

**GRAND RONDE SANITARY DISTRICT**  
**BOARD OF TRUSTEES**

**December 17, 2014, 9:15 a.m.**

**1. CALL TO ORDER AND NOTE OF ATTENDANCE**

Trustee Pope declared the meeting of the Grand Ronde Sanitary District Board of Trustees to be in session at 9:15 a.m. Trustee Ainsworth and Trustee Wheeler were present.

Staff present:           Greg Hansen, Interim Manager  
                              Morgan Smith, Legal Counsel  
                              Todd Whitaker, Public Works Director

**2. COMMENTS FOR ITEMS NOT ON THE AGENDA**

**3. APPROVAL OF THE AGENDA**

**MOTION:       TRUSTEE AINSWORTH MOVED, TRUSTEE WHEELER  
                      SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**4. APPROVAL OF THE MINUTES OF SEPTEMBER 17, 2014**

**MOTION:       TRUSTEE AINSWORTH MOVED, TRUSTEE WHEELER  
                      SECONDED, TO APPROVE THE MINUTES OF SEPTEMBER 17,  
                      2014**

**MOTION PASSED UNANIMOUSLY.**

**5. STATUS OF THE DISTRICT**

Greg Hansen reported that the transition of District Operators is now complete. Roy Bradley works full-time and on his 'weekend,' Dustin Thompson covers the facility. Todd is still looking into acquiring a System Control and Data Analysis (SCADA) telemetry system that would allow access to pump, flow, chemical levels, etc. remotely, and a software package that will notify the operator by telephone in the event of an after-hours power outage. Todd is also contacting local electricians to get the new-to-us back-up generator installed.

Greg informed the Board that due to the size of the District's budget, it is not required that the District have a formal audit, there is just a form that is submitted to the State in lieu of the audit. However, Linda Fox offered to perform a financial review of the District books, which is in the process. Heather will have an update of any findings for the next meeting. Greg also reported that one of the liens that the District has filed on past due accounts has been paid off. Greg will also be contacting the tribe after the holidays to discuss some tribal member accounts that are past due.

The District was recently awarded a \$2,100 Safety and Security Grant that the District used to install security cameras at the plant. There has been minor vandalism and evidence that someone tried to break through the fence. Todd will be posting signs to notify the public that the area is under video surveillance.

Todd reported that the NPDS discharge permit expires in June, and the renewal application for this permit was submitted earlier this week.

Hearing no further business, Trustee Pope adjourned the meeting at 9:30 a.m.

Minutes: Heather Merrill  
Approved: March 18, 2015