

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
December 13, 2016

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope was present. Commissioner Wheeler was excused.
2. **MINUTES** **COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH
SECONDED TO APPROVE THE MINUTES OF DECEMBER 6, 2016.**

MOTION PASSED UNANIMOUSLY
3. **DEPARTMENT UPDATE** – Sheriff Garton was unable to attend the meeting. Lt. Isham reported that there are two employees in the jail that are anticipated to resign due to other employment. One Control Tech position is in the process of being filled because the person who was in that job moved into a Correctional Officer position. In Patrol, there are three officers remaining in field training. Once completed, one of those positions will be moved to the POINT team. There is also one detective position open that the Sheriff is waiting to fill until these new officers have completed field training. Current Detective John Williams has undergone extensive forensics training and accumulated enough equipment that the County was able to end a \$10,000 annual contract with the city of Newberg for forensic services. The department is now in discussions with other local agencies to provide these services.
4. **DOG CONTROL** – Lt. Isham announced that John Kincaid, Dog Control Officer, plans to retire effective January 1, but is willing to contract back for a few months to train his replacement. Over the years, this position has morphed into an animal control position, but the job description has never been updated. The Personnel department will be updating the job specification, and expects the position to move from a .90 FTE to a 1.0 FTE.
5. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - a. **AOC FOREST MANAGEMENT SUBCOMMITTEE BOARD SELECTION** – Greg Hansen, Administrative Officer, informed the Board that the AOC Forest Management Subcommittee has new bylaws, which require that each district's representative has to be elected by the Counties in that District. Polk County's district includes Coos, Curry, Jackson, Lincoln, Tillamook and Yamhill. The Board of Commissioners must name a delegate to vote on behalf of Polk County for the election of the District 5 representatives.

**BY CONSENSUS, COMMISSIONER POPE WAS APPOINTED AS THE AOC FOREST
MANAGEMENT SUBCOMMITTEE VOTING DELEGATE.**

Commissioner Ainsworth adjourned the meeting at 9:25 am.

Minutes: Heather Chase
Approved: December 20, 2016