### POLK COUNTY

**POLK COUNTY LOCAL PUBLIC SAFETY COORDINATING COUNCIL**

**May 01, 2023 - 12:00 Noon**

**Board of Commissioners Main Conference Room**

## OPENING AND NOTE OF ATTENDANCE/RECOGNITION OF VISITORS:

Sheriff Garton called the meeting to order at 12:00 p.m.

**Those in attendance:**

Mark Garton – Sheriff

Tim Park – Judge

Norm Hill – Judge

Jodi Merritt – Community Corrections Director

Matt Jarvis – Defense Counsel

Alison Kelley – Liberty House

Sam Hittle – LPSCC Coordinator

Frankie Hupy – Courts Program Coordinator

UnCha Kim – Courts Administrator

Charles Luukinen – Citizen Member

Isaiah Haines – Monmouth Police Department

Jennifer Lief – Polk County Behavioral Health

Brian Latta – Dallas City Manager

**Attending on video:**

Robert Mason – Independence Police

Michael Runyan – OYA Director

Aaron Felton – District Attorney

Amber Mcclelland – DHS Program Manager

Deborah Thompson – Sable House Director

**2. APPROVAL OF MINUTES: APRIL 2023:**

**MOTION:** **CHARLES LUUKINEN MOVED, JODI MERRITT SECONDED, TO APPROVE THE MINUTES OF APRIL 2023.**

**MOTION PASSED UNANIMOUSLY.**

**3. JRI Capacity Building Grant:**

Jodi Merritt, PCCC Director, the Criminal Justice Commission put out a capacity building grant in September to build cultural responsiveness in our justice reinvestment program. The County applied for the grant. We partnered with Community Family Outreach to hire a consultant to help us put together an evaluation, gather the data of the evaluation, and put together final action plan. We are currently waiting on results from the client survey. The consultant has done a focus group with past community corrections clients, probation officers and probation management staff. The consultant will be conducting a focus group with current clients as well. If more information is needed the consultant may reach out to stakeholders about his findings and to gather additional information. This action plan is required to be complete by the end of the year. We are right on target. The client surveys are due May 5th, and we need at least 25% of the supervised population to respond.

**4. JRI Letter of Support:**

Jodi Merritt, PCCC Director, identified the JRI subcommittee met last week to discuss the preliminary application. Currently the JRI provides funding for a Deputy DA, behavioral health personnel in the jail, and transitional housing. Right now, the committee discussed funding the Deputy DA, expanding the personnel for the jail services, and provide support for a crisis response team. The application does require a letter of support from the LPSCC. Sheriff Garton volunteered to put a letter together. The final award for JRI is anticipated for November.

**5. NON-AGENDA ITEMS:**

Sheriff Garton asked the committee, to think of ideas to present at these meeting to make them more beneficial. Judge Park suggested bringing in guest speakers. Matt Jarvis suggested that each person present what they are currently working on to the whole group. Alison suggested that we discuss current challenges, trends, and upcoming new positions.

**6. ROUND-TABLE:**

* Sheriff Mark Garton – Sheriff’s Department is fully staffed on paper. Jail is also fully staffed. They have a retirement party coming up.
* Charles Luukinen – Discussed how Polk County compared to other counties have a high impact on how we do things like staffing and providing jail tours.
* Judge Tim Park – The courts have been backlogged for a while due to COVID and are finally caught up now. The courts are down a few staff members but also has new staff. RAD - Rapid Access Docket - helps get folks out of the jail quicker and get them the help they need.
* Judge Norm Hill – Polk County is meeting state goals for closing criminal cases for both misdemeanor and felony cases. Starting June 5, the Family Treatment Court will start in Courtroom 2. We are participating in wrap around services, get kids home sooner and keep them there. Mark asked a question: Is this similar to Drug Court and Mental Health Court? Judge Hill: Yes same model. Jennifer asked a question: How do you determine who goes to Drug Court or Family Court? Judge Hill: Family Court is for DHS cases. The number of crossovers is anticipated as fairly low.
* Jennifer Lief - Adult outpatient is now closed to Marion County, we will continue to support the current patients but will not be taking new Marion County patients. We will continue to serve all new and reoccurring Polk County patients. We have been short staffed for a while. There are OHA changes and administrative changes. We are starting to get the Behavioral Resource Network going. We are also starting peer support interviews as a new hire.
* Brian Latta - Staffing update we are short 2 officers, one is in background now. The school officer is on Administrative Leave. We are in need a new Fire Chief.
* Alison Kelley – We are currently in open recruitment. We have one new hire that starts in a couple of weeks. The West Salem location just opened up.
* Frankie Hupy – Is focusing on Drug Court, Family Court & RAD.
* Matt Jarvis – For the provider’s contracts there is no changes for 23-25. PCRP is looking for a case manager.
* Isaiah Haines – The staffing, is full. There are three folks in training. The budget process, meeting starts tomorrow May 2, 2023. There is a lot of chatter on the micro shelter and the homeless coming to Monmouth these is a meeting tomorrow May 2, 2023 about this.
* Jodi Merritt – Nothing to report at this time.
* Amber McClelland – We are hiring. Excited about partnership with the court. With all the community support, we are less likely to see re-enter DHS. I get to meet with Grand Ronde, and will be doing the walk with them this weekend.
* Deborah Thompson - Sable House shelter is currently full. Emergency hotel dollars are still available and we can give money if needed. We currently provide rental assistance 12-18 families per month and we soon will be able to add 20 more families a month. We are hiring a housing navigator to help with the process.
* Aaron Felton- Suggest that staffing is in an okay place. We have had some recent hire. An attorney, just started, entry level that is doing C4 work who just passed the bar this summer. I agree with what Judge Hill talked about with the settlement docket. I got to attend West Salem Liberty House Clinic open house it is a wonderful clinic. We are working through cases. We have some staffing challenges the evidence clerk is moving on and we will be hiring for this. If you haven’t seen it yet I encourage you to visit the new Grand Jury room.
* Michael Runyan – Nothing to report at this time.
* Robert Mason – We have 1 position to fill. Independence Police is sponsoring, "Touch a Truck" on May 13, from 10-12. This is a great opportunity to check out big machines and be involved in the food drive for food the bank. I want to cover the DPSST issues with recruits, training in a timely manner. Good news, there is a new director at academy that has new ideas.

**5. ADJOURN**

The meeting was adjourned at 12:35 pm. The next LPSCC meeting date is Monday August 7, 2023

Minutes: Kayla Welser

Approve: August 7, 2023