

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES DECEMBER 9, 2015**

**1. CALL TO ORDER & ATTENDANCE**

At 9:00 a.m., Commissioner Ainsworth declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Wheeler was present, Commissioner Pope was excused.

Staff present:           Matt Hawkins, Administrative Services Director  
                                  Morgan Smith, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Grand Ronde Sanitary District Board of Trustees will meet on Wednesday, December 16, 2015 at 9:15 am in the Courthouse Conference Room, 850 Main St., Dallas, OR 97338.

**3. COMMENTS (FOR ITEMS NOT ON THIS AGENDA)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM**

**6. APPROVAL OF MINUTES**

**MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE MINUTES OF NOVEMBER 25, 2015.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM**

**7. LENGTH OF SERVICE AWARDS**

The following employee(s) were recognized for their length of service to the County:  
Fahlene Lockwood – 10 years

At 9:02 a.m., Commissioner Ainsworth asked if there was need for an Executive Session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) ORDER NO. 15-18**

Adopt Order No. 15-18 in the matter of a Solid Waste Collection Rate Increase by Valley Recycling & Disposal, Inc.

**(b) BEHAVIORAL HEALTH - CONTRACT NO. 15-184**

Approve Contract No. 15-184 with Cindy Thomas for mental health services.

**(c) RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF NOVEMBER.**

**POLK COUNTY BOARD OF COMMISSIONERS**

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Mike Ainsworth, Chair

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Jennifer Wheeler, Commissioner

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Craig Pope, Commissioner

Minutes: Heather Chase  
Approved: December 16, 2015