

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
March 3, 2015

1. At 9:00 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commission Pope and Commissioner Wheeler were present.
2. **MINUTES** **COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF FEBRUARY 24, 2015.**

MOTION PASSED UNANIMOUSLY.
3. **MORROW ROAD PAVING** – Todd Whitaker, Public Works Director discussed paving needs on Morrow Road. In the early 2000's, Claude White (White's Trucking) paved approximately 1000 feet of Morrow Rd. in front of the home and trucking operation. During the road bond, the County paved Morrow Rd from the approach to Rickreall Rd. to just over the bridge. This left approximately 1000 feet of gravel in between the County's pavement and White's pavement. At that time, the County entered into an agreement with White to connect these two paved areas, for \$20,000, which Todd cannot find record of being paid. Now, this pavement is in need of resurfacing, at a total cost of \$60,000. Todd estimates that half the cost is needed for the County's portion of the road (from the approach to just over the bridge) and half being for the benefit of White's. Claude White has agreed to pay \$15,000, which is half of the predicted amount needed. Todd will continue to work with White on a solution and research what other pavement agreements with landowners specify about maintenance costs.
4. **ROCK CREEK EROSION CONTROL PROCUREMENT** – Todd Whitaker explained that the Public Works Department is scheduled to use the remainder of the OTIA funds for a Rock Creek Erosion Control project this summer. Public Works staff has completed 90% of the design work, however, due to the unconventional project, a design-bid-construct process is not the most effective process for this project. Todd is proposing to forego the normal bid process for the design, and allowing the contractor to propose their best approach for the last 10% of the design work, to limit the potential for high cost change orders. There is a resolution to approve this recommendation on the consent calendar for tomorrow.
5. **RECLASSIFICATION OF A FISCAL ANALYST II** – Matt Hawkins, Administrative Services Director, was out sick and requested this item be postponed until next week's meeting.
6. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - a. **CONSENT CALENDAR** – Greg Hansen, Administrative Officer, announced that there is a contract amendment scheduled on the Consent Calendar for tomorrow that Greg ended up having to sign last week due to time constraints. The amendment extended the dates of the original contract to allow the County continue working under Cover Oregon.
 - b. **SCHOOL BASED HEALTH CENTER BIDS** – Greg Hansen informed the Board that two bids were received for the School Based Health Center. One from Dalke and one from White Oak. The Dalke bid was approximately \$40,000 less than White Oak, and staff will move forward with a contract with Dalke for the construction. The total amount of the construction bid is under budget, and extra monies will be used to address parking lot expansion needs.

Commissioner Ainsworth adjourned the meeting at 9:37 am.

Minutes: Heather Merrill
Approved: March 10, 2015