IN THE PROPOSED AMOUNT OF \$1,371,943, VICTIM'S ASSISTANCE BUDGET IN THE PROPOSED AMOUNT OF \$229,294, SUPPORT ENFORCEMENT BUDGET IN THE PROPOSED AMOUNT OF \$341,415, MEDICAL EXAMINER BUDGET IN THE PROPOSED AMOUNT OF \$41,790, AND CASA BUDGET IN THE AMOUNT OF \$15,000.

MOTION PASSED UNANIMOUSLY.

MOTION: POPE MOVED, AINSWORTH SECONDED TO TENTATIVELY APPROVE RESOURCES AND EXPENDITURES IN THE C.A.M.I. BUDGET IN THE PROPOSED AMOUNT OF \$128,750.

MOTION PASSED UNANIMOUSLY.

SHERIFF

Patrol

The requested and proposed amounts are identical. This program was the largest benefactor of the operating levy. There are additional 2 FTE over what was adopted last year: one additional Sergeant for the POINT program and one Records Technician Supervisor. There are also two vehicles budgeted in capital outlay. Sheriff Garton explained that with the increase in Patrol Deputies, the addition of a Records Technician Supervisor is needed to assist with reporting and administrative support to the deputies on the road.

Since July, 2015, the patrol division has hired 12 new deputies. There are two additional positions that are in the process of being hired that will bring the department to full staffing. Many of the new staff are currently in the Police Academy. Sheriff Garton anticipates being able to return to 24-hour patrols in July via two 12-hour shifts daily.

Recent achievements in the office include the creation of an advisory team that will start meeting in May that includes representatives from all areas of the County. The department earned reaccreditation through the Oregon Accreditation Alliance. The department has also received a grant through the secret service to develop a forensic cell phone lab. The grant pays for a computer forensic package and the necessary staff training and equipment to operate. This equipment and specialized staff will be available not just for the County but for all jurisdictions to use for investigations.

The Sheriff's department has partnered with Polk County Behavioral Health and was awarded a grant to create two crisis intervention teams (law enforcement officer with a trained crisis worker) to respond to emergency calls. One team will be based in West Salem (with a City of Salem officer), the other team will be comprised of a Polk County Sheriff to respond to calls around the remainder of the County. This grant and associated FTE are not included in this budget because the County was just notified of the award.

For future planning, Sheriff Garton will be working with some staff work groups to discuss developing additional outreach efforts and specialty programs (including K-9). The department will also be able to send staff to trainings once there is full staff coverage.

The Sheriff discussed ways the department is training new and existing deputies in ways to increase customer service and promote the department in a positive light. The Committee encouraged the sheriff to continue to communicate to the public hard data and statistics of what the department is doing with the proceeds of the operating levy.

Jail

The requested and proposed amounts are identical, and is a status quo budget. The jail is run very efficiently. It receives at least one inspection per year by the Commissioners and public, and a biennial inspection by the Oregon State Sheriff's Association. At each previous inspection the County has met or exceeded the state standards. In addition, the inspectors always commend the Sheriff on how clean and quiet the facility is.

Since July, 2015, the jail division has hired 9 Corrections Deputies. Five of these were from the levy. There are four vacancies remaining that the Department is in the final stages of filling. In the past, the Jail employed 9 Control Room Technicians. Sheriff Garton is planning on rehiring two of these lesser paid positions to help maximize coverage and increase efficiencies in the facility. Sheriff Garton explained a restructure in the Jail Management. The Jail Lieutenant position was eliminated, and replaced with one Sergeant position who report to one Lieutenant who oversees both the Patrol and the Jail programs.

The statistics for medical visits show a dramatic rise, but actually the increase is caused by the new software the department started using, which tracks/documents services better. Sheriff Garton explained that some inmates pay for their medical services received, but the remaining cost is paid by the jail. This amount averages \$350,000 - \$400,000 annually.

Sheriff Garton reported that he is working with the Polk County Behavioral Health department to provide an on-site Behavioral Health Counselor to work in the jail 40 hours per week. This position will be able to provide group and one-on-one therapy, crisis intervention, and transition services for the jail clients. Sheriff Garton is also working with jail programs staff on developing other programs (GED, food handlers, etc.) which will hopefully reduce recidivism.

The Committee discussed other opportunities in the jail for renting beds to other agencies. Sheriff Garton feels that is a possibility (no more than 20-30). Opportunity depends on contracts other agencies already have.

Emergency Management

The requested and proposed amounts are identical. Staffing numbers are maintained at the same level as the current year. This program coordinates rescue and relief efforts during emergency events. This program also maintains the countywide communications system. The County owns the Eagle Crest Communications Tower, which other agencies lease space on, so the maintenance costs for the tower are paid for by the leases. Most of this program is funded through grants that Dean Bender, Emergency Manager applies for on behalf of the County.

MOTION: WELLS MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE SHERIFF'S OFFICE BUDGET IN THE PATROL FUND IN THE PROPOSED AMOUNT OF \$4,193,611; THE JAIL FUND IN THE PROPOSED AMOUNT OF \$4,524,507; AND THE EMERGENCY MANAGEMENT FUND IN THE PROPOSED AMOUNT OF \$458,877.

MOTION PASSED UNANIMOUSLY.

At this time, Commissioner Wheeler was excused from the hearing.

Marine Patrol Fund

The requested and proposed amounts are identical. This is a seasonal program (runs approximately Memorial Day through Labor Day) that is run by Sheriff Reserve Deputies. Funding and equipment in this program are from the State Marine Board. A \$5,000 general fund transfer is also included in this budget. There are fewer reserves currently (because many are now full-time deputies), so the Sheriff is looking at ways to maximize coverage.

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE SHERIFF'S OFFICE BUDGET IN THE MARINE PATROL REVENUES AND EXPENSES IN THE PROPOSED AMOUNT OF \$79,000.

MOTION PASSED UNANIMOUSLY.

P.O.I.N.T. Fund

The requested and proposed amounts are identical. Most of the funding received for this program is from a \$5,000 charge from each participating agency and grant funding. Due to budget cuts, this program has not been operating since June 5, 2014. When active, this is a very successful program which creates a lot of felony arrests, and is a big deterrent in the amount of drug deals occurring in the County. The POINT Team is a critical component of the attempts to deal with drug issues in Polk County. It is a combined effort of Polk County, and one officer each from Dallas, Monmouth, Independence, and Oregon State Police. Sheriff Garton attended a meeting last week with every jurisdiction, each committed a representative to staff the team and it is expected to be back up and running in July. Historically, the County has supervised this team, which is still the plan. The Patrol budget includes an increase of 1 FTE for supervision (Sergeant) of this program.

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE SHERIFF'S OFFICE BUDGET IN THE POINT FUND REVENUES AND EXPENSES IN THE PROPOSED AMOUNT OF \$150,000.

MOTION PASSED UNANIMOUSLY.

Dog Control Fund

The requested and proposed amounts are identical. This budget reflects an increase in General Fund Transfer to better reflect the cost of operating this program. The proposed budget includes a capital outlay expense for a truck for the dog control officer.

MOTION: WASSON MOVED, WELLS SECONDED, TO TENTATIVELY APPROVE THE SHERIFF'S OFFICE BUDGET IN THE DOG CONTROL FUND REVENUES AND EXPENDITURES IN THE PROPOSED AMOUNT OF \$198,500.

MOTION PASSED UNANIMOUSLY.

PUBLIC HEALTH FUND

Revenues

Noelle Carroll, Health Services Director, Katrina Rothenberger, Public Health Administrator, and Tami Stump, Senior Fiscal Analyst attended the hearing to testify on the Public Health Department programs. The requested and proposed amounts are identical. The Public Health Department provides all the public health services in the County along with contract nursing services in the County Jail. The general fund transfer is increased approximately \$74,000, which is a truer reflection of what the program actually costs compared to what was adopted last year.

Family Planning

The requested and proposed amounts are identical. The primary goal of this program is to promote healthy birth outcomes. The FTE increased in this fund and decreased in the General Health fund due to a shift in tracking STI cases. The budget forecast projects the clinic to see the same number of clients, but the County has not been able to retain a nurse practitioner so there are no new clients being served. Most of these clients are Medicaid.

General Health

There are multiple programs within this budget. This program shows a reduction of 2 FTE which were transferred into the Family Planning budget.

In the Vital Statistics program there was a \$5 increase in the fee for copies of death certificates set by the State. This fee had not been increased since 2003. There was a birthing center opened last year located in Yamhill County that sent some clients here for birth certificates by mistake, which is the anomaly on the statistics reflected.

The Maternity Case Management program is a home visiting program to at risk pregnant women. There are not many clients currently in the program, but for those that are, once the babies are born, get transferred to the Babies First and/or CaCoon programs. It was expected for this program to be incorporated into the CCO global budget, but that has been put on hold by the Centers for Medicare and Medicaid.

Babies First and CaCoon are home visiting programs for targeted case management. This is a leveraged program that does require matched funds.

In the Communicable Disease program, Polk County has seen a 25% increase in Chlamydia cases and a 50% increase in Syphilis cases over the last year. Public Health departments across the state are required to track and try to prevent the spread of this disease, which makes investigation into these cases very time intensive. Polk County also recently had a case of Meningitis that occupied the department.

Ebola is an emerging infectious disease that the County received approximately \$10,000 to respond to. The County had two citizens that has traveled to West Africa that the department was monitoring.

Ryan White/HIV caseload has remained steady over the last few years at around 27. There are 40 tests projected to be administered in the upcoming year.

In the Immunizations program, immunization laws have recently changed, and now require non-religious immunization exemptions to be signed off on by a physician or the parents are required to watch a 45-min video and sign a release that they understand the risks of not immunizing their children.

In the Jail Health program, Katrina is hoping that non-emergent visits will be decreasing now that the program is fully staffed (full time nurse and two full time LPNs).

In the Emergency Management program, funding is slowly decreasing, but training and meeting requirements have also decreased. In the event of a public health emergency, Public Health staff are trained and ready to respond.

WIC

WIC provides supplemental food to pregnant women and children up to age 5. This program used to be self-sufficient, but it now requires monies from the department to maintain services, including a budgeted General Fund transfer. The average monthly caseloads are expected to remain steady, however, based on a state formula, the program continues to have 300 slots that the State says reside in Polk County that aren't being served. WIC vouchers have recently been switched from paper vouchers to 'E-WIC'. The Committee expressed concern with the increasing spending on this increasing cost to the General Fund to operate this program.

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE PUBLIC HEALTH FUND REVENUES TOTALING \$2,091,700, EXPENDITURES IN FAMILY PLANNING IN THE PROPOSED AMOUNT OF \$272,061, EXPENDITURES IN GENERAL HEALTH IN THE PROPOSED AMOUNT OF \$1,517,579, AND EXPENDITURES IN WIC IN THE PROPOSED AMOUNT OF \$302,060.

MOTION PASSED UNANIMOUSLY

BEHAVIORAL HEALTH FUND

Revenues

The requested and proposed amounts are the same. The amount is up over \$3 million from last year. This amount is also expected to increase before the May budget adoption. Noelle explained that although the funding has increased dramatically, the reporting requirements are also changing. The department used to have much more flexibility with how these funds are spent, but rules now are much more stringent, which changes how the County can do business.

The State requires behavioral health services be provided within 14 days of intake. If this requirement is not met, State funding is threatened. The Department is able to provide these services in a timely manner, but intakes continue to rise. The department is seeing an increase in the number of Marion County clients being served. Marion County pays Polk County to serve these clients, but in an effort to ensure Polk County can first properly serve Polk County residents before serving Marion County residents, Polk County has entered into a contract with Marion County to close access to Marion County clients if/when needed.

Behavioral Health Support Services

The requested and proposed amounts are identical. Last year, all clerical support was moved to this fund, which made it much more difficult to comply with reporting requirements, so this year, those FTE were all moved back into their respective Behavioral Health funds. The beginning fund balance in this program continues to grow, and is expected to be over \$4.5 million in the proposed budget.

Addictions

The requested and proposed amounts are identical. The statistics in this program have remained fairly flat which Noelle attributes to an increase in private providers. Staff is expecting to see an increase in DUII with increased sheriff patrols and the legalization of marijuana. This program shows a slight increase in FTE for a Certified Recovery Mentor to better reengage clients.

Out Patient Mental Health – Adult/Children

The requested and proposed amounts are identical. This fund encompasses over half of the entire behavioral health program. This fund has a large increase in FTE, which may or may not be filled. The contract services item is also showing an increase to provide options that don't include hiring more staff. The program will be expanding into a new location in Monmouth/Independence. Noelle does not anticipate adding new providers (therapists) at this location, only relocating some current providers.

There are three different programs in this fund. The first is Community Support Services, whose purpose is to reduce hospitalizations and residential placements for seriously mentally ill.

Child outpatient program is in discussion to partner with Trillium to expand the School Based Mental Health Services to the Salem-Keizer School District.

Adult outpatient services program has seen an increase of 45% since 2013-2014. This program continues to utilize contract services instead of FTE, which has caused Noelle to create a new Supervisor position to manage the contractors. This program is receiving more clients as the state adds and expands higher cost specialty programs.

The outpatient capitation is projected to decrease this year because the projected numbers of clients seen on the Oregon Health Plan is expected to decline. The program will also be receiving less per member reimbursements based on a different funding methodology at the CCO level. One of the largest expenses in this program is for prescribers/contractors. Noelle has been researching Telepsychiatry, which is a less expensive option. A Telepsychiatry program will be implemented in the West Salem office next month. The doctor (stationed in Virginia, but licensed in Oregon), will feed his notes directly into the Polk County Behavioral Health system.

Developmental Disabilities

The requested and proposed amounts are identical. The State has recently changed the guidelines, which is allowing more clients to be eligible for this program (increase of approximately 20%). This has resulted in more reporting requirements, and a large increase in State funding for this program. The department has increased six additional FTE during the current fiscal year to meet these increases.

Sub-Grant Programs

The requested and proposed amounts are identical. This program is used as a pass through dollars for residential treatment facilities.

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE BEHAVIORAL HEALTH FUND RESOURCES, REVENUES, AND EXPENDITURES IN THE PROPOSED AMOUNT OF \$17,185,000, MENTAL HEALTH ADMINISTRATION EXPENDITURES IN THE PROPOSED AMOUNT OF \$4,915,350, ADDICTIONS PROGRAM IN THE PROPOSED AMOUNT OF \$1,048,377, OUTPATIENT MENTAL HEALTH SERVICES EXPENDITURES IN THE PROPOSED AMOUNT OF \$9,122,687, DEVELOPMENTAL DISABILITIES EXPENDITURES IN THE PROPOSED AMOUNT OF \$1,798,586, AND SUB-GRANT EXPENDITURES IN THE PROPOSED AMOUNT OF \$290,000.

MOTION PASSED UNANIMOUSLY

HEALTH SERVICES FUND

Revenues

The requested and proposed amounts are identical. The primary funding sources are numerous grants, Federal and State awards, charges for services, and beginning fund balances.

Health Services Administration

The requested and proposed amounts are identical. This program provides the support for all programs under Health Services. This program has an increase of 1 FTE, but otherwise is status

quo with what was adopted last year. The only revenue in this program is Charges for Services to other programs within Health Services for administration support.

Family and Community Outreach

The requested and proposed amounts are identical. Many of the programs in this budget are funded by grants. This budget shows a 2.6 increase in FTE over what was adopted last year, which is a more accurate reflection of existing staff.

Brent DeMoe, Family and Community Outreach Manager explained that the Family and Community Outreach program encompasses Cover Oregon (Insurance Help), School Based Mental Health, Tobacco Prevention, Drug and Alcohol Prevention, Mid-Valley Parenting, and Service Integration.

The Central School Based Health Center was opened last July using over \$700,000 in grant funding that Brent and his department secured. It has been a huge success in the community. In the first 6 months of data, 1,378 clients were served, 693 of those visits were from students.

The Academy Building continues to be a successful example of a community service 'co-location' model that includes Mid-Willamette Community Action Agency, Salvation Army, HALO, Child-care resource and referral, Willamette ESD and Family Building Blocks. The Central School District requested to replicate this facility in the Monmouth/Independence area, so they donated the old School District office located across the street from the Central Health and Wellness Center to be the serve as the second location of the Community Resource Center. Currently, this facility is only open on Thursdays.

The School Based Mental Health Program was awarded a \$57,000 grant for Suicide Prevention training throughout Polk County.

The Polk County Early Learning Program (Mid-Valley Parenting) has received over \$400,000 in grant funding from the Oregon Community Foundation since it started. This program has been so successful, The Oregon Community Foundation recently offered an additional 7 years of funding. to expand the program into Yamhill County.

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE HEALTH SERVICES FUND REVENUES IN THE PROPOSED AMOUNT OF \$2,291,000, EXPENDITURES IN HEALTH SERVICES ADMINISTRATION IN THE PROPOSED AMOUNT OF \$733,924, AND EXPENDITURES IN THE FAMILY AND COMMUNITY OUTREACH DIVISION IN THE PROPOSED AMOUNT OF \$1,557,076.

MOTION PASSED UNANIMOUSLY

Chairman Hartmann recessed the meeting until April 5, 2016 at 9:00 am.

DAY #2 – April 5, 2016

Chairman Hartmann reconvened the meeting at 9:00 a.m. on Tuesday, April 5, 2016.

Greg Hansen gave an overview of the previous days hearings. There is nothing on the wish list, but the District Attorney was asked to return during call back time on Thursday with more detailed statistical information regarding prosecution.

COMMUNITY DEVELOPMENT

Planning:

The requested and proposed amounts are identical. Austin McGuigan, Community Development Director reported that department wide, revenues are up 52% over last year at close of Quarter 3 (approximately \$312,000 increase).

This program historically included a Planning Manager position, which proved difficult to recruit for last year. As a result, that position was eliminated and the department is using two planning associates. This budget also includes a charge to the Economic Development fund for long-range planning services. Austin is pushing the department not only to raise revenue, but also cut expenses with an ultimate goal of eliminating this program's dependence on the General Fund.

The planning workload shows a 23% increase over last year, but 100% higher over the last two months. By law, turnaround time for applications has to be within 30 days. The internal tracking system the department uses is effective for staff to get the applications processed in a timely fashion. Austin is not requesting additional staff this year, but has an option if needed to contract for planning services through the Council of Governments.

Building Inspection:

The requested and proposed amounts are identical. This program has both internal staff for intake and processing permits and administrative support, and the remaining part of this program is contracted out for the actual inspection services. The contract amount fluctuates depending on development activity. This budget shows an increase of clerical staff and reduction of Technical to better reflect how the program works.

Revenue in this program is up 61% over last year. The building applications that are coming in are complex, which equates to more value per permit, in addition to an increasing number of commercial permits and electrical permits.

Environmental Health:

The requested and proposed amounts are identical, and staffing is status quo. This department has a broad range of responsibilities, including pool inspection, septic design, restaurant inspection and licensing, dog bite investigations, etc. Revenue for this program is up 25% from last year. Workload is increasing, but longevity of the current sanitarian allows for the sole sanitarian to absorb the increased workload at this time. Austin anticipates needing to increase the FTE in this program in the near future and develop a succession plan as Jim Solvedt gets closer to retirement. Austin is in discussion with Marion County to share a 1.0 FTE sanitarian.

MOTION: AINSWORTH MOVED, WELLS SECONDED, TO TENTATIVELY APPROVE THE COMMUNITY DEVELOPMENT DEPARTMENT BUDGET IN PLANNING IN THE PROPOSED AMOUNT OF \$407,589, BUILDING INSPECTION IN THE PROPOSED AMOUNT OF \$557,301, AND ENVIRONMENTAL HEALTH IN THE PROPOSED AMOUNT OF \$259,210.

MOTION PASSED UNANIMOUSLY

Economic Development Fund

The requested and proposed amounts are identical. This fund pays for the Trapper services, tourism dues, Extension Research Center, and other special projects. In the past, each City within Polk County was gifted a set amount from this fund for Economic Development. However, the Board has ended that and moved toward more targeted, project based disbursements via applications that come before the Commissioners. There is also a \$700,000 placeholder in case the County wanted to apply for a Community Development Block Grant.

Household Hazardous Waste Fund

The requested and proposed amounts are identical. This is a status quo budget with what was adopted last year. Funding comes from a \$.25 charge franchise tax on residential garbage fees. This fund is dedicated to hosting two Hazardous Waste disposal events each year, in partnership with Marion County. The amount of waste collected declined from the previous year.

MOTION: AINSWORTH MOVED, WELLS SECONDED, TO TENTATIVELY APPROVE REQUIREMENTS AND EXPENDITURES IN THE ECONOMIC DEVELOPMENT FUND IN THE PROPOSED AMOUNT OF \$1,287,500; AND HOUSEHOLD HAZARDOUS WASTE FUND IN THE IN THE PROPOSED AMOUNT OF \$162,000.

MOTION PASSED UNANIMOUSLY

PARKS

The requested and proposed amounts are identical. The County has 12 parks, and five undeveloped plots designated for parks, for a total of 150 acres of parkland. This fund receives funding from State shared revenues, RV fees, a BLM contract for Mill Creek Park, and marine funds for Buena Vista Park because of the boat ramp. None of the parks allow overnight camping (without special permission) and they are usually only open April - September. The Community Service program provides a majority of the park maintenance.

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE PARKS BUDGET IN THE GENERAL FUND IN THE PROPOSED AMOUNT OF \$68,401.

MOTION PASSED UNANIMOUSLY

O&C TIMBER (TITLE III)

The requested and proposed amounts are identical. This will be the last year this fund is in the budget. This fund shows no current revenue, but there is an appropriation for mapping services to be spent in the next year.

MOTION: AINSWORTH MOVED, WELLS SECONDED, TO TENTATIVELY APPROVE THE TITLE III DIVISION BUDGET IN THE NON-DEPARTMENTAL GENERAL FUND IN THE PROPOSED AMOUNT OF \$82,793.

MOTION PASSED UNANIMOUSLY

NON-DEPARTMENTAL

Miscellaneous

The requested and proposed amounts are identical. This program consists of \$3,000 reserved for VORP, and BOC/Misc expenses of \$750. The General Fund transfers to other funds will be discussed at the budget hearing on Thursday.

MOTION: WASSON MOVED, AINSWORTH SECONDED, TO TENTATIVELY APPROVE THE NON-DEPARTMENTAL MISCELLANEOUS EXPENDITURES IN THE NON-DEPARTMENTAL GENERAL FUND IN THE PROPOSED AMOUNT OF \$3,750.

MOTION PASSED UNANIMOUSLY

MISCELLANEOUS FUNDS

Youth Programs

This fund does not have any appropriations. It is being closed out this year and is only incorporated in the budget for historical reference.

Law Library Fund

The requested and proposed amounts are identical. The County is required by law to maintain a County law library, and it can be utilized by the public. The primary operating resource is from State Court System fees.

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE LAW LIBRARY BUDGET IN THE LAW LIBRARY FUND REVENUES AND EXPENDITURES IN THE PROPOSED AMOUNT OF \$55,000.

MOTION PASSED UNANIMOUSLY

County School Fund

The requested and proposed are identical. Funding for this program is received from the Utility Franchise tax. This is pass-through funding, which gets disbursed to the schools upon receipt.

MOTION: AINSWORTH MOVED, WELLS SECONDED, TO TENTATIVELY APPROVE THE COUNTY SCHOOL FUND EXPENDITURES AND REVENUES IN THE PROPOSED AMOUNT OF \$25,000.

MOTION PASSED UNANIMOUSLY

Insurance Fund

The requested and proposed amounts are identical, and 0.25 FTE of the County Counsel position is included in this budget. Unemployment claims are also paid from this fund. The County is fully insured through CCIS. There was a drop in contingency in this fund due to some large Workmen's Comp Claims.

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE INSURANCE FUND EXPENDITURES AND REVENUES IN THE PROPOSED AMOUNT OF \$960,000.

MOTION PASSED UNANIMOUSLY

Debt Service Fund

The requested and proposed amounts are identical. This fund is used to pay-off the 2006 Road Bond, year 10 of 10. Greg has included a memo for the Board to seriously consider a facilities bond that will be discussed during the building improvement agenda item. This program is funded by a property tax assessment

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE DEBT SERVICE FUND IN THE GENERAL SERVICES DEPARTMENT RESOURCES AND REQUIREMENTS IN THE PROPOSED AMOUNT OF \$2,839,250.

MOTION PASSED UNANIMOUSLY

Domestic Mediation Fund

The requested and proposed amounts are identical. The monies in this program are overseen by the County and primarily expended for the mandated parenting class for divorcing couples and child custody cases.

MOTION: WASSON MOVED, WELLS SECONDED, TO TENTATIVELY APPROVE THE DOMESTIC MEDIATION FUND IN THE GENERAL SERVICES DEPARTMENT RESOURCES AND REQUIREMENTS IN THE PROPOSED AMOUNT OF \$31,000.

MOTION PASSED UNANIMOUSLY

Court Security Fund

The requested and proposed amounts are identical. There are no major court security projects proposed for the upcoming fiscal year.

MOTION: AINSWORTH MOVED, WELLS SECONDED, TO TENTATIVELY APPROVE THE COURT SECURITY FUND IN THE GENERAL SERVICES DEPARTMENT RESOURCES AND REQUIREMENTS IN THE PROPOSED AMOUNT OF \$133,000.

MOTION PASSED UNANIMOUSLY

COMMUNITY CORRECTIONS

Parole & Probation

The requested and proposed amounts are identical. There is 0.5 FTE reduction compared to last year. This program is mainly funded by 1145 monies through the Department of Corrections and charges for services.

Marty Silbernagel, Community Corrections Director reminisced that this is the 20th time he has presented before the budget committee, and reflected on some highlights from the last year. The Community Corrections department is fully staffed. Jack Basey is retiring at the end of May, but a replacement has already been hired. Last month was "amnesty" month (50% forgiveness of balance owed). Thirty three offenders took advantage of this, and the department collected \$19,152 in past due fees, in addition to normal fees charged monthly. Marty reported that the number of offenders supervised has remained consistent at around approximately 611 total offenders (426 felony offenders). Marty is expecting these numbers to rise as the state continues to release more offenders early from prison. Last year, the department saw an average of 7 early releases per month from State Prisons to Polk County. These are higher risk felony offenders.

The number of PO Sanctions numbers have increased (approximately 40/month), an additional 20-25 are referred back to court in any given month. There are on average four arrests at the office per week. Marty continues to issue Administrative Warrants (75 issued last year) and Supervisory Authority Warrants (100 issued last year) which saves Court and DA resources and time.

Marty continues to serve on Sanction Court and Drug Court. In addition, Marty has taken an active role in two new programs: Mental Health Court and Adolescent Community Team (ACT)

Marty explained that the legalization of marijuana has proved challenging for his department. The Governor has recently signed a law allowing supervised individuals to use marijuana with a medical marijuana card. Monitoring medication in addition to controlled substances is becoming an increased area of concern for Marty and his department.

Over the last year, the County has increased the number of transitional housing beds. There is now an Oxford House in West Salem, River of Life in Dallas, Titus III in Dallas, the Community Corrections office, and a new agreement for the Riverside hotel in Dallas. Marty is pleased with the increase in housing, but the lack of work availability is still a big hurdle for offenders.

Community Service

The requested and proposed amounts are identical and is status quo with last year. Both the adult and juvenile community service programs provide a valuable service to the County in the way of park and property maintenance, assistance to cities with community events, and ODOT for roadside and stream maintenance. Marty reported that a new Community Service Database was implemented that has been much easier for PO's to track whether or not their clients are completing their community service hours as directed.

The Court has worked with Marty in allowing and authorizing 'buy-outs' of community service orders due to medical reasons or unreasonable travel (\$8 per hour), this option generates approximately \$80,000 in revenue annually.

MOTION: WHEELER MOVED, AINSWORTH SECONDED, TO TENTATIVELY APPROVE THE COMMUNITY CORRECTIONS PAROLE & PROBATION BUDGET IN THE PROPOSED AMOUNT OF \$1,962,392, AND THE COMMUNITY SERVICE BUDGET IN THE PROPOSED AMOUNT OF \$180,000.

MOTION PASSED UNANIMOUSLY.

JUVENILE

Revenue

This fund receives the largest general fund transfer proposed at of \$830,000. Last year, the department collected approximately \$40,000 in fees.

Probation:

The requested and proposed amounts are identical. Staffing is status quo. The office is open to the public in the afternoons only. Juvenile caseloads are lower than in the past. Marty attributes this to the lack of officers from all areas of law enforcement not referring youth to the Juvenile Department.

Sanctions:

The requested and proposed amounts are identical. This program funds the detention beds, which are proposed at 6 beds: 5 in Yamhill County (\$148/bed/day) and 1 in Marion County (\$162/bed/day). Over fill charges are \$110 per day. Marty explained that the usage is hard to predict: last year, there were 621 unused days in detention, and 22 overfill days. Other Contract Services in this program includes VORP and sex-offender treatment. The community mediation is an integral part of the Juvenile system.

Community Service:

The requested and proposed amounts are identical. There is no FTE in this budget, only a line item for temporary/part-time help. Most of the funding is through contracts with ODOT and BLM to pick up trash and pull noxious weeds. The Juvenile Community Service hours show a decline because youth are now being allowed to do their community service through other non-profits/schools.

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE JUVENILE FUND REVENUES IN THE PROPOSED AMOUNT OF \$1,199,000; JUVENILE PROBATION EXPENDITURES IN THE PROPOSED AMOUNT OF \$772,899, JUVENILE SANCTIONS EXPENDITURES IN THE PROPOSED AMOUNT OF \$380,101, AND JUVENILE COMMUNITY SERVICE IN THE PROPOSED AMOUNT OF \$46,000.

MOTION PASSED UNANIMOUSLY

FAIR FUND

Revenues

Tina Andersen, Polk County Fair Manager and Anna Scharf, Fair Board cChair, presented the Fair budget. The requested and proposed revenues are identical. Funding for this program is mostly from fees for the year round and annual fair. This budget includes a \$75,000 transfer from the General Fund, and Greg expects that this infusion of capital will need to be continued annually to keep the facility afloat.

Annual Fair:

The requested and proposed amounts are identical. FTE in both programs shows an increase, but this was caused by accounting for the actual staffing numbers. At the February work session, the Fair Board raised rates (includes a new charge for parking at the annual fair), which has cost some renters to leave. Unfortunately Fair expenses and minimum wage has increased, which means an increase in fees is necessary to offset these increases.

The Fair continues to increase their public media campaign, which last year proved successful in the number of attendees increasing.

Year Round Operation:

The requested and proposed amounts are identical, and most of the FTE for the fair are included in this budget. Revenues for this program are primarily for rental services for building facilities and RV revenues.

Greg explained that this facility is in great need of repairs, at an estimated cost of approximately \$1.5 million. The maintenance on the facility was a struggle last year. The fair maintenance position is hard to fill, and currently most maintenance is completed by volunteers, which is not sustainable. The Committee discussed the impact on long term business if/when the main building upgrades require the building to close for a time. The caretaker's residence is also greatly in need of replacement, and Tina hopes to submit an application to the Economic Development fund for assistance with the purchase of a replacement manufactured home.

MOTION: POPE MOVED, WELLS SECONDED, TO TENTATIVELY APPROVE THE FAIR FUND REVENUES IN THE PROPOSED AMOUNT OF \$508,000, THE FAIR FUND; ANNUAL FAIR EXPENDITURES IN THE PROPOSED AMOUNT OF \$180,223, AND THE FAIR FUND YEAR ROUND OPERATIONS EXPENDITURES IN THE PROPOSED AMOUNT OF \$327,777.

MOTION PASSED UNANIMOUSLY

MANAGEMENT SERVICES

Revenues

Revenues for these funds are from internal service charges.

Non-Departmental

Courthouse and Academy Building rents are collected in this fund and then a portion is transferred to the Building Improvement fund, which are then used to pay for the Courthouse and Academy Building improvements. This budget also includes a contingency that can be transferred to other funds if needed.

Central Services (General Services)

This program is status quo. Funding comes from charges for services, which are charges to each department for office supplies, photocopies, motor pool, postage, phone usage, etc. FTE in this program includes General Services' office manager and part-time assistant, and part of the Administrative Services Director and Administrative Officer's positions.

Matt Hawkins, Administrative Services Director, explained that telephone costs continue to be static as a majority of communication is now through e-mail. However, the need for telephones is not decreasing. The current phone/voicemail system is extremely outdated, and the County will need to purchase a new voicemail/phone system soon. Matt is looking at current possibilities and costs.

Academy Building Maintenance

This program is status quo. This budget houses the maintenance costs for the Academy Building. The FTE shows a slight reduction due to an FTE re-distribution.

Jail Maintenance

This budget houses the maintenance costs for the Jail. The jail is approaching 20 years old. It is still in fairly good condition, but as the facility continues to age, the maintenance costs will continue to increase. There is a very skilled maintenance worker that is assigned to the jail that has saved the County a lot of money in repairs and maintenance projects.

Courthouse Maintenance

This fund provides all maintenance for the Courthouse and off-site buildings (excluding fairgrounds). There has been a reduction in utility costs due to lighting efficiency upgrades (energy trust grant) in the building.

Information Services

This department provides all the IS services for the County, and some contract services to the Cities of Dallas and Monmouth, and Polk Fire District #1. Funding in this program is from charges for services. Last year the department completed Microsoft Office 10 upgrades to all the computers. This year the team is working on server upgrades.

Geographic Information Services

The requested and proposed amounts are identical. There is a 1.0 FTE decrease from a loss of two staff, and only one position was filled.

Finance

The FTE shows an increase for the newly created Finance Manager position, and a reduction of the elected Treasurer's FTE. Other FTE includes one Tax/Treasurer staff member, BOC Executive Assistant, and the Administrative Officer. Contract services is the largest line item, which includes the contract for the audit. AOC and NACO membership dues are also expenses within this budget.

Personnel

FTE in this program remains status quo. The Employee Assistance Program is paid from this fund. Since switching to the Neogov system for job recruitment last year, the department has seen improvement in both the quality and the quantity of applications received. Many applications received are from out of state.

Board of Commissioners

The salaries of the three Commissioners are included in this budget, along with materials and services.

County Counsel

This budget includes 0.75 FTE of the County Counsel and 0.1 FTE of the BOC Executive Assistant. Morgan Smith, County Counsel also serves as the legal counsel for the West Valley Housing Authority, which contracts with the County for these services.

MOTION: AINSWORTH MOVED, WHEELER S ECONDDED, TO TENTATIVELY APPROVE THE MANAGEMENT SERVICES FUND REVENUES IN THE PROPOSED AMOUNT OF \$5,334,365, NON-DEPARTMENTAL EXPENDITURES IN THE PROPOSED AMOUNT OF \$1,043,131, CENTRAL SERVICES EXPENDITURES IN THE PROPOSED AMOUNT OF \$480,199, ACADEMY BUILDING MAINTENANCE IN THE PROPOSED AMOUNT OF \$435,139, JAIL BUILDING MAINTENANCE IN THE PROPOSED AMOUNT OF \$310,422, COURTHOUSE MAINTENANCE IN THE PROPOSED AMOUNT OF \$561,509, INFORMATION SERVICES EXPENDITURES IN THE PROPOSED AMOUNT OF \$929,496, G.I.S. COMPUTER MAPPING IN THE PROPOSED AMOUNT OF \$239,369, FINANCE EXPENDITURES IN THE PROPOSED AMOUNT OF \$576,365, PERSONNEL EXPENDITURES IN THE PROPOSED AMOUNT OF \$298,767, BOARD OF COMMISSIONERS EXPENDITURES IN THE PROPOSED AMOUNT OF \$323,377, AND COUNTY COUNSEL EXPENDITURES IN THE PROPOSED AMOUNT OF \$136,591.

MOTION PASSED UNANIMOUSLY

MISCELLANEOUS FUNDS (Continued)

Veteran's Services Fund

This is a new fund that Greg has recommended establishing starting 01/01/17 to address Veteran's needs within Polk County. Every County in the state, except Marion and Polk County (because of close proximity to the State Department of Veteran's Affairs office) is required to have a Veteran's Services Officer. Cameron Smith, Director of Oregon Department of Veteran's Affairs, and Wayne Crowder, Veteran's Advocate explained that there are approximately 7,500 veterans in Polk County. Based on the allocation formula, Mr. Smith anticipates that Polk County would receive approximately \$120,000 biannually for this program. The rest of the funds to operate this program would be from a General Fund transfer. Greg explained that this is a permanent commitment. Mr. Crowder testified that a local VSO would better serve and advocate for the benefit of local veterans.

MOTION: WHEELER MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE VETERAN'S SERVICES FUND IN THE PROPOSED AMOUNT OF \$81,000.

MOTION PASSED UNANIMOUSLY

BUILDING IMPROVEMENT

The requested and proposed budgets are the same. Included with the budget was a memo from Greg regarding his recommendation for the County to go out for a facilities bond. Over the last year, the County has been working with an architectural firm to complete a facilities need study. The results of this study showed approximately \$9.8 million in repairs needed on County facilities, the biggest need at the Courthouse and Fairgrounds complexes. Greg recommends a \$9 million bond (\$0.22/\$1,000), with an additional \$1 million from the State Court Facilities Task Force that Greg is trying to secure to assist with the upgrades.

MOTION: AINSWORTH MOVED, WHEELER SECONDED, TO TENTATIVELY APPROVE THE BUILDING IMPROVEMENT REVENUES IN A TOTAL AMOUNT OF \$800,000; EXPENDITURES FOR ACADEMY BUILDING IMPROVEMENTS IN THE PROPOSED AMOUNT OF \$260,000, AND EXPENDITURES FOR COURTHOUSE BUILDING IMPROVEMENTS IN THE PROPOSED AMOUNT OF \$540,000.

MOTION PASSED UNANIMOUSLY

Chairman Hartmann recessed the meeting until April 6, 2016 at 10:00 am.

DAY #3 – APRIL 6, 2016

Chairman Hartmann reconvened the meeting at 10:00 a.m. on Wednesday, April 6, 2016.

Greg Hansen gave an overview of the previous days hearings. There is nothing on the wish list, but the District Attorney was asked to return during call back time on Thursday with more detailed statistical information regarding prosecution.

PUBLIC WORKS

Revenues

The requested and proposed amounts are identical, and approximately \$130,000 more than what was adopted last year.

The biggest source of funding in this program is from State Shared Revenue from gas taxes. The County also receives federal funding that has many restrictions on how it is spent, so instead of trying to manage those restrictions, the County exchanges those funds with ODOT for \$.94 on the dollar.

Other funding comes from State Shared Revenue - Bike Paths (1% reserved from gas tax). Additional significant revenue is from a General Fund Transfer which is from State Timber monies to address roads designated as 'State Timber Routes'.

Public Works Administration

The requested and proposed budgets are identical. There is a slight increase in FTE due to a reallocation of Todd's time from the OTIA fund that is being closed out this year. The beginning fund balance is projected to be \$200,000 less than last year due to the projected purchase of two CAT brusher/mowers prior to the beginning of the new fiscal year.

County Shops

The requested and proposed budgets are identical. The funding for this program is from Charges for Services from other departments for fleet repairs (County Motor Pool, Sheriff's Patrol Fleet). The Shop Foreman recently retired, and the department is in the hiring process for a new mechanic.

Road Maintenance

The requested and proposed budgets are identical. Todd Whittaker, Public Works Director provided an itemized list of Operating Supplies, Contract Services and Road Maintenance expenses within Materials & Services line item to better inform the committee of what is included in that costs. The price of oil has dropped 10% from last year which is a large savings in the budget.

Todd gave an overview of the condition of the County road system: There are approximately 500 miles of county roads, approximately 250 miles are paved, and 230 miles are gravel. The average age of the paved roads is nine years old, but that age does not take into account chip seals. The roads remain in good condition. However, each year as the roads age, the pavement condition index drops. Currently on average the roads are rated at above 80 (good category). The County is in year 5 of 8 into a chip seal cycle. Expected PCI after this chip seal will be just under 80 (fair range). Todd explained that the current funding is approximately 63% of what is needed for the program to be sustainable and eliminate the need for another road bond (equates to approximately \$450,000-\$500,000 of additional funding needed annually). Todd reported that the legislature is discussing a gas tax increase. The gravel roads are in good-excellent condition. The price of aggregate continues to increase by approximately 5% per year. The quality of aggregate is not as

controllable as it once was because the rock production is mostly under a monopoly, creating less options for rock selection.

The Pavement Management Condition Evaluation System was completed last year (it is an ongoing evaluation), which assists the department with decision making on which roads to resurface and when. The department has made strides on better documenting fleet and equipment maintenance to assist with forecasting needs.

The County road equipment is in good condition. Todd presented a forecast of future equipment purchases. Two new CAT brusher mowers will be purchased in a couple months. Todd anticipates the trucks have another 5-10 years of life remaining. The department plans to purchase 1-2 pickups per year, and small equipment as needs arise. Todd informed the Committee that Polk County and Benton County jointly purchased a Chip Spreader. Todd continues to monitor on-call charges to determine whether it is cost effective to purchase our own equipment vs. contracting services. The annual costs to maintain the public works fleet is approximately \$175,000-\$200,000.

There has not been much progress on the Valley Junction interchange project this year. The environmental assessment was recently updated. The County has developed a new route for this project using an existing interchange that both ODOT and the Tribe are supportive of, so Todd is anxious to see how that concept develops.

Chip seals this year will be focused on the North West areas of the County. Approximately 40 miles were completed last year. Todd has found that 4-6 miles a day of chip seals is the most efficient and cost effective, without sacrificing quality. A new grade of oil that has a higher polymer is being used for the chip seals that allows the rock to stick better, making the process faster. There were no windshield complaints last year after using this new formula.

Road Construction

The requested and proposed budgets are the same. This fund pays for the loan the County took out in 2002 for the Falls City Rd. repavement. This loan is being repaid with funding from General Fund Transfer for state timber road maintenance. This fund also includes bike path reserve funds (from 1% of the gas tax monies received).

Survey

The requested and proposed budgets are identical. This program is operating with only 1.0 FTE, however there is flexibility to utilize Temporary/Part-time and Contract Services line items if needed. Eric Berry, County Surveyor reported that he has processed more subdivision plats this year than in the last seven years combined.

Engineering

The requested and proposed budgets are identical, and the staffing and materials and services items are status quo. This program continues to work on the GIS road mapping project, along with road downgrades, vacations, and jurisdictional transfers (County roads inside city limits).

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE PUBLIC WORKS FUND REVENUES IN THE PROPOSED AMOUNT OF \$6,205,500, PUBLIC WORKS ADMINISTRATION EXPENDITURES IN THE PROPOSED AMOUNT OF \$1,158,997, COUNTY SHOPS EXPENDITURES IN THE PROPOSED AMOUNT OF \$483,717, ROAD MAINTENANCE EXPENDITURES IN THE PROPOSED AMOUNT OF \$3,874,816, ROAD CONSTRUCTION EXPENDITURES IN THE PROPOSED AMOUNT OF \$200,500, SURVEY EXPENDITURES IN THE PROPOSED AMOUNT OF \$279,764, AND ENGINEERING EXPENDITURES IN THE PROPOSED AMOUNT OF \$207,707.

MOTION PASSED UNANIMOUSLY

Public Land Corner Preservation Fund

The requested and proposed amounts are identical. The revenue in this fund is from a \$10 fee for the recording of land documents. The PLCP revenues continue to rise due to increasing development. By law, this fund is used to restore and reestablish government corners. The Professional Services line item is used for contracting out the surveying to private surveyors.

MOTION: AINSWORTH MOVED, WELLS SECONDED, TO TENTATIVELY APPROVE THE PUBLIC LANDS CORNER PRESERVATION FUND RESOURCES AND REQUIREMENTS IN THE PROPOSED AMOUNT OF \$115,000.

MOTION PASSED UNANIMOUSLY

OTIA III

There are no allocations in this fund. The monies in this fund were expended during the current fiscal year and this account will be closed out. The funds were used to complete an erosion control project on the South Grand Ronde Rd. Bridge. Construction was completed last summer, however during a recent flooding event, a landslide upriver sent debris downstream, creating a gravel bar that changed the direction of the water flow, so there may be additional erosion control work needed on this project. Todd is working with FEMA to see if additional monies are available for this repair work.

Doaks Ferry Road/Highway 22 & 51

The Doaks Ferry Road requested and proposed are identical. This is a cooperative road project with ODOT to realign the connection of Doaks Ferry Road to Highway 22 one-quarter mile to the west at Riggs St. This is the biggest upcoming project for this year. Preliminary design is completed, and the final deliverables are expected at any time so the department will know the footprint and can start acquiring right of way. During the public hearings held on this project, a majority wanted the existing Doaks Ferry Connection to remain a right-in, right-out. However, that connection could not be included in a safe or functional manner and was removed. ODOT has received more funding for the Hwy 22/51 interchange project, which they will be using to build a backage road on the north side of Hwy 22 that will connect the Doaks Ferry realignment project to 50th St.

MOTION: AINSWORTH MOVED, WASSON SECONDED, TO TENTATIVELY APPROVE THE DOAKS FERRY ROAD/HWY 22 & 51 FUND EXPENDITURES AND REVENUES IN THE PROPOSED AMOUNT OF \$390,000.

MOTION PASSED UNANIMOUSLY

PUBLIC COMMENT

At 11:00 a.m. Chairman Hartmann opened the floor to public comment.

Jean Sherbeck, 744 SE ST. Andrews Lane, Dallas, OR testified that she has been observing the Polk County budget hearings for several years, and is relieved that the budget this year shows an increase in staff and services. Ms. Sherbeck is pleased to see an emphasis on joint mental health and law enforcements services, and increased programs in the jail which will be valuable asset to the community and could provide an addition incentive for other jurisdictions to consider renting jail beds from Polk County.

Commissioner Ainsworth thanked the budget committee for their hard work and willingness to serve the County.

Hearing no additional public comment, the meeting was called back into regular session.

SUMMARY DISCUSSION

Hansen gave an overview of the hearings up to this point. The District Attorney Prosecution statistics is on the call back list for tomorrow. There are no items on the wish list

Chairman Hartmann recessed the Budget Hearing to April 7, 2016 at 10:00 am.

DAY #4 – APRIL 7, 2016

Chairman Hartmann reconvened the meeting at 10:00 a.m. on Thursday, April 7, 2016.

Greg Hansen gave an overview of the previous days' hearings. There are no items on the wish list.

CALL BACK

District Attorney Aaron Felton presented a detailed report on the statistics of his prosecution program. The projected numbers reflect assumptions of additional increases from POINT being reactivated and 24-hour patrol coverage being restored. DA Felton reiterated that the department (and most others within the State) do not track trial wins/losses because it is not just about numbers, but also about justice and accountability. Overall, reports from the State Prison system show increasing incarceration numbers from Polk County for the last three years.

DA Felton also reviewed his requested FTE Increase in the Victim Assistance Fund that is not included in the proposed budget. This position is a need in this office and the District Attorney hopes the Committee will consider adding this position in the future as case referrals increase.

NON-DEPARTMENTAL

General Fund Transfers

There are currently seven funds that have General Fund transfers: \$80,000 to Public Works used to maintain timber routes, \$107,500 to the Dog Control fund, \$5,000 to Marine Patrol, \$275,000 to Public Health, and \$830,000 to the Juvenile Fund, \$75,000 to the Fair Fund and \$40,000 for half a year of expenses to the newly created Veteran's Services Fund for a total amount of \$1,412,500.

MOTION: AINSWORTH MOVED, WELLS SECONDED, TO TENTATIVELY APPROVE THE GENERAL FUND TRANSFERS AS PROPOSED TO THE OTHER FUNDS IN THE AGGREGATE AMOUNT OF \$1,412,500.

MOTION PASSED UNANIMOUSLY.

Contingency

MOTION: AINSWORTH MOVED, WELLS SECONDED TO TENTATIVELY APPROVE THE GENERAL FUND OPERATING CONTINGENCY IN THE PROPOSED AMOUNT OF \$3,931,378.

MOTION PASSED UNANIMOUSLY

Revenues

MOTION: AINSWORTH MOVED, WASSON SECONDED TO TENTATIVELY APPROVE THE GENERAL FUND REVENUES IN THE PROPOSED AMOUNT OF \$22,235,900.

MOTION PASSED UNANIMOUSLY

FACILITIES BOND DISCUSSION

The Committee discussed Greg's memo to consider going out for a facilities bond in May of 2017. Greg's recommendation was for a \$9 million bond (\$0.22/\$1,000), and Greg will continue to try to secure \$1 million from the State to assist with the upgrades. The Committee recommended that the County proceed with a bond measure for the amount of \$10 million since it is not certain that the State would provide monies to assist with these upgrades, and the Committee could always levy less than requested. A \$10 million request would still leave the tax rate less than half of the expiring Road Bond.

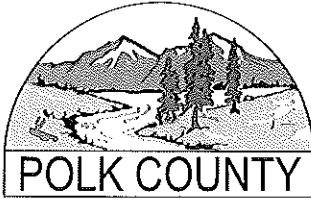
Norbert Hartmann stated that the Fairgrounds is the designated Emergency Response shelter for the County, but most likely would not remain standing in the event of an emergency. He argued that it would be better to ask for a larger bond to build a new Expo Center instead of spending millions of dollars to fix up the existing dilapidated building. Craig Pope countered that the County needs to maintain the facilities that we already have, not just the fairgrounds, and focus on the 'must-haves' not just the 'wants.' Building a new expo center at the fairgrounds should be a separate campaign.

Chairman Hartmann adjourned the budget hearing until Wednesday, May 25, 2016.

Recording Secretary: Heather Chase
Minutes Approved: May 25, 2016

POLK COUNTY
FY 2016-2017
SUMMARY OF RECOMMENDED CHANGES TO
THE PROPOSED BUDGET

	PROPOSED BUDGET	Net Change	Tentatively APPROVED BUDGET	Ref.	Budget Hearings Explanation of Changes	BUDGET Tentatively Approved
GENERAL FUND						
ASSESSOR	\$1,235,874		\$1,235,874			\$1,235,874
CLERK- RECORDING	\$182,931		\$182,931			\$182,931
CLERK- ELECTIONS	\$448,405		\$448,405			\$448,405
TREASURER	\$33,636		\$33,636			\$33,636
TAX COLLECTOR	\$292,926		\$292,926			\$292,926
COMM. DEV.- PLANNING	\$407,589		\$407,589			\$407,589
COMM. DEV.- BUILDING INSPECTION	\$557,301		\$557,301			\$557,301
COMM. DEV.- ENVIRONMENTAL HEAL	\$259,210		\$259,210			\$259,210
DISTRICT ATT.- PROSECUTION	\$1,371,943		\$1,371,943			\$1,371,943
DISTRICT ATT.- MEDICAL EXAMINER	\$41,790		\$41,790			\$41,790
DISTRICT ATT.- SUPPORT ENF.	\$341,415		\$341,415			\$341,415
DISTRICT ATT.- CASA	\$15,000		\$15,000			\$15,000
DISTRICT ATT.- VICTIM'S ASSISTANCE	\$229,294		\$229,294			\$229,294
SHERIFF- PATROL	\$4,193,611		\$4,193,611			\$4,193,611
SHERIFF- JAIL	\$4,524,507		\$4,524,507			\$4,524,507
SHERIFF- EMERGENCY MANAGEMENT	\$458,877		\$458,877			\$458,877
COMMUNITY CORRECTIONS	\$1,962,392		\$1,962,392			\$1,962,392
COMM. SERVICE-DIVERSION	\$180,000		\$180,000			\$180,000
PARKS MAINTENANCE	\$68,401		\$68,401			\$68,401
NON-DEPARTMENTAL	\$3,750		\$3,750			\$3,750
NON-DEPT. - O&C TIMBER TITLE III	\$83,170		\$83,170			\$83,170
TRANSFERS						
PUBLIC WORKS	\$80,000		\$80,000			\$80,000
DOG CONTROL	\$107,500		\$107,500			\$107,500
MARINE PATROL	\$5,000		\$5,000			\$5,000
LAW LIBRARY	\$0		\$0			\$0
PUBLIC HEALTH	\$275,000		\$275,000			\$275,000
JUVENILE	\$830,000		\$830,000			\$830,000
FAIR	\$75,000		\$75,000			\$75,000
VETERAM'S SERVICES	\$40,000		\$40,000			\$40,000
UNAPPROPRIATED BALANCE	\$0		\$0			\$0
FUND OPERATING CONTINGENCY	\$3,931,378		\$3,931,378			\$3,931,378
TOTALS	\$22,235,900	\$0	\$22,235,900		\$0	\$22,235,900
SPECIAL FUNDS						
P.O.I.N.T. FUND	\$150,000		\$150,000			\$150,000
C.A.M.I. FUND	\$128,750		\$128,750			\$128,750
DOMESTIC MEDIATION FUND	\$31,000		\$31,000			\$31,000
COURT SECURITY FUND	\$133,000		\$133,000			\$133,000
PUBLIC WORKS FUND						
ADMINISTRATION PROGRAM	\$1,158,997		\$1,158,997			\$1,158,997
COUNTY SHOP	\$483,716		\$483,716			\$483,716
ROAD MAINTENANCE	\$3,874,816		\$3,874,816			\$3,874,816
ROAD CONSTRUCTION	\$200,500		\$200,500			\$200,500
SURVEY	\$279,764		\$279,764			\$279,764
ENGINEERING	\$207,707		\$207,707			\$207,707
TOTALS	\$6,205,500	\$0	\$6,205,500		\$0	\$6,205,500
PUBLIC LAND CORNER PRES. FUND						
DOAKS FERRY ROAD/HWY 22 & 61 FUN	\$390,000		\$390,000			\$390,000
OTIA III BRIDGE REPLACEMENT FUND	\$0		\$0			\$0
DOG CONTROL FUND	\$198,500		\$198,500			\$198,500
MARINE PATROL FUND	\$79,000		\$79,000			\$79,000
LAW LIBRARY FUND	\$55,000		\$55,000			\$55,000
JUVENILE FUND						
JUVENILE PROBATIONS	\$772,899		\$772,899			\$772,899
JUVENILE SANCTIONS	\$380,101		\$380,101			\$380,101
JUVENILE SANCTIONS - COMM. SV	\$46,000		\$46,000			\$46,000
TOTALS	\$1,199,000	\$0	\$1,199,000		\$0	\$1,199,000
VETERAN'S SERVICES FUND						
COUNTY SCHOOL FUND	\$25,000		\$25,000			\$25,000
ECONOMIC DEVELOPMENT FUND	\$1,287,500		\$1,287,500			\$1,287,500
HOUSEHOLD HAZARDOUS WASTE	\$162,000		\$162,000			\$162,000
BUILDING IMPROVEMENT FUND	\$800,000		\$800,000			\$800,000
DEBT SERVICE FUND	\$2,839,250		\$2,839,250			\$2,839,250



INTEROFFICE MEMORANDUM

POLK COUNTY COURTHOUSE

TO: BUDGET COMMITTEE

FROM: GREG HANSEN, BUDGET OFFICER

DATE: MAY 5, 2016

SUBJECT: COST OF LIVING ADJUSTMENT – HEALTH INSURANCE

The Portland CPI-W was 0.4% this past year (2015).

The cost of living adjustment for the DSA, FOPPO, District Attorney's and AFSCME is 1.0% July 1, 2016 and 1.0% January 1, 2017.

The cost of living adjustment for Non-represented has not been finalized.

Elected Officials salary adjustments were determined in January and were already incorporated into the proposed/approved budget.

Increases on health insurance are as follows:

AFSCME, FOPPO, Deputy District Attorney, Non-Represented

Kaiser Permanente estimated increase of approximately 2.3%.
Blue Cross/Blue Shield estimated increase of approximately 11.42%.

DSA

Kaiser Permanente estimated increase of approximately 2.35%.
Blue Cross/Blue Shield estimated increase of approximately 11.63%.

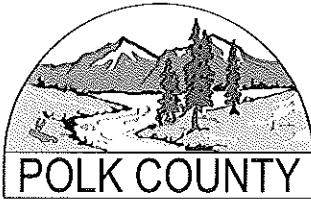
PERS – The Court of Appeals ruling will severely impact PERS rates next year (2017-18). The impact could be as much as an additional 7% - 8% in employer rates (\$1,050,000 - \$1,200,000). However, because PERS has collar rate in effect, the impact to the County could be as little as 3.5% to 4.0% (\$525,000 to \$600,000)

Cost of Living Adjustments - 8 year history

Calendar Year	Portland CPI-W	Fiscal Year	AFSCME	DSA	FOPPO	Deputy DA	Non-Reps
2008	3.400%	2009-10	0.000%	increase incentives	0.000%	0.000%	0.000%
2009	0.000%	2010-11	2.500%	2.500%	2.500%	2.500%	2.500%
2010	1.800%	2011-12	0.000%	1.200%	3.500%	0.000%	0.000%
2011	3.000%	2012-13	1.500%	2.000%	1.500%	1.500%	1.500%
2012	2.000%	2013-14	1.500%	selective	1.500%	0.000%	0.000%
2013	2.300%	2014-15	1.500%	step 8	1.500%	0.000%	1.500%
2014	2.300%	2015-16	1.000%	1.500%	1.500%	0.000%	1.500%
			1.500%	1.500%	0.000%	Salary Adjustment	0.000%
2015	0.400%	2016-17	1.000%	1.000%	0.000%	1.000%	1.500%
			1.000%	1.000%	0.000%	1.000%	1.500%
			11.500%	10.700%	12.000%	6.000%	10.000%
	15.200%						

Salary Adjustment equated to approximately 8% which incorporated COLA and market analysis.

Proposed



INTEROFFICE MEMORANDUM

POLK COUNTY COURTHOUSE

TO: POLK COUNTY BUDGET COMMITTEE

FROM: GREG HANSEN, BUDGET OFFICER

DATE: MAY 16, 2016

SUBJECT: FORMAL APPROVAL 2016-2017 FISCAL YEAR

RECOMMENDATION:

The 2016-2017 Budget Committee approve the following:

1. The 2016-2017 budget with the changes recommended below and summarized in Attachment "A".
2. A General Fund tax rate of \$1.7160 per \$1,000, a Debt Service tax levy for the Road Bond in the amount of \$2,800,000 and a Public Safety Operating Levy tax rate of \$0.3196/\$1,000.

ISSUE:

Should the Budget Committee approve the 2016-2017 fiscal year budget with the recommended changes from the Budget Officer?

BACKGROUND:

During the week of April 4 through April 7, 2016, the Polk County Budget Committee met and discussed the proposed budget for fiscal year 2016-2017. In those hearings, the Budget Committee heard from elected officials, department heads, outside agencies and the general public. At the conclusion of the hearings, the Budget Committee tentatively approved the County's budget.

On May 25, 2016, the County will be holding a final meeting of the Budget Committee to formally approve the 2016-2017 budget and set property tax rates (permanent and Public Safety Operating Levy) and the Road Bond levy amount for the County.

The April budget week went very well, with good discussions occurring on a number of issues. The Budget Committee tentatively approved the budget with no changes.

Since meeting in April, there has been a minor changes to the General Fund revenues and corresponding appropriations. Revenue changes that occurred were in the Sheriff's Office as a result of a grant that was secured by Behavioral Health for a mobile crisis team. The portion of the grant for the Sheriff's Office allowed for the hiring of one additional Patrol Deputy along with associated materials and services (\$95,000). The increase in revenue and appropriations are captured within the Patrol Division for the Sheriff and is no additional cost to the General Fund.

Other modifications to the budget occurred in the Health Services Fund in the amount of \$72,000. This increase is the result of Central and Dallas School Districts partnering for one additional counselor to be shared by the Districts to enhance service delivery within the schools.

The final modifications to the Tentatively Approved Budget occurred in Behavioral Health where the total grant monies were received and an increase in beginning fund balance occurred. The mobile crisis team grant provided funding for two (2) teams (one in West Salem and the other countywide). The grant is an 18 month grant which provided staffing for two (2) law enforcement officials and two (2) upper level crisis specialists. The total included in the modification for this year is \$500,000 (total grant \$750,000). The increase in beginning fund balance was an additional \$1,000,000 which had a corresponding \$1,000,000 increase in contingency.

DISCUSSIONS:

The Budget Committee may approve the budget as tentatively approved or choose to make any or all of the recommended adjustments referenced in the packet.

FISCAL IMPACT:

See the attached spreadsheet noting the changes in Attachment "A".

The recommended budget for approval had a overall increase in the total budget of \$1,667,000, making the total budget for the County \$66,152,465.

POLK COUNTY
FY 2016-2017
SUMMARY OF RECOMMENDED CHANGES TO
THE TENTATIVELY APPROVED BUDGET

	PROPOSED BUDGET	Net Change	Tentatively APPROVED BUDGET	Ref.	Recommended Changes	BUDGET for Approval
GENERAL FUND						
ASSESSOR	\$1,235,874		\$1,235,874			\$1,235,874
CLERK- RECORDING	\$182,931		\$182,931			\$182,931
CLERK- ELECTIONS	\$448,405		\$448,405			\$448,405
TREASURER	\$33,636		\$33,636			\$33,636
TAX COLLECTOR	\$292,926		\$292,926			\$292,926
COMM. DEV.- PLANNING	\$407,589		\$407,589			\$407,589
COMM. DEV.- BUILDING INSPECTION	\$557,301		\$557,301			\$557,301
COMM. DEV.- ENVIRONMENTAL HEAL	\$259,210		\$259,210			\$259,210
DISTRICT ATT.- PROSECUTION	\$1,371,943		\$1,371,943			\$1,371,943
DISTRICT ATT.- MEDICAL EXAMINER	\$41,790		\$41,790			\$41,790
DISTRICT ATT.- SUPPORT ENF.	\$341,415		\$341,415			\$341,415
DISTRICT ATT.- CASA	\$15,000		\$15,000			\$15,000
DISTRICT ATT.- VICTIM'S ASSISTANCE	\$229,294		\$229,294			\$229,294
SHERIFF- PATROL	\$4,193,611		\$4,193,611	a	\$95,000	\$4,288,611
SHERIFF- JAIL	\$4,524,507		\$4,524,507			\$4,524,507
SHERIFF- EMERGENCY MANAGEMENT	\$458,877		\$458,877			\$458,877
COMMUNITY CORRECTIONS	\$1,962,392		\$1,962,392			\$1,962,392
COMM. SERVICE-DIVERSION	\$180,000		\$180,000			\$180,000
PARKS MAINTENANCE	\$68,401		\$68,401			\$68,401
NON-DEPARTMENTAL	\$3,750		\$3,750			\$3,750
NON-DEPT. - O&C TIMBER TITLE III	\$83,170		\$83,170			\$83,170
TRANSFERS						
PUBLIC WORKS	\$80,000		\$80,000			\$80,000
DOG CONTROL	\$107,500		\$107,500			\$107,500
MARINE PATROL	\$5,000		\$5,000			\$5,000
LAW LIBRARY	\$0		\$0			\$0
PUBLIC HEALTH	\$275,000		\$275,000			\$275,000
JUVENILE	\$830,000		\$830,000			\$830,000
FAIR	\$75,000		\$75,000			\$75,000
VETERAM'S SERVICES	\$40,000		\$40,000			\$40,000
UNAPPROPRIATED BALANCE	\$0		\$0			\$0
FUND OPERATING CONTINGENCY	\$3,931,378		\$3,931,378			\$3,931,378
TOTALS	\$22,235,900	\$0	\$22,235,900		\$95,000	\$22,330,900
SPECIAL FUNDS						
P.O.I.N.T. FUND	\$150,000		\$150,000			\$150,000
C.A.M.I. FUND	\$128,750		\$128,750			\$128,750
DOMESTIC MEDIATION FUND	\$31,000		\$31,000			\$31,000
COURT SECURITY FUND	\$133,000		\$133,000			\$133,000
PUBLIC WORKS FUND						
ADMINISTRATION PROGRAM	\$1,158,997		\$1,158,997			\$1,158,997
COUNTY SHOP	\$483,716		\$483,716			\$483,716
ROAD MAINTENANCE	\$3,874,816		\$3,874,816			\$3,874,816
ROAD CONSTRUCTION	\$200,500		\$200,500			\$200,500
SURVEY	\$279,764		\$279,764			\$279,764
ENGINEERING	\$207,707		\$207,707			\$207,707
TOTALS	\$6,205,500	\$0	\$6,205,500		\$0	\$6,205,500
PUBLIC LAND CORNER PRES. FUND						
DOAKS FERRY ROAD/HWY 22 & 51 FUN	\$390,000		\$390,000			\$390,000
OTIA III BRIDGE REPLACEMENT FUND	\$0		\$0			\$0
DOG CONTROL FUND	\$198,500		\$198,500			\$198,500
MARINE PATROL FUND	\$79,000		\$79,000			\$79,000
LAW LIBRARY FUND	\$55,000		\$55,000			\$55,000
JUVENILE FUND						
JUVENILE PROBATIONS	\$772,899		\$772,899			\$772,899
JUVENILE SANCTIONS	\$380,101		\$380,101			\$380,101
JUVENILE SANCTIONS - COMM. SV	\$46,000		\$46,000			\$46,000
TOTALS	\$1,199,000	\$0	\$1,199,000		\$0	\$1,199,000
VETERAN'S SERVICES FUND						
COUNTY SCHOOL FUND	\$25,000		\$25,000			\$25,000
ECONOMIC DEVELOPMENT FUND	\$1,287,500		\$1,287,500			\$1,287,500
HOUSEHOLD HAZARDOUS WASTE	\$162,000		\$162,000			\$162,000
BUILDING IMPROVEMENT FUND	\$800,000		\$800,000			\$800,000
DEBT SERVICE FUND	\$2,839,250		\$2,839,250			\$2,839,250

POLK COUNTY
FY 2016-2017
SUMMARY OF RECOMMENDED CHANGES TO
THE TENTATIVELY APPROVED BUDGET

	PROPOSED BUDGET	Net Change	Tentatively APPROVED BUDGET	Ref.	Recommended Changes	BUDGET for Approval
PAIR FUND						
YEAR ROUND OPERATIONS	\$327,777		\$327,777			\$327,777
ANNUAL COUNTY FAIR	\$180,223		\$180,223			\$180,223
TOTALS	\$508,000	\$0	\$508,000			\$508,000
MANAGEMENT SERVICES FUND						
BOARD OF COMMISSIONERS	\$323,377		\$323,377			\$323,377
CENTRAL SERVICES	\$480,199		\$480,199			\$480,199
ACADEMY-BUILDING MAINT.	\$435,139		\$435,139			\$435,139
NEW JAIL - BLDG. MAINT.	\$310,422		\$310,422			\$310,422
COURTHOUSE-BLDG. MAINT.	\$561,509		\$561,509			\$561,509
INFORMATION SERVICES	\$929,496		\$929,496			\$929,496
COMPUTER MAPPING(GIS)	\$239,369		\$239,369			\$239,369
FINANCE	\$576,365		\$576,365			\$576,365
PERSONNEL	\$298,767		\$298,767			\$298,767
COUNTY COUNSEL	\$136,591		\$136,591			\$136,591
TRANSFERS	\$800,000		\$800,000			\$800,000
EQUIPMENT REPLACEMENT	\$243,131		\$243,131			\$243,131
TOTALS	\$5,334,365	\$0	\$5,334,365		\$0	\$5,334,365
INSURANCE FUND						
	\$960,000		\$960,000			\$960,000
HEALTH SERVICES FUNDS						
HEALTH SERVICES						
ADMINISTRATION	\$733,924		\$733,924			\$733,924
FAMILY & COMM. OUTREACH	\$1,557,076		\$1,557,076	b	\$72,000	\$1,629,076
TOTALS	\$2,291,000	\$0	\$2,291,000		\$72,000	\$2,363,000
PUBLIC HEALTH FUND						
FAMILY PLANNING	\$272,061		\$272,061			\$272,061
GENERAL HEALTH	\$1,517,579		\$1,517,579			\$1,517,579
WIC	\$302,060		\$302,060			\$302,060
TOTALS	\$2,091,700	\$0	\$2,091,700		\$0	\$2,091,700
BEHAVIORAL HEALTH						
M.H. ACCESS & ADMINISTRATION	\$4,915,350		\$4,915,350	c	\$1,000,000	\$5,915,350
ADDICTIONS PROGRAM	\$1,048,377		\$1,048,377			\$1,048,377
OUTPATIENT M. H. SERVICES	\$9,122,687		\$9,122,687	d	\$500,000	\$9,622,687
DEVELOPMENTAL DISABILITY	\$1,798,586		\$1,798,586			\$1,798,586
SUB-GRANT PROGRAMS	\$300,000		\$300,000			\$300,000
TOTALS	\$17,185,000	\$0	\$17,185,000		\$1,500,000	\$18,685,000
YOUTH PROGRAMS FUND						
MENTOR/SHELTER HOME	\$0		\$0			\$0
TOTALS	\$0	\$0	\$0		\$0	\$0
TOTAL BUDGET						
	\$64,485,465	\$0	\$64,485,465		\$1,667,000	\$66,152,465

Actions recommended for Approval.

- a Increase of 1.0 FTE Deputy and corresponding materials & services as a result of a Behavioral Health grant (crisis patrol unit).
- b Central and Dallas School Districts are contracting for one additional Counselor to be split between the entities (\$72,000).
- c Increase in projected beginning fund balance and corresponding increase in contingency.
- d Received 18 month grant fund (\$750,000 total, \$500,000 for the fiscal year) to fund two crisis patrol units (West Salem and county-wide)

**Polk County
Adopted Budget
Fiscal Year 2016-2017
Beginning July 1, 2016
Revenues**

Fund	100 General
	Revenues for all departments

FY 13-14	FY 14-15	FY 15-16	Divn.	Acct.	Description	FY 15-17	Tentatively	Recommended	Department
Actual	Actual	Adopted	Num.	Num.		Proposed	Approved	for Approval	
0	0	0	110	6300	Charges for Services	0	0	0	Board of Commissioners
10,070	9,625	10,000	120	6200	Permits and Licenses	10,000	10,000	10,000	Recording
282,882	343,724	340,000	120	6300	Charges for Services	375,000	375,000	375,000	Recording
0	0	0	120	6300	Charges for Services - Clerk's Trust	0	0	0	Recording
0	0	0	130	6110	Federal Awards	0	0	0	Elections
10,072	38,845	25,000	130	6300	Charges for Services	25,000	25,000	25,000	Elections
2,307,079	2,569,879	3,250,000	199	6000	Beginning Fund Balance	4,800,000	4,800,000	4,800,000	Non-Departmental
7,828,368	8,226,389	8,300,000	199	6010	Property Taxes	9,000,000	9,000,000	9,000,000	Non-Departmental
313,432	338,285	325,000	199	6020	Property Taxes Previous Years	330,000	330,000	330,000	Non-Departmental
0	0	1,550,000	199	6020	Property Taxes - Operating Levy	1,750,000	1,750,000	1,750,000	Operating Levy
78,637	78,248	75,000	199	6050	Franchise Tax	300,000	300,000	300,000	Non-Departmental
789,308	774,459	725,000	199	6120	Federal Pmt. in Lieu of Tax (O&C)	0	0	0	Non-Departmental
64,797	63,588	60,000	200	6221	Federal Pmt. in Lieu of Tax (Title III)	0	0	0	Non-Departmental
244,365	39,769	80,000	199	6140	State Shared Revenues	80,000	80,000	80,000	Non-Departmental
462,692	476,150	425,000	199	6142	State Shared Revenues-Excise Tax	475,000	475,000	475,000	Non-Departmental
20,780	21,342	20,000	199	6170	Intergovernmental Local Govt.	20,000	20,000	20,000	Non-Departmental
1,613	2,389	2,000	199	6310	Charges for Services-Rentals	2,000	2,000	2,000	Non-Departmental
77,196	60,264	60,000	199	6600	Fines and Forfeitures	60,000	60,000	60,000	Non-Departmental
24,211	27,051	25,000	199	6800	Interest Income	35,000	35,000	35,000	Non-Departmental
5,875	9,940	2,000	**	6990	Miscellaneous	5,000	5,000	5,000	Various Departments
720	0	2,500	199	7100	Proceeds from Sale of Assets	2,500	2,500	2,500	Non-Departmental
318,286	298,402	280,000	210	6130	State Operating Grants-CAFA	300,000	300,000	300,000	Assessment
30	0	0	210	6130	State Operating Grants-ORMAP	20,000	20,000	20,000	Assessment
4,690	4,035	5,000	210	6305	MS Fees	5,000	5,000	5,000	Assessment
5,260	6,606	5,000	220	6300	Charges for Services	6,000	6,000	6,000	Tax Collector
19,705	26,700	17,500	220	6600	Fines and Forfeitures	20,000	20,000	20,000	Tax Collector
94,327	13,722	0	310	6110	Federal Awards	0	0	0	Planning
0	2,853	0	310	6170	Intergovernmental Local Govt.	0	0	0	Planning
2,500	2,052	2,000	310	6200	Permits and Licenses	2,000	2,000	2,000	Planning
55,276	77,058	98,000	310	6300	Charges for Services	178,000	178,000	178,000	Planning
358,664	442,490	462,000	320	6200	Permits and Licenses	540,000	540,000	540,000	Building Inspection
0	2,364	0	320	6300	Charges for Services	0	0	0	Building Inspection
35,449	35,184	0	410	6110	Federal Awards	0	0	0	Prosecution
67,088	40,603	0	410	6140	State Shared Revenues	0	0	0	Prosecution
10,000	7,500	0	6170	Intergovernmental Local Govt.	0	0	0	Prosecution	
75,162	57,483	75,000	410	6300	Charges for Services	67,500	67,500	67,500	Prosecution
214,103	231,149	210,000	415	6110	Federal Awards	227,000	227,000	227,000	Support Enforcement
24,645	28,397	25,000	415	6130	State Operating Grants	27,500	27,500	27,500	Support Enforcement
0	0	10,000	415	6140	State Shared Revenues	0	0	0	Support Enforcement
4,048	4,181	4,000	415	6300	Charges for Services	4,000	4,000	4,000	Support Enforcement
0	0	92,750	418	6130	State Operating Grants	145,000	145,000	145,000	Victim's Assistance
26,402	23,669	0	515	6130	State Operating Grants	0	0	0	CASA
0	0	0	515	6180	Non-Governmental Grants	0	0	0	CASA
4,129	0	0	430	6110	Federal Awards	0	0	0	Patrol
0	0	0	430	6130	State Operating Grants	0	0	0	Patrol
405,000	0	0	430	6170	Intergovernmental Local Govt.	0	0	95,000	Patrol
9,374	9,343	0	430	6180	Non-Governmental Grants	0	0	0	Patrol
180,119	115,658	160,000	430	6300	Charges for Services	140,000	140,000	140,000	Patrol
711	3,063	0	430	6600	Fines and Forfeitures	0	0	0	Patrol
1,341	0	0	430	6750	Settlements	0	0	0	Patrol
4,688	2,980	3,000	430	6980	Donations	3,000	3,000	3,000	Patrol
7,559	480	0	430	6990	Miscellaneous	0	0	0	Patrol
6,125	4,002	0	430	7100	Proceeds from Sale of Assets	5,000	5,000	5,000	Patrol
4,261	5,850	10,000	435	6110	Federal Awards	10,000	10,000	10,000	Jail
364,170	359,169	325,000	435	6140	State Shared Revenue (Impact)	350,000	350,000	350,000	Jail
24,222	11,508	25,000	435	6300	Charges for Services	25,000	25,000	25,000	Jail
507	40	0	435	6600	Fines and Forfeitures	0	0	0	Jail
10,364	10,052	0	435	6750	Settlements	0	0	0	Jail
30,908	35,218	40,000	435	6820	Commissions	10,000	10,000	10,000	Jail
13,789	13,770	10,000	435	6990	Miscellaneous	10,000	10,000	10,000	Jail
332,416	315,112	110,000	440	6110	Federal Awards	200,000	200,000	200,000	Emergency Management
0	0	93,000	440	6170	Intergovernmental Local Govt.	93,000	93,000	93,000	Emergency Management
8,895	174	0	440	6300	Charges for Services	0	0	0	Emergency Management
147,381	136,300	155,000	440	6310	Charges for Services-Rentals	160,000	160,000	160,000	Emergency Management
46,077	63,233	0	457	6110	Federal Awards	25,000	25,000	25,000	Community Corrections
1,786,281	1,581,162	1,700,000	457	6130	State Operating Grants	1,725,000	1,725,000	1,725,000	Community Corrections
0	0	0	457	6130	State Operating Grant-Drug Court	0	0	0	Community Corrections
202,430	208,007	200,000	457	6300	Charges for Services	210,000	210,000	210,000	Community Corrections
0	0	50,000	470	6130	State Operating Grants	50,000	50,000	50,000	Comm. Serv.-Diversion
67,364	72,814	85,000	470	6300	Charges for Services	80,000	80,000	80,000	Comm. Serv.-Diversion
49,628	49,886	46,000	590	6050	Franchise Tax	50,000	50,000	50,000	Environmental Health
8,173	9,665	10,000	590	6110	Federal Awards	10,000	10,000	10,000	Environmental Health
4,829	0	0	590	6130	State Operating Grants	0	0	0	Environmental Health
119,212	169,823	161,500	590	6200	Permits and Licenses	185,000	185,000	185,000	Environmental Health
14,372	10,421	25,000	590	6300	Charges for Services	15,000	15,000	15,000	Environmental Health
0	0	0	590	6600	Fines and Forfeitures	0	0	0	Environmental Health
2,750	2,400	2,400	750	6130	State Operating Grants	2,400	2,400	2,400	Parks Maintenance
52,167	61,329	56,000	750	6140	State Shared Revenues	65,000	65,000	65,000	Parks Maintenance
1,000	1,000	1,000	750	6300	Charges for Services	1,000	1,000	1,000	Parks Maintenance
17,747,962	17,616,844	19,830,650			Fund Total	22,235,900	22,235,900	22,330,900	

**Polk County
Adopted Budget
Fiscal Year 2016-2017
Beginning July 1, 2016
Expenditures**

100 General	(Fund)
430 Patrol	(Divn)
430 Sheriff	(Dept)

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Adopted	FTE	Acct. Num.	Description	FY 16-17 Proposed	FTE	Tentatively Approved	FTE	Recommended for Approval	FTE
Expenditures											
191,046	201,744	204,149	3.95	8010	Clerical/Admin. Specialist	210,664	3.95	210,664	3.95	210,664	3.95
625,407	361,578	990,328	18.00	8030	Professional/Technical	1,002,966	18.00	1,002,966	18.00	1,052,966	19.00
464,332	420,544	414,636	5.00	8040	Management/Supervisory	562,360	7.00	562,360	7.00	562,360	7.00
92,844	96,748	100,934	1.00	8060	Elected Official	103,500	1.00	103,500	1.00	103,500	1.00
2,220	19,945	5,000		8080	Temporary/Part-Time	5,000		5,000		5,000	
122,480	54,137	110,000		8090	Overtime	100,000		100,000		100,000	
1,498,329	1,154,696	1,825,047	27.95		Total Salaries	1,984,490	29.95	1,984,490	29.95	2,034,490	30.95
278,048	216,041	383,260		8110	PERS-Retirement	416,743		416,743		427,243	
113,344	87,286	139,616		8120	Social Security/Medicare	151,813		151,813		155,638	
325,291	234,346	525,460		8140	Insurance	593,010		593,010		612,810	
7,054	5,316	9,125		8150	Unemployment	9,922		9,922		10,172	
58,685	36,750	69,352		8160	Workers Compensation Insurance	75,411		75,411		77,311	
2,280,751	1,734,435	2,951,860	27.95		Total Personal Services	3,231,389	29.95	3,231,389	29.95	3,317,664	30.95
2,772	2,687	3,500		8210	Office Supplies	4,000		4,000		4,000	
51,222	36,369	40,000		8220	Operating Supplies	50,000		50,000		54,000	
59,300	99,928	68,000		8225	Fuels and Lubricants	65,000		65,000		68,000	
4,665	6,982	10,000		8250	Small Tools & Minor Equip	15,000		15,000		16,725	
1,191	2,407	4,000		8310	Advertising and Printing	3,000		3,000		3,000	
6,040	5,407	7,000		8320	Photocopying	7,000		7,000		7,000	
7,978	7,114	6,500		8330	Postage	6,500		6,500		6,500	
15,060	11,964	20,000		8340	Telephone	15,000		15,000		15,000	
2,826	0	0		8370	Settlements	0		0		0	
1,125	1,375	1,000		8410	Dues, Memberships & Publicatns	2,000		2,000		2,000	
8,758	8,811	15,000		8420	Workshops and Conferences	17,000		17,000		17,000	
(37)	(75)	1,000		8430	Transportation	500		500		500	
13,272	11,737	8,000		8510	Professional Services	8,000		8,000		8,000	
146,620	169,511	240,000		8550	Contracts-Other Public Agency	245,000		245,000		245,000	
5,000	5,000	7,500		8580	Special Projects	7,500		7,500		7,500	
35,833	551	20,000		8610	Repairs and Maintenance	5,000		5,000		5,000	
68,812	45,392	60,000		8612	Vehicle Maint.-Sheriff	65,000		65,000		65,000	
7,072	6,722	20,000		8616	Vehicle -- Set Up	30,000		30,000		30,000	
2,028	1,905	0		8620	Sheriff's Reserve Expense	2,000		2,000		2,000	
1,483	1,456	1,500		8740	Bank Charges	1,500		1,500		1,500	
0	(5)	0		8790	Misc. Dept. Expense	0		0		0	
114,442	126,386	128,564		8810	Rent Interdepartmental	133,323		133,323		133,323	
25,000	22,000	30,000		8820	Insurance Interdepartmental	35,000		35,000		35,000	
84,792	106,785	109,544		8830	Management Services Interdept.	126,929		126,929		126,929	
47,101	42,316	54,328		8840	Information Services Interdept	62,970		62,970		62,970	
712,355	722,725	855,436			Total Materials and Services	907,222		907,222		915,947	
43,699	32,000	80,000		8944	Vehicles	55,000		55,000		55,000	
0	5,100	0		8948	Computers & Attachments	0		0		0	
0	37,100	0			Total Capital Outlay	55,000		55,000		55,000	
2,993,106	2,494,260	3,807,296	27.95		Total Department Expenses	4,193,611	29.95	4,193,611	29.95	4,288,611	30.95
Revenues											
4,129	0	0		6110	Federal Awards	0		0		0	
0	0	0		6130	State Operating Grants	0		0		0	
405,000	0	0		6170	Intergovt. Local Govt.	0		0		0	
9,374	9,343	0		6180	Non-governmental Grants	0		0		95,000	
180,119	115,658	160,000		6300	Charges for Services	140,000		140,000		140,000	
711	3,063	0		6600	Fines & Forfeitures	0		0		0	
1,341	0	0		6750	Settlements	0		0		0	
4,688	2,980	3,000		6980	Donations	3,000		3,000		3,000	
7,559	480	0		6990	Miscellaneous	0		0		0	
6,125	4,001	0		7100	Proceeds from Sale of Assets	5,000		5,000		5,000	
619,046	135,525	163,000			Total Revenues	148,000		148,000		243,000	
2,374,060	2,358,735	3,644,296			Net Cost of Program	4,045,611		4,045,611		4,045,611	
					Expenditures less Revenue						

**Polk County
Adopted Budget
Fiscal Year 2016-2017
Beginning July 1, 2016
Revenues**

**232 Health Services (Fund)
Revenues All Divisions**

FY 13-14	FY 14-15	FY 15-16		Acct.		FY 16-17	Tentatively	Recommended	
Actual	Actual	Adopted	Divn	Num.	Description	Proposed	Approved	for Approval	
187,069	86,493	50,000	510	6000	Beginning Fund Balance	85,000	85,000	85,000	Administration
84,765	0	0	510	6110	Federal Awards	0	0	0	Administration
112,586	0	0	510	6130	State Operating Grants	0	0	0	Administration
4,140	0	0	510	6131	MH-State Operating Grants	0	0	0	Administration
14,000	0	0	510	6170	Intergovernmental Local Govt.	0	0	0	Administration
108,000	0	0	510	6180	Non-Governmental Grant	0	0	0	Administration
493,629	634,000	700,000	510	6300	Charges for Services	700,000	700,000	700,000	Administration
4,600	0	0	510	6310	Rentals	0	0	0	Administration
750	0	0	510	6980	Donations	0	0	0	Administration
0	45	0	510	6990	Miscellaneous	0	0	0	Administration
-68,074	-60,031	100,000	582	6000	Beginning Fund Balance	150,000	150,000	150,000	Family & C.O.
40,452	94,147	145,000	582	6110	Federal Awards	155,000	155,000	155,000	Family & C.O.
148,462	594,792	293,000	582	6130	State Operating Grants	280,000	280,000	280,000	Family & C.O.
0	33,240	28,000	582	6131	MH-State Operating Grants	30,000	30,000	30,000	Family & C.O.
0	40,500	505,000	582	6170	Intergovernmental Local Govt.	500,000	500,000	572,000	Family & C.O.
0	388,261	50,000	582	6180	Non-Governmental Grant	130,000	130,000	130,000	Family & C.O.
0	27,769	165,000	582	6300	Charges for Services	217,000	217,000	217,000	Family & C.O.
0	28,575	38,000	582	6310	Rentals	40,000	40,000	40,000	Family & C.O.
0	4,249	1,000	582	6980	Donations	4,000	4,000	4,000	Family & C.O.
0	2,000	0	582	6990	Miscellaneous	0	0	0	Family & C.O.
1,130,379	1,874,040	2,075,000			Total Revenues	2,291,000	2,291,000	2,363,000	

**Adopted Budget
Fiscal Year 2016-2017
Beginning July 1, 2016
Expenditures**

232 Health Services	(Fund)
582 Family & Community Outreach	(Divn)
510 Health Services	(Dept)

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Adopted	FTE	Acct. Num.	Description	FY 16-17 Proposed	FTE	Tentatively Approved	FTE	Recommended for Approval	FTE
Expenditures											
0	28,568	31,047	1.00	8010	Clerical/Admin. Specialist	32,941	1.00	32,941	1.00	32,941	1.00
23,282	230,565	557,418	13.40	8030	Professional/Technical	604,813	15.00	604,813	15.00	646,813	16.00
6,293	43,791	148,968	2.00	8040	Management/Supervisory	153,554	2.00	153,554	2.00	153,554	2.00
904	46,903	20,000		8080	Temporary/Part-time	5,000		5,000		5,000	
0	2,831	0		8090	Overtime	0		0		0	
30,479	352,658	726,386	16.40		Total Salaries	796,308	18.00	796,308	18.00	838,308	19.00
4,300	42,471	152,541		8110	PERS-Retirement	167,225		167,225		176,045	
2,354	26,880	55,569		8120	Social Security/Medicare	60,918		60,918		64,131	
9,379	94,080	288,640		8140	Insurance	284,400		284,400		300,200	
148	1,772	3,632		8150	Unemployment	3,982		3,982		4,192	
69	1,204	2,179		8160	Workers Comp. Insurance	2,389		2,389		2,515	
46,729	519,065	1,228,947	16.40		Total Personal Services	1,315,221	18.00	1,315,221	18.00	1,385,390	19.00
0	1,775	2,000		8210	Office Supplies	2,000		2,000		2,000	
397	2,456	1,500		8220	Operating Supplies	2,500		2,500		2,500	
0	23	0		8230	Food Services & Supplies	0		0		0	
0	714	0		8240	Software & Maintenance	1,000		1,000		1,000	
40	5,026	1,500		8250	Small Tools & Minor Equipment	2,500		2,500		2,500	
0	7,909	1,500		8310	Advertising and Printing	1,500		1,500		1,500	
987	7,838	5,000		8320	Photocopying	7,500		7,500		7,500	
28	1,395	2,000		8330	Postage	350		350		350	
1,976	6,785	3,500		8340	Telephone	6,500		6,500		6,500	
80	0	0		8350	Utilities	0		0		0	
0	299	200		8410	Dues, Memberships & Publicatns.	500		500		500	
0	4,401	2,000		8420	Workshops and Conferences	6,500		6,500		6,500	
1,428	10,445	4,500		8430	Transportation	10,000		10,000		10,000	
0	12,826	2,500		8510	Professional Services	2,500		2,500		2,500	
103,155	123,312	35,000		8540	Contract Services	4,000		4,000		4,000	
0	4,127	0		8550	Contracts - Other Public Agency	0		0		0	
4	94,481	35,495		8580	Special Projects	90,879		90,879		92,710	
0	300	0		8660	Rentals	0		0		0	
9,428	14,253	14,744		8810	Rent Interdepartmental	15,113		15,113		15,113	
325	500	550		8820	Insurance Interdepartmental	600		600		600	
11,995	6,589	7,405		8830	Management Services Interdept.	62,953		62,953		62,953	
4,299	15,218	20,516		8840	Information Services Interdept.	24,960		24,960		24,960	
0	0	0		8850	Human Serv. Admin. Interdept.	0		0		0	
134,142	320,672	139,910			Total Materials and Services	241,855		241,855		243,686	
0	361,830	0		8930	Improvements Other than Bldgs.	0		0		0	
0	361,830	0			Total Capital Outlay	0		0		0	
180,871	1,201,567	1,368,857	16.40		Total Department Expenses	1,557,076	18.00	1,557,076	18.00	1,629,076	19.00
Revenues											
(68,074)	(60,031)	100,000		6000	Beginning Balance	150,000		150,000		150,000	
40,452	94,147	145,000		6110	Federal Grants	155,000		155,000		155,000	
148,462	594,792	293,000		6130	State Operating Grants-Cont	280,000		280,000		280,000	
0	33,240	28,000		6131	M.H. State Operating Grants	30,000		30,000		30,000	
0	40,500	505,000		6170	Intergovernmental Local Govt.	500,000		500,000		572,000	
0	388,261	50,000		6180	Non Govt. Grant	130,000		130,000		130,000	
0	27,769	165,000		6300	Charges for Services	217,000		217,000		217,000	
0	28,575	38,000		6310	Rentals	40,000		40,000		40,000	
0	4,249	1,000		6980	Donations	4,000		4,000		4,000	
0	2,000	0		6990	Miscellaneous	0		0		0	
120,840	1,153,502	1,325,000			Total Revenues	1,506,000		1,506,000		1,578,000	
Net Cost of Program											
(60,031)	(48,065)	43,857			Expenditures less Revenue	51,076		51,076		51,076	
1,103,916	1,822,568	2,075,000	21.40		Total Fund Requirements	2,291,000	24.00	2,291,000	24.00	2,363,000	25.00
1,130,379	1,874,040	2,075,000			Total Fund Resources	2,291,000		2,291,000		2,363,000	
(26,463)	(51,472)	0	21.40		Net Fund Balance	0	24.00	0	24.00	0	25.00

**Polk County
Adopted Budget
Fiscal Year 2016-2017
Beginning July 1, 2016
Revenues**

**240 Behavioral Health (Fund)
Revenue for all departments**

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Adopted	Divn. Num.	Acct. Num.	Description	FY 16-17 Proposed	Tentatively Approved	Recommended for Approval	Division
Revenues									
(857,224)	316,060	3,200,000	530	6000	Beginning Fund Balance	4,500,000	4,500,000	5,500,000	Behv. Hlth. Support Svcs.
0	0	0	530	6110	Federal Awards	20,000	20,000	20,000	Behv. Hlth. Support Svcs.
1,218,792	741,604	2,000,000	530	6122	OHP Capitation	870,000	870,000	870,000	Behv. Hlth. Support Svcs.
0	0	0	530	6124	Medicaid Fee for Services	155,000	155,000	155,000	Behv. Hlth. Support Svcs.
42,480	86,606	0	530	6131	MH State Operating Grants	115,000	115,000	115,000	Behv. Hlth. Support Svcs.
0	0	43,500	530	6170	Intergovernmental Local	180,000	180,000	180,000	Behv. Hlth. Support Svcs.
0	0	0	530	6300	Charges for Services	45,000	45,000	45,000	Behv. Hlth. Support Svcs.
108,157	109,713	107,500	530	8310	Rentals	0	0	0	Behv. Hlth. Support Svcs.
(3,387)	6,830	0	530	6800	Interest Income	25,000	25,000	25,000	Behv. Hlth. Support Svcs.
10	0	0	530	6990	Miscellaneous	0	0	0	Behv. Hlth. Support Svcs.
129,906	161,910	85,000	535	6110	Federal Awards	190,000	190,000	190,000	Addictions Program
182,184	136,131	125,000	535	6124	Medicaid Fee for Services	575,000	575,000	575,000	Addictions Program
532,700	672,273	330,000	535	6131	MH State Operating Grants	60,000	60,000	60,000	Addictions Program
93,589	90,775	16,000	535	6142	State Shared Rev-Excise Tax	0	0	0	Addictions Program
0	139,091	90,000	535	6170	Intergovernmental Local	75,000	75,000	75,000	Addictions Program
115,077	74,932	150,000	535	6300	Charges for Services	25,000	25,000	25,000	Addictions Program
0	762	0	535	6980	Donations	0	0	0	Addictions Program
865	800	0	535	6990	Miscellaneous	0	0	0	Addictions Program
107,911	62,381	59,000	540	6110	Federal Awards	62,000	62,000	62,000	Outpatient M.H. Svcs.
3,758,979	5,860,424	4,200,000	540	6122	OHP Capitation	5,310,000	5,310,000	5,310,000	Outpatient M.H. Svcs.
0	0	0	540	6124	Medicaid Fee for Services	450,000	450,000	450,000	Outpatient M.H. Svcs.
604,693	522,916	400,000	540	6130	State Operating Grants	50,000	50,000	50,000	Outpatient M.H. Svcs.
864,356	880,743	550,000	540	6131	MH State Operating Grants	840,000	840,000	1,340,000	Outpatient M.H. Svcs.
28,531	29,216	62,000	540	6132	Rent Subsidies	30,000	30,000	30,000	Outpatient M.H. Svcs.
511,669	930,761	0	540	6170	Intergovernmental Local	1,330,000	1,330,000	1,330,000	Outpatient M.H. Svcs.
0	0	0	540	6180	Non-governmental Grants	7,000	7,000	7,000	Outpatient M.H. Svcs.
383,109	318,745	270,000	540	6300	Charges for Services	270,000	270,000	270,000	Outpatient M.H. Svcs.
0	0	0	540	6980	Donations	0	0	0	Outpatient M.H. Svcs.
2,205	5,499	1,000	540	6990	Miscellaneous	1,000	1,000	1,000	Outpatient M.H. Svcs.
0	29,644	0	555	6130	State Operating Grants	0	0	0	
1,132,979	1,375,472	1,220,000	555	6131	MH State Operating Grants	1,710,000	1,710,000	1,710,000	Dev. Disabilities
10	37	0	555	6990	Miscellaneous	0	0	0	Dev. Disabilities
5,306	0	0	560	6130	State Operating Grants	0	0	0	Sub-Grant Programs
1,126,100	302,641	1,140,000	560	6131	MH State Operating Grants	290,000	290,000	290,000	Sub-Grant Programs
31,638	32,397	0	560	6132	State-Hillside Rent Subsidy	0	0	0	Sub-Grant Programs
0	0	0	560	6131	MH State Operating Grants	0	0	0	Sub-Grant Programs
10,120,636	12,888,363	14,049,000			Fund Total	17,185,000	17,185,000	18,685,000	

**Polk County
Adopted Budget
Fiscal Year 2016-17
Beginning July 1, 2016
Expenditures**

240 Behavioral Health	(Fund)
530 Behavioral Health Support Services	(Divn)
510 Health Services	(Dept)

FY 13-14	FY 14-16	FY 15-16	Acct.		FY 16-17	Tentatively	Recommended			
Actual	Actual	Adopted	FTE	Num.	Description	Proposed	Approved	FTE	for Approval	
Expenditures										
0	3,512	498,597	14.30	8010	Clerical/Admin. Specialist	653,087	653,087	19.00	653,087	
130,577	118,226	242,758	5.80	8030	Professional/Technical	238,219	238,219	5.40	238,219	
150,246	108,338	53,993	1.00	8040	Management/Supervisory	114,205	114,205	2.00	114,205	
0	2,932	0		8080	Temporary/Part-time	25,000	25,000		25,000	
2,707	6,078	15,000		8090	Overtime	10,000	10,000		10,000	
283,530	239,086	810,348	21.10		Total Salaries	1,040,511	1,040,511	26.40	1,040,511	
46,540	33,865	170,173		8110	PERS-Retirement	218,507	218,507		218,507	
21,021	18,094	61,992		8120	Social Security/Medicare	79,599	79,599		79,599	
72,917	57,059	371,360		8140	Insurance	496,320	496,320		496,320	
1,433	1,207	4,048		8150	Unemployment	5,197	5,197		5,197	
934	663	2,431		8160	Workers Comp. Insurance	3,122	3,122		3,122	
426,376	349,974	1,420,352	21.10		Total Personal Services	1,843,266	1,843,266	26.40	1,843,266	
411	175	2,000		8210	Office Supplies	500	500		500	
1,194	3,577	3,000		8220	Operating Supplies	3,000	3,000		3,000	
0	8,849	0		8240	Software & Maintenance	0	0		0	
268	3,201	3,000		8250	Small Tools & Minor Equipment	4,000	4,000		4,000	
330	150	500		8310	Advertising and Printing	250	250		250	
180	98	1,000		8320	Photocopying	500	500		500	
0	0	500		8330	Postage	250	250		250	
6,080	2,543	7,000		8340	Telephone	7,500	7,500		7,500	
12,646	8,727	13,000		8410	Dues, Memberships & Publicatns	500	500		500	
253	358	1,000		8420	Workshops and Conferences	1,000	1,000		1,000	
2,722	1,704	3,000		8430	Transportation	3,000	3,000		3,000	
1,331	5,281	0		8510	Professional Services	2,500	2,500		2,500	
2,870	0	0		8540	Contract Services	0	0		0	
0	206	0		8580	Special Projects	0	0		0	
74	0	0		8590	Board & Commissioners Expense	0	0		0	
5,814	15,811	10,000		8610	Repairs and Maintenance	10,000	10,000		10,000	
0	0	143,000		8660	Rentals	0	0		0	
40,404	42,758	753,709		8810	Rent Interdepartmental	105,912	105,912		105,912	
65,000	65,000	70,000		8820	Insurance Interdepartmental	10,000	10,000		10,000	
41,730	49,391	342,002		8830	Management Services Interdept.	175,255	175,255		175,255	
185,989	192,426	222,881		8840	Information Services Interdept	111,770	111,770		111,770	
70,414	56,084	585,100		8850	Human Serv. Admin. Interdept.	10,174	10,174		10,174	
437,710	456,339	2,160,692			Total Materials & Services	446,111	446,111		446,111	
0	0	0		8944	Vehicles	0	0		0	
0	11,621	0		8948	Computers and Attachments	0	0		0	
0	11,621	0			Total Capital Outlay	0	0		0	
0	0	1,511,430		9990	Contingency	2,625,983	2,625,983		3,626,983	
0	0	1,511,430			Total Contingency & Trans	2,625,983	2,625,983		3,626,983	
864,086	817,934	5,092,474	21.10		Total Department Expenses	4,916,360	4,916,360	26.40	5,915,360	
Revenues										
(657,224)	316,060	3,200,000		6000	Beginning Fund Balance	4,500,000	4,500,000		5,600,000	
0	0	0		6110	Federal Grants	20,000	20,000		20,000	
1,218,792	741,604	2,000,000		6122	OHP Capitation	870,000	870,000		870,000	
0	0	0		6124	Medicaid Fee for Services	155,000	155,000		155,000	
42,480	86,606	43,500		6131	MH State Operating Grants	115,000	115,000		115,000	
0	0	0		6170	Intergovernmental Local Govt.	180,000	180,000		180,000	
0	0	0		6300	Charges for Service	45,000	45,000		45,000	
108,157	109,713	0		6310	Charges for Service-Rentals	0	0		0	
(3,387)	6,830	0		6800	Interest Income	25,000	25,000		25,000	
0	0	107,500		8310	Rentals	0	0		0	
10	0	0		6990	Miscellaneous	0	0		0	
608,828	1,260,813	5,351,000			Total Revenues	6,910,000	5,910,000		6,910,000	
Net Cost of Program										
355,257	(442,879)	(258,526)			Expenditures less Revenue	(994,650)	(994,650)		(994,650)	

**Polk County
Adopted Budget
Fiscal Year 2016-17
Beginning July 1, 2016
Expenditures**

240 Behavioral Health	(Fund)
540 Outpatient Mental Health Svcs.	(Divn)
510 Health Services	(Dept)

FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Adopted	FTE	Acct. Num.	Description	FY 16-17 Proposed	FTE	Tentatively Approved	FTE	Recommended for Approval	FTE
Expenditures											
251,019	324,572	0	0.00	8010	Clerical/Admin. Specialist	0	0.00	0	0.00	0	0.00
1,706,756	1,738,061	2,172,338	41.30	8030	Professional/Technical	2,770,796	51.05	2,770,796	51.05	2,900,796	53.05
252,080	259,302	293,146	4.10	8040	Management/Supervisory	420,449	6.00	420,449	6.00	420,449	6.00
86,689	20,368	5,000		8080	Temporary/Part-Time	5,000		5,000		5,000	
43,557	22,969	45,000		8090	Overtime	45,000		45,000		50,000	
2,340,101	2,366,272	2,515,484	45.40		Total Salaries	3,241,245	57.05	3,241,245	57.05	3,376,245	59.05
381,384	340,626	528,252		8110	PERS-Retirement	680,661		680,661		709,011	
173,168	175,341	192,435		8120	Social Security/Medicare	247,955		247,955		258,283	
577,861	654,785	799,040		8140	Insurance	1,072,540		1,072,540		1,110,140	
11,790	11,950	12,565		8150	Unemployment	16,190		16,190		16,864	
9,103	10,263	7,546		8160	Workers Comp. Insurance	9,724		9,724		10,471	
3,493,407	3,568,237	4,055,321	45.40		Total Personal Services	5,268,315	57.05	5,268,315	57.05	5,481,015	59.05
3,344	6,133	3,000		8210	Office Supplies	7,500		7,500		7,500	
11,121	13,293	15,000		8220	Operating Supplies	7,500		7,500		15,000	
636	229	1,000		8225	Fuels & Lubricants	500		500		500	
0	0	0		8240	Software & Maintenance	80,000		80,000		80,000	
1,279	2,990	2,000		8250	Small Tools & Minor Equipment	130,000		130,000		138,000	
2,019	2,797	2,000		8310	Advertising and Printing	4,000		4,000		4,000	
10,469	12,934	10,000		8320	Photocopying	15,000		15,000		15,000	
2,434	1,878	2,000		8330	Postage	2,500		2,500		2,500	
31,711	32,943	20,000		8340	Telephone	35,000		35,000		35,000	
3,995	1,611	0		8350	Utilities	4,000		4,000		4,000	
935	0	0		8410	Dues, Memberships & Publicatns	8,000		8,000		8,000	
2,278	10,858	5,000		8420	Workshops and Conferences	10,000		10,000		21,600	
48,475	58,670	40,000		8430	Transportation	65,000		65,000		65,000	
716,822	701,473	850,000		8510	Professional Services	5,000		5,000		5,000	
213,979	235,445	600,000		8540	Contract Services	1,350,000		1,350,000		1,350,000	
105,779	49,254	10,000		8550	Contract Services-other agency	110,000		110,000		370,000	
140,734	204,295	240,000		8580	Special Projects	220,000		220,000		220,000	
84,603	105,481	40,000		8610	Repairs and Maintenance	30,000		30,000		30,000	
139,528	142,273	0		8660	Rentals	145,000		145,000		145,000	
203,286	215,129	0		8810	Rent Interdepartmental	532,878		532,878		532,878	
0	0	0		8820	Insurance Interdepartmental	55,000		55,000		55,000	
182,735	201,844	0		8830	Management Services Interdept.	218,161		218,161		218,161	
0	0	0		8840	Information Services Interdept	137,167		137,167		137,167	
251,714	403,917	0		8850	Human Serv. Admin. Interdept.	682,166		682,166		682,166	
2,157,876	2,403,447	1,840,000			Total Materials & Services	3,854,372		3,854,372		4,141,672	
0	0	0		8920	Buildings	0		0		0	
0	0	0			Total Capital Outlay	0		0		0	
5,661,283	5,961,684	5,895,321	45.40		Total Department Expenses	9,122,687	57.05	9,122,687	57.05	9,622,687	59.05
Revenues											
107,911	62,381	59,000		6110	Federal Grants	62,000		62,000		62,000	
3,758,979	5,860,424	4,200,000		6122	OHP Capitation	5,310,000		5,310,000		5,310,000	
0	0	0		6124	Medicaid Fee for Services	450,000		450,000		450,000	
604,693	522,916	400,000		6130	State Operating Grants	50,000		50,000		50,000	
864,358	880,743	550,000		6131	MH State Operating Grants	840,000		840,000		1,340,000	
28,531	29,216	62,000		6132	Rent Subsidies	30,000		30,000		30,000	
511,669	930,761	0		6170	Intergovernmental Local Govt	1,330,000		1,330,000		1,330,000	
0	0	0		6180	Non-governmental Grants	7,000		7,000		7,000	
383,109	318,745	270,000		6300	Charges for Services	270,000		270,000		270,000	
0	0	0		6750	Settlements	0		0		0	
0	0	0		6980	Donations	0		0		0	
2,205	5,499	1,000		6990	Miscellaneous	1,000		1,000		1,000	
0	0	0		7100	Proceeds from Sale of Assets	0		0		0	
6,261,455	8,610,686	5,542,000			Total Revenues	8,350,000		8,350,000		8,850,000	
Net Cost of Program											
(610,172)	(2,649,001)	353,321			Expenditures less Revenue	772,687		772,687		772,687	