

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
January 10, 2017

1. At 9:00 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Wheeler were present.

2. **MINUTES** **COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER
SECONDED TO APPROVE THE MINUTES OF JANUARY 3, 2017.**

MOTION PASSED UNANIMOUSLY.

3. **OUT OF STATE TRAVEL REQUEST** – Dean Anderson, IS Director, requested approval for Eric McAvoy, GIS Programmer Analyst I, to attend the Annual ESRI Development Conference in Palm Springs. Eric won a free registration to this conference (a \$1,400 value). Eric will be covering the travel cost since he will be attending the conference on his to Phoenix for vacation. The County will need to cover the cost for his hotel in Palm Springs and his time.

BY CONSENSUS, THE BOARD APPROVED THE OUT OF STATE TRAVEL REQUEST.

4. **FAIRGROUNDS CARETAKER RESIDENCE/EMERGENCY GENERATOR** – Greg Hansen, Administrative Officer, reminded the Board that at the last budget hearing, the Budget Committee approved a \$75,000 General Fund Transfer to the Fairgrounds for operations. However, the facility is also in desperate need of a new caretaker's residence (estimated cost of \$75,000) and an emergency generator (estimated cost of \$75,000). Anna Scharf with the Polk County Fair Board explained that if they had to choose, the Caretaker's residence is the priority at this point. The Fairgrounds is not financially able to address maintenance needs, and the county is going to need to decide if it is an infrastructure asset that the County wants to continue to support as the maintenance needs continue to grow. The proposed Facility Bond request (discussed below) includes a \$1.5 million allocation for fairgrounds upgrades, which is still not enough to address all of the maintenance needs. Without this infusion of funding, Greg anticipates the Fairgrounds will require an annual \$200,000 General Fund Transfer moving forward. For the current request, if the Board chooses to increase the General Fund Transfer, it will come out of contingency.

MINUTES **COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER
SECONDED TO INCREASE THE GENERAL FUND TRANSFER TO THE FAIR BY
\$150,000.**

MOTION PASSED UNANIMOUSLY.

5. **FACILITIES BOND DISCUSSION** – Greg Hansen reminded the Board of his recommendation presented at the December 20, 2016 meeting to place a general obligation bond measure on the ballot for the May 16, 2017 general election to address facility maintenance needs for county buildings. Greg's original recommendation included monies to pay off the Academy Building COP's, but the Board agreed that allocation should instead be used to address additional needs outlined in the facilities assessment. The proposed bond would be in an amount not to exceed \$10 million over a term not to exceed 10 years. This rate would be an approximate impact of \$0.20/\$1,000 in assessed value, but would be less than the maturing road bond that was approximately \$0.50/\$1,000.

MINUTES **COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER
SECONDED TO APPROVE INITIATING THE PROCESS OF PLACING A
GENERAL OBLIGATION BOND MEASURE FOR THE MAY 16, 2017 GENERAL
ELECTION TO ADDRESS FACILITY MAINTENANCE NEEDS FOR COUNTY
BUILDINGS AND SCHEDULING A PUBLIC HEARING FOR FEBRUARY 15.**

MOTION PASSED UNANIMOUSLY.

6. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
- a. **COMMUNITY HOMELESSNESS FORUM** – Brent DeMoe, Family & Community Outreach Director, reported that last week the Department ran out of jackets and warm clothes to meet homeless and community needs, so they put out a request on Facebook for donations. The response was overwhelming, and within a day, the department was inundated with over 3,000 lbs. (from over 150 donors) of gloves, blankets, coats, etc. Members of the community have rallied and are interested in finding other tangible ways they can get involved and help to confront homelessness in our community. In response, FCO has scheduled a Community Forum on Homelessness next Thursday, January 19 at 6:30 pm at Valley Life Church. Different community partners will be on hand to answer questions of what services are currently available, and what more is needed. All are welcome to attend.
 - b. **COMPENSATION COMMITTEE** – Greg Hansen reported that the elected officials and members of the Compensation Committee were sent copies of his elected officials salary memo that will be presented to the Compensation Committee at their meeting on January 18, 2017 at 10am.
 - c. **AARP TAX SERVICE** – Matt Hawkins, Administrative Services Director reported that in the past, the Dallas DHS office provided space for AARP to use for free tax preparation services. Since the DHS office moved locations, they no longer have space available for AARP to use. AARP has requested permission to use an Academy Building conference room for one month to continue to provide this service to the community.

BY CONSENSUS, THE BOARD APPROVED ALLOWING AARP TO UTILIZE SPACE AT THE ACADEMY BUILDING FOR TAX PREPARATION SERVICES.
 - d. **ODOT MEETING** – Greg Hansen informed the Board that ODOT will be attending the BOC work session next Tuesday to discuss the Hwy 99/Clow Corner intersection.
 - e. **PW RECOGNITION** – The Board of Commissioners commended the Polk County Public Works staff on their hard work during the ongoing snow and ice events over the last few weeks.

Commissioner Pope adjourned the meeting at 9:58 am.

Minutes: Heather Chase
Approved: January 17, 2017