

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
December 6, 2016

1. At 9:05 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Ainsworth were present.
2. **MINUTES** **COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH
SECONDED TO APPROVE THE MINUTES OF NOVEMBER 29, 2016.**

 MOTION PASSED UNANIMOUSLY
3. **DEPARTMENT UPDATE** – Val Unger, Clerk, gave a Clerk’s Department update. The General Election went very smoothly thanks to the new vote tabulator machine. Staff were out by midnight, which was a new record for a presidential election. Voter turnout was 79% (about 41,000) out of the approximately 52,000 registered voters. Registered voters have increased (up from 43,000 in Nov 2015) mostly due to the new motor voter law. Staff processed over 5,000 new voter registrations starting in July that were backlogged for the last two years. Val is expecting reimbursement of \$0.15 per voter (approximately \$7,500 - \$8,000) to be received for these registrations. Ann Captain retired last month. Kim Williams moved from Recording Clerk to Elections Clerk, and Coren Paris from the Community Development Department is the new Recording Clerk. So far the department has received three BOPTA petitions.
4. **DEPARTMENT UPDATE** – Linda Fox, Treasurer, gave a Tax Department update. This tax season was the first where the County contracted out the printing and mailing of tax statements. Before it had all been done in house. Contracting out this service actually saved the department \$1,000 in efficiencies, and staff were fully caught up on all work when tax payments starting being received. All tax payments were processed within three days after the 15th. The collection rate was 91% through the end of November. Approximately \$1.1 million was paid via credit cards and e-checks. Last year’s tax collection rate through June 30 was 97.3% (including 2% discount).
5. **NON-LISTED ITEMS** – (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.) None.

Commissioner Wheeler adjourned the meeting at 9:32 am.

Minutes: Heather Chase
Approved: December 13, 2016