**LOCAL ADDICTION PREVENTION AND PLANNING COMMITTEE**

**December 6, 2017**

**Present: Mark Davis, Sara Dobson, Jennifer Lief, Jodi Merritt, Beth Freelander, Linda Miller, Kirk Hildebrand and Katie Martin**

**Regrets: Aaron Felton, Chief Darrell Tallen and Commissioner Mike Ainsworth**

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| **TOPIC** | **DISCUSSION** | **ACTION** |
| **Welcome, Introductions, Minutes** | Minutes from November were approved. | * Information |
| **Sub-Committee and By-Law info** | -Review of sub committee’s updates of the bylaws. Discussion was had around adding a member to LAPPC from the Heath advisory board. Beth Freelander mentioned that it would be helpful to report to the health advisory board about events/ trainings that we will have for the upcoming year.  -Jennifer Lief will identify who to speak to better understand the “have tos” of the bylaws. It is unclear what of the bylaw content has to be done or what the committee has leniency on.  -For outstanding members, we need to recruit additional attendees to get a more diverse group. Have investment from other agencies as well. Look at WOU. Sara recommends writing a “letter of recruitment” to send out to various agencies. Mark Davis will compile a letter to bring back to the next committee. Email ideas to Mark of potential member referrals. Jodi mentioned that a school representative is needed due to recent legislature. We will review those suggestions at next meeting.  -The committee will put together a welcome packet. This will include info on LAPPC and an org chart.  -Agenda and notes will need to be posted on public site as well as meeting dates and times.  -Voting practices as dictated in the bylaws will be upheld.  -Bylaws will be presented to board of commissioners and was approved by committee to present to board of commissioners. | * Information/Discussion |
| **Community updates** | -Katie Martin was nominated for Vice President. A vote will be sent out to the committee via email to vote.  -Linda Miller proposed changes for ADES. Alcohol and drug screening specialist. ADES know more resources and be more professional. Screen for suicide questions. They want to be sure clients aren’t hopping around between programs.  -Kirk Hildebrand reports that Polk County has a new nurse manager Jackie. She is replacing Wendy Ziecker. Jackie has been with county for 4.5 years and a nurse for 22 years. | * Information/Discussion |
| **Next Committee Meeting** |  | February 7, 2018 ~ 12:00-1:00 p.m./ BOC Board Room |