

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES January 4, 2017

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Pope were present.

Staff present: Greg Hansen, Administrative Officer
 Matt Hawkins, Administrative Services Director
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Polk County Compensation Committee will meet on Wednesday, January 18, 2017 at 10 am in the Polk County Courthouse Conference Room, 850 Main St., Dallas, OR 97338.

The Board of Directors for the Polk Extension Service District will meet on Wednesday, January 18, 2017 at 1:30 pm in the Polk Extension Service District office, 289 E Ellendale Ave Suite 301, Dallas, OR 97338.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

Morgan Smith added Item 8, BCN Reimbursement, to the agenda.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA AS AMENDED.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF BOARD MEETING OF DECEMBER 28, 2016

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF DECEMBER 28, 2016.

MOTION PASSED UNANIMOUSLY.

7. ELECTION OF CHAIR

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO ELECT COMMISSIONER POPE AS CHAIR OF THE BOARD FOR 2017.

MOTION PASSED UNANIMOUSLY.

8. BCN REIMBURSEMENT

Morgan Smith reminded the Board that from June 29 thru November 2, Greg Hansen, Polk County Administrative Officer, also served as the Interim Co-Executive Director of the Mid Valley Behavioral Care Network (BCN). During this time, Greg tracked his time and mileage, and the County has received a check from BCN for reimbursement for these services. The check total is \$20,812.50. (\$1,012.50 for mileage and \$19,800 for time – 180 hours at \$110/hr.). In the past, when a Department Head as performed duties above and beyond their job description, they have received a stipend (though the County's only experience with this is inter-departmental, not with an external agency). Morgan recommends equitably splitting the check between the County and Mr. Hansen. The Board requested this be brought back on the agenda next week.

At 09:18 a.m., Commissioner Pope asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) **DESIGNATION OF NEWSPAPER - ORDER #17-01**
Adopt Order #17-01 in the matter of designating official newspapers for publication of County public notices.
- (b) **DESIGNATION OF REGULAR PUBLIC MEETINGS (ORS CHAPTER 192) - RESOLUTION #17-01**
Adopt Resolution #17-01 in the matter of designating regular public meeting times and dates.
- (c) **RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF DECEMBER 2016.**

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Mike Ainsworth, Commissioner

Jennifer Wheeler, Commissioner