

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
April 14, 2015

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler was present, Commissioner Pope was excused.

2. **MINUTES** **COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE MINUTES OF APRIL 7, 2015.**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

3. **MEASURE 49 APPEAL** – Austin McGuigan, Community Development Director, explained that there is a land partition appeal on an 8.8 acre parcel on the corner of Spring Valley Rd. and Oak Knoll. The landowners received Measure 49 authorization in 2007 that waives the Oregon Land Use Provisions for the establishment of a home site. The neighboring property owners appealed the partition approval. Polk County Zoning Ordinance, Chapter 111.280, allows the Board of Commissioners to determine the appropriate hearings body for the appeal. Austin is recommending the Board send the matter to the Polk County Hearings Officer, Bob Oliver, to consider the appeal.

BY CONSENSUS, THE BOARD SENT THE MEASURE 49 APPEAL TO THE POLK COUNTY HEARINGS OFFICER FOR CONSIDERATION.

4. **CDBG APPLICATION** – Diana Cvitanovich, Program Developer for the Polk Community Development Corporation (Polk CDC), explained that the Community Development Block Grant (CDBG) funding is from Housing & Urban Development (HUD), to the state Infrastructure Finance Authority (IFA) that awards CDBG applications to non-entitlement jurisdictions in Oregon. In 2006, to comply with new IFA funding rules, the jurisdictions of Monmouth, Independence, Dallas, Falls City and Polk County partnered with a non-profit, Polk CDC to form the Polk Regional Collaborative (PRC). Since that time, the PRC has applied for six biennial CDBG Awards: Dallas has been awarded twice, Monmouth has been awarded twice, Independence has been awarded once, and Falls City has applied once, but was not awarded. For the upcoming year, Diana feels that it is Polk County's turn to be the lead applicant.

At this time, the amount budgeted for the upcoming CDBG Application cycle is not known, but the maximum award is \$400,000. This funding is used for housing rehabilitation loans and grants for low-income homeowners in the County. Polk CDC facilitates the CDBG Application process, prepares the application, holds the public hearing, and keeps the record. If awarded, the applicant jurisdiction enters into the agreement with IFA, and then the jurisdiction enters into a sub agreement with Polk CDC to administer the housing rehabilitation program.

The CDBG application period is from July 1 – September 30. The Board will discuss whether or not to be the applicant, and respond by May 1.

5. **JOB GROWERS BYLAWS** – Morgan Smith, County Counsel, presented the draft bylaws for the Mid-Valley Workforce Board for Linn, Marion, Polk and Yamhill Counties. The County Councils from each of these counties have already reviewed and approved the by-laws, and Morgan wanted to ensure the Board was able to review them prior to the Mid-Valley Workforce Board approval.
6. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.) None.

Commissioner Ainsworth adjourned the meeting at 9:25 am.

Minutes: Heather Merrill
Approved: April 21, 2015