

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
DECEMBER 15, 2015

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope was present, Commissioner Wheeler was excused.

2. **MINUTES** **COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE MINUTES OF DECEMBER 8, 2015.**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

3. **EAGLE CREST TOWER SUBLEASE** – Morgan Smith, County Counsel presented a lease for parcel of land at the Eagle Crest Tower site for a new communications tower to be built. The Land Use approval is currently pending in the Community Development Department. Morgan explained that the value of the tower itself will be taxed, along with the taxable value of the land the new tower will be built on (approximately \$1,500).
4. **OUT OF STATE TRAVEL REQUEST** – Noelle Carroll, Health Service Director requested approval for out of state travel for the Health Service Analyst to attend an electronic health record training in Maryland at the end of January.

BY CONSENSUS, THE BOARD APPROVED THE OUT OF STATE TRAVEL REQUEST.

5. **CO-LOCATION MODEL UPDATE** – Brent DeMoe, Family & Community Outreach Manager introduced the partners in the Academy Building Co-location model. Diane Merry with Community Action Agency, Nicole Best with the Salvation Army, Tammy McCammon with HALO, Shannon Van Height with Childcare Resource & Referral (through Community Action Agency), Stephanie Gilbert with Family Resource Navigators (Child Welfare), and Patrice Altenhoffen and Sara Matthews, and Tanya Holten with Family Building Blocks, and Michelle Bornfleth with Service Integration. Each partner testified about the effectiveness of the co-location model and assistance provided to the citizens of Polk County. The Independence co-Location office will have the grand opening in January.

Family Building Blocks explained that they are working towards developing a permanent relief nursery in Dallas. Brent DeMoe requested approval to proceed with looking at options within the Academy Building (either through a modular or remodel) to open a relief nursery.

6. **INMATE FUND BANK ACCOUNT SIGNER CHANGE** – Greg Hansen, Administrative Officer explained that the bank requires minutes from the appointment of Sheriff Mark Garton to add him to the Inmate Fund Bank Account.
7. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.) None.

Commissioner Ainsworth adjourned the meeting at 9:45 am.

Minutes: Heather Chase
Approved: December 22, 2015