

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES November 9, 2016**

**1. CALL TO ORDER & ATTENDANCE**

At 9:05 a.m., Commissioner Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Pope were present.

Staff present:           Greg Hansen, Administrative Officer  
                              Matt Hawkins, Administrative Services Director  
                              Morgan Smith, County Counsel  
                              Austin McGuigan, Community Development Director  
                              Mark Bernard, Senior Planner

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

There will be no Board of Commissioners meetings on Tuesday, November 15 or Wednesday, November 16 due to lack of a quorum.

The Board of Commissioners will attend the Association of Oregon Counties Annual Conference Monday, November 14, 2016 – Friday, November 18, 2016 at the Eugene Hilton, 66 E 6th Ave, Eugene, OR 97401.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY**

**6. APPROVAL OF MINUTES OF BOARD MEETING OF NOVEMBER 2, 2016**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF THE BOARD MEETING OF NOVEMBER 2, 2016.**

**MOTION PASSED UNANIMOUSLY**

## **7. LENGTH OF SERVICE AWARDS**

The following employee(s) were recognized for their length of service to the County:

Tom Filson – 25 years  
Donna Pettit – 20 years  
Mark Omnes – 15 years  
Josh Herzberg -- 10 years

## **8. BOARD DELIBERATIONS**

Austin McGuigan, Community Development Director and Mark Bernard, Senior Planner, explained that Polk County has been participating in the Salem River Crossing Transportation Planning Process to identify a preferred location for a new bridge across the Willamette River in the Salem-Keizer area. A proposed amendment to the Salem UGB would accommodate the new bridge alignment. Findings of fact, included as "Attachment D" to the October 5, 2016 staff report, address the applicable review and decision criteria and demonstrate that the proposed UGB expansion is consistent with state statutes, statewide planning goals, and Polk County's comprehensive plan policies. At the October 12, 2016 joint public hearing, a total of 57 people testified. Polk County closed the public hearing, and held the record open until October 19, 2016, for new evidence and written testimony, and until October 26, 2016 for rebuttal to new evidence. Another 21 pieces of written testimony were submitted during the open record period and additional evidence contained in 26 supporting documents were submitted to address issues raised during the October 12, 2016 joint public hearing. Evidence and testimony received by October 26, 2016 is in the record and available for review on the project website ([www.cityofsalem.net/ca1604](http://www.cityofsalem.net/ca1604)) and in the record in the Community Development office. A summary of responses to issues raised during the public testimony, open record and rebuttal period authored by Angelo Planning Group was provided to the Board on November 7, 2016. The Polk County Planning Commission reconvened October 26, 2016 to consider the evidence and testimony in the record. After deliberation, the Planning Commission voted 6-1 to recommend approval of the proposed UGB expansion and adoption of the proposed amendments to the Polk County Comprehensive Plan Map and Polk County Transportation System Plan (Exhibits A & B to the November 2, 2016 memo), and recommend the Board direct staff to prepare findings for adoption. Julie Warnicke, Transportation Planning Manager for the City of Salem, and Matt Hasty, Project Manager for Angelo Planning Group were in attendance to provide staff support and answer any questions. Staff also recommends the Board adopt the proposed amendments to the Polk County Comprehensive Plan Map and Polk County Transportation System Plan (Exhibits A & B to the November 2, 2016 memo), and direct staff to prepare findings for adoption.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO ADOPT THE PROPOSED AMENDMENTS TO THE POLK COUNTY COMPREHENSIVE PLAN MAP AND POLK COUNTY TRANSPORTATION SYSTEM PLAN, AND DIRECTED STAFF TO PREPARE FINDINGS FOR ADOPTION.**

**MOTION PASSED UNANIMOUSLY**

Staff will draft an Ordinance for approval on November 30, 2016. The Board thanked the Polk County, City of Salem, and Angelo Planning Group staff on the work they have done to get the process to this point.

At 09:15 a.m., Commissioner Wheeler asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) ORDER NO. 16-17**

Adopt Order No. 16-17 in the matter of imposing speed restrictions on Grand Ronde Rd. North.

**(b) CONTRACT NO. 16-193**

Approve Contract No. 16-193 with the Oregon Affordable Housing Assistance Corporation for real property tax payment assistance.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Jennifer Wheeler, Chair

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Mike Ainsworth, Commissioner

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Craig Pope, Commissioner