

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
JANUARY 20, 2015

1. At 9:02 a.m., Commissioner Ainsworth declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler and Commission Pope were present.

2. **MINUTES** **COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF JANUARY 13, 2015.**

MOTION PASSED UNANIMOUSLY.

3. **LUCKIAMUTE WATERSHED COUNCIL UPDATE** – Kristen Larson, Luckiamute Watershed Council Coordinator, provided copies of the LWC's Annual Report. Ms. Larson explained that the LWC work area includes all land that drains into the Luckiamute, Little Luckiamute, and Ash Creek watershed, a total of 366 square miles, with 2/3 of that area located in Polk County. The LWC's accomplishments over the last year include the upper Luckiamute side channel reconnection, and continuing re-vegetation and livestock exclusion fencing along the main stem of the Luckiamute river. The Council has also received a multi-year grant award for knotweed control, which has allowed the treatment to expand to over 50 miles of river, and working with 161 landowners (91%) on this eradication. A grant was also received for the third and final phase of the Luckiamute State Natural Area rehabilitation at the confluence of the Luckiamute and Willamette rivers. The Council is just starting work on re-vegetation and ivy control on Ash Creek within the urban area of Independence. The Bi-laws of the Watershed Council was modified this last year to modify the work area to include an additional 40-50 acres to extend all the way to the Willamette River.

4. **RECLASSIFICATION OF AN OFFICE SPECIALIST II** – Matt Hawkins, Administrative Services Director requested a reclassification of Debbie Seals from an Office Specialist II to an Office Specialist III. Debbie has begun taking on higher level duties after some changes in the Behavioral Health department. This reclassification would take effect on February 1, 2015, and the fiscal impact is approximately \$1,200 for the remainder of the fiscal year.

BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF AN OFFICE SPECIALIST II TO AN OFFICE SPECIALIST III

5. **RECLASSIFICATION OF AN ASSOCIATE PLANNER** – Matt Hawkins also requested a reclassification of Sam Thomas from an Associate Planner to a Senior Planner. Austin McGuigan, Community Development Director explained that through the unsuccessful employment of the previous Planning Supervisor, Sam demonstrated the skills and leadership needed to work at the Senior Planner position. The Department will now be recruiting for an entry level Associate or Assistant Planner that Sam will help develop. This reclassification would take effect on February 1, 2015, and the fiscal impact is approximately \$1,700 for the remainder of the fiscal year.

BY CONSENSUS, THE BOARD APPROVED THE RECLASSIFICATION OF AN ASOCIATE PLANNER TO A SENIOR PLANNER

6. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

a. **RESOLUTION** – Morgan Smith, County Counsel informed the Board that he is drafting a resolution to be added to tomorrow's consent agenda for a public contracting exemption for the design and build process of the School Based Health Center.

Commissioner Ainsworth adjourned the meeting at 9:21 am.

Minutes: Heather Merrill
Approved: January 27, 2015