

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**JANUARY 31, 2017**

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Wheeler were present.

2. **MINUTES**           **COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
SECONDED TO APPROVE THE MINUTES OF JANUARY 24, 2017.**

**MOTION PASSED UNANIMOUSLY.**

3. **BOUNTY MARKET** – Bonnie Drier and JD Shinn with the Dallas Area Chamber of Commerce and Visitor's Center requested permission to use the Academy Building lawn for Bounty Market. The Market will be on Thursdays from 10-3 (set up starts at 8), from May 4 thru September 28. They plan to allow food trucks again, which brought in an additional \$40,000 in vendor revenue. Last year the market averaged 19 vendors weekly.

**BY CONSENSUS, THE BOARD APPROVED THE DALLAS AREA CHAMBER OF COMMERCE REQUEST TO HOLD THE BOUNTY MARKET ON THE ACADEMY BUILDING LAWN.**

4. **LEGISLATION UPDATE** – Doug Schmidt, Assessor, provided a handout and verbal report of the current bills being considered by the legislature, their potential impact to counties, and the Oregon State Association of County Assessors response to them.

5. **RECLASSIFICATION OF A COMMUNITY HEALTH WORKER** – Matt Hawkins, Administrative Services Director presented a request for Rebecca Chavez in the Public Health Department to be reclassified from a Community Health Worker to an Outreach Specialist. This reclassification would be effective February 1, 2017, and is a 12-month fiscal impact of \$2,100.

**BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION.**

6. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **MAXFIELD CREEK SLIDE** – Greg Hansen, Administrative Officer, reported that there was a slide on Maxfield Creek road. So far has taken out one foot of pavement on the shoulder. Greg is touring with Todd this afternoon.

b. **VSO TRAINEE JOB SPEC** – Matt Hawkins presented a new Job Specification for a Veteran Service Officer Trainee. Salary scale is 35F and will be under AFSCME.

**MOTION:           COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH  
SECONDED, TO APPROVE THE VETERAN SERVICE OFFICER TRAINEE JOB  
SPECIFICATION.**

**MOTION PASSED UNANIMOUSLY.**

Commissioner Pope adjourned the meeting at 9:45 am.

Minutes: Heather Chase  
Approved: February 7, 2017