

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES October 12, 2016

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Commissioner Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Ainsworth was present.

Staff present: Greg Hansen, Administrative Officer
 Matt Hawkins, Administrative Services Director
 Morgan Smith, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The meetings are held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Directors for the Polk Extension Service District will be meeting on Wednesday, October 12, 2016 at 1:30 pm in the Courthouse Conference Room.

The Board of Commissioners will hold a joint public hearing with the Polk County Planning Commission and appointed and elected representatives from the City of Salem, the City of Keizer, and Marion County concerning amendment of the Salem-Keizer Urban Growth Boundary (UGB) and corresponding amendments to the Polk County Transportation System Plan (TSP) on Wednesday, October 12 at 6pm at the Salem Senior Center, 2615 Portland Rd., Salem, OR 97301.

3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY

6. APPROVAL OF MINUTES OF BOARD MEETING OF OCTOBER 5, 2016

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF THE BOARD MEETING OF OCTOBER 5, 2016.

MOTION PASSED UNANIMOUSLY

7. LENGTH OF SERVICE AWARDS

The following employee was recognized for their length of service to the County:
Dale Hlavinka – 20 years

8. PUBLIC HEARING

Commissioner Wheeler opened the public hearing regarding Comprehensive Plan Amendment PA 15-02 and Zone Change ZC 15-01.

Mark Bernard, Senior Planner and Austin McGuigan, Community Development Director presented the staff report. This application is proposing to change the existing comprehensive plan designation of the 0.7 acre property located at 114 52nd Ave. Salem, OR from Unincorporated Community Commercial to Unincorporated Community Industrial, and the existing zoning designation of the property from Eola Unincorporated Community Commercial (Eola UC-C) to Eola Unincorporated Community Industrial Commercial (Eola UC-IC). This property currently houses the showroom for teardrop camper trailers. The proposed plan amendment and zone change would allow the property to accommodate the production and assembly of these trailers as well. A public hearing was held with the Polk County Hearings Officer, who recommends approval of the plan amendment and zone change. Staff concurs with the recommendation.

Andrew Sprouer, legal representative for the applicant, testified in support of the plan amendment and zone change.

Hearing no further testimony, Commissioner Wheeler closed the public hearing.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO ADOPT LEGISLATIVE AMENDMENT 15-02.

MOTION PASSED UNANIMOUSLY

The Board of Commissioners directed staff to draft an Ordinance for adoption on the October 26, 2016 Consent Calendar.

At 09:10 a.m., Commissioner Wheeler asked if there was a need for executive session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

(a) ORDER 16-16

Adopt Order 16-16 in the matter of a speed zone on Grand Ronde Road North.

(b) NEW JOB SPEC AND SALARY RANGE

Approve new job specs and salary range for the position of Veterans' Services Officer.

(c) DISTRICT ATTORNEY - CONTRACT NO. 16-178

Approve Contract No. 16-178 with Liberty House for child abuse assessments.

- (d) **DISTRICT ATTORNEY - CONTRACT NO. 16-179**
Approve Contract No. 16-179 with Juliette's House for child abuse assessments.

POLK COUNTY BOARD OF COMMISSIONERS

Jennifer Wheeler, Chair

Mike Ainsworth, Commissioner

Craig Pope, Commissioner

Minutes: Heather Chase
Approved: October 19, 2016