

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
DECEMBER 30, 2014

1. At 9:06 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth was present, Commissioner Pope was excused.

2. **MINUTES** **COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE MINUTES OF DECEMBER 23, 2014.**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

3. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **YOUTH SERVICES CONTRACT** – Greg Hansen, Administrative Officer presented Contract #14-199 to the Board. This is an amendment to the current contract with Polk Youth Services, Inc. to provide youth programs services. The current monthly contract amount is not covering all monthly costs for this program, so the monthly cost is increasing to \$55,000 monthly through the end of the fiscal year to meet demand.

BY CONSENSUS, THE BOARD APPROVED CONTRACT #14-199.

- b. **NEW JOB SPECS, SALARY RANGE & RECLASSIFICATION** – Matt Hawkins, Administrative Services Director presented a request to create a new job specification and salary range (\$3,667-\$4,641) for a Senior Operations Analyst, and reclassify Kristin Beck into this position. This position will provide additional administrative support for the Behavioral Health Director. This new job specification and reclassification would be effective January 1, 2015.

BY CONSENSUS, THE BOARD APPROVED THE NEW CLASS SPECIFICATION, SALARY RANGE, AND RECLASSIFICATION.

- c. **SCHOOL BASED HEALTH CENTER UPDATE** – Greg Hansen updated the Board that he and Brent DeMoe would be meeting with an architect later today to discuss the School Based Health Center project. To date, there is over \$300,000 in funding secured for this project: \$200,000 from Meyer Memorial Trust, \$100,000 from Ford Foundation, \$60,000 from the State, \$45,000 from Kaiser Permanente. There are two additional grants that Brent is waiting to hear back on totaling \$180,000. Greg hopes to have the facility operational by June so that it would be eligible to receive an additional \$60,000 for operational costs for the current fiscal year.

Commissioner Wheeler adjourned the meeting at 9:18 am.

Minutes: Heather Merrill

Approved: January 6, 2015