

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
DECEMBER 9, 2014

1. At 9:04 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler and Commissioner Ainsworth were present.

2. **MINUTES** **COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE MINUTES OF DECEMBER 2, 2014.**

MOTION PASSED UNANIMOUSLY.

3. **REVIEW CLERK FEE FOR DATA ACCESS** – Dean Anderson, Information Services Director, presented a memo for the Board to consider removing the \$20 access fee for the Clerk and Assessor on-line systems, and just making the system available to all public. Dean explained that the County only collects about \$400 annually from this program, but that does not cover staff time for people calling who lose their password. In addition, people coming into the office or calling on the phone can get that information from staff for no charge. By allowing online access to all public, this will alleviate some of the staff time used to find information for public, who will now be referred to be able to look up records information on their own. The website will still keep the login screen, but the login information will be available on the same screen.

BY CONSENSUS, THE BOARD APPROVED THE REMOVAL OF THE REGISTRATION FEE FOR ACCESS TO CLERK AND ASSESSOR ON-LINE SYSTEMS.

4. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **IVY REMOVAL** – Matt Hawkins, Administrative Services Director, presented a request from the Luckiamute Watershed Council (LWC) to enter into a cooperative agreement for Ivy mitigation at Ritner Creek Park. The total cost for this project is \$2,500, which the LWC is proposing to share. This project will entail pulling manual and chemical control of ivy (for two years), followed by plantings of native conifer.

BY CONSENSUS, THE BOARD APPROVED THE COOPERATIVE AGREEMENT WITH THE LUCKIAMUTE WATERSHED COUNCIL FOR RITNER CREEK PARK IVY MITIGATION.

- b. **DEPARTMENT NAME CHANGE** – Matt Hawkins requested the Board approve the Human Resources Department's name to return to the prior name of Personnel, which it still appears as in the budget. Matt explained that the Human Resources department is routinely mistaken for Department of Human Services, and the name Personnel may help eliminate some of that confusion from the general public.
- c. **MVBCN EXECUTIVE DIRECTOR REVIEW** – Greg Hansen, Administrative Officer, received an email from Janet Carlson requesting approval for the Behavioral Care Network to contract with Diana Moffit to conduct a review of Scott Tiffany.

BY CONSENSUS, THE BOARD APPROVED THE REVIEW OF SCOTT TIFFANY BY DIANA MOFFIT.

- d. **PUBLIC HEARING ADVERTISEMENT** – Greg Hansen requested guidance from the Board on what additional advertisement they would like to publish for the Public Hearings on the proposed operating levy. The legal notice has been published the last two weeks, there was an article in the Itemizer last week, and the information is on the County home page and events calendar. Greg suggested putting it on the Fairgrounds reader board for the December 18 meeting at the fairgrounds. The Board also would

like to try to get it in the West Side newspaper. For the meetings the Board would also like to have large printouts of the taxing district pie charts.

- e. **RECOUNT UPDATE** – Greg reminded the Board that the GMO measure ballot recount is today in the courthouse conference room.

Commissioner Pope adjourned the meeting at 9:29 am.

Minutes: Heather Merrill

Approved: December 16, 2014