

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
SEPTEMBER 2, 2014

1. At 9:01 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Wheeler was present, Commissioner Ainsworth was excused.

2. **MINUTES** **COMMISSIONER WHEELER MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF AUGUST 26, 2014.**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

3. **HALO SPONSORSHIP REQUEST** - Tammy McCammon, Executive Director of the HALO Program attended the meeting to request sponsorship for an upcoming HALO event. The HALO Program is a youth organization funded through Workforce Investment Act dollars, this program serves youth ages 16-21 in Polk County by helping them complete school and work experience goals. There are currently 120 youth in the program, and 90% are high school dropouts. The upcoming event is a breakfast on September 25 at the Independence Civic Center. This event is geared toward local businesses as a partnership for work experience. These work experiences are 5-weeks, 20 hours per week, for these youth to learn essential work skills. The breakfast event is anticipated to have one hundred local business representatives attending, and Tammy requested assistance from the County to help offset the cost of the catering. Greg Hansen, Administrative Officer informed the Board that there is adequate funding available for this event through the Economic Development Fund.

BY CONSENSUS, THE BOARD APPROVED \$1000 FROM THE ECONOMIC DEVELOPMENT FUND BE USED TO SPONSOR THE HALO WORK EXPERIENCE EVENT.

4. **STATE EXTENSION BUDGET REVIEW** - Jim Clawson sits on the state Extension Commission Advisory Network and gave an update on the OSU Extension budget request for the upcoming biennium. Jim explained that the budget process going forward has become more lengthy due to a restructuring of the administration in higher education institutions. Extension has to frame the budget request within five investment options, at a minimum, modest and desired investment levels. Jim explained the new process and its proposed impacts to the Extension Service District.
5. **UPDATE ON DRUG PREVENTION SUMMIT** - Brent DeMoe, Family & Community Outreach Director, explained that for the last month or so, Brent and Matthew Stevenson, Tobacco Prevention Coordinator, have been working with the Marion County Prevention Program Coordinator to co-sponsor an education summit on October 2 at the Keizer Civic Center on the harmful effects of marijuana on a developing brain. However, within the past week, the Marion County Prevention Program has pulled out of the workshop due to the recent pushback from marijuana legalization being on the ballot in November. The event is now being organized and paid for by the Marion County Sheriff's office and one Marion County Commissioner, outside of prevention funding. Brent would like to know if the Board would like to continue to be a cosponsor of this event. The Board agreed that they did not want Polk County associated with the organization of this event, but staff can attend to learn about the new research on this topic.
6. **ACADEMY BUILDING DESIGNATED SMOKING AREA** - Matthew Stevenson requested the Board create a designated smoking area, and presented various locations around the campus that would support the construction of a covered structure, and would be sheltered from public view. Prevention funding from the state would assist with the construction costs. Staff recommended a location that is on Church St. near the handicap accessible entrance. This designated smoking area would be encouraged but would not be enforced. Looking forward, the Board will need to look into creating designated smoking areas at each County facility

campus. Brent will research the cost of the construction and present a more detailed proposal to the Board at a later date.

7. **FAMILY & COMMUNITY OUTREACH UPDATE** - Brent presented a new organizational chart. Over the last few weeks, there have been nine new employees in the department. Family Building Blocks will be moving into their new space next week. There will now be three community service organizations sharing space in the Academy Building with Family & Community Outreach.
8. **CHILDHOOD CANCER AWARENESS MONTH PROCLAMATION** - The Board has received an e-mail from Steven Firestein, Director of the American Cancer Fund for Children, Inc. requesting a proclamation recognizing September as Childhood Cancer Awareness Month in Polk County. Cancer is the leading cause of death by disease among children in our country today.

BY CONSENSUS, THE BOARD PROCLAIMED SEPTEMBER AS CHILDHOOD CANCER AWARENESS MONTH IN POLK COUNTY.

9. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
 - a. **STEP THREE HIRE REQUEST** - Sheriff Wolfe presented a request for a step three hire for a Corrections Deputy. The applicant is already a Certified Corrections Officer with eight years experience, and would be taking a pay cut to come to Polk County.

BY CONSENSUS, THE BOARD APPROVED THE STEP THREE HIRE REQUEST.

- b. **PUBLIC WORKS UPDATE** - Greg Hansen, Administrative Officer informed the Board that Public Works has completed the Chip Seals for the year. Fog Seals will be finishing up this week and striping will follow next week. There have been no rock chip claims so far. The rock used was smaller than what has been used in the past, and the oil stickier, which is a good combination. Greg also informed the Board that Todd Whitaker, Public Works Director, Austin McGuigan, Community Development Director, and Aaron Geisler would be meeting later this morning to select the final alternative recommendation for the Doaks Ferry Road realignment.
 - c. **BUENA VISTA PARK UPDATE** - Matt Hawkins, Administrative Services Director informed the Board that the paving was completed on Friday.

Commissioner Pope adjourned the meeting at 10:03 am.

Minutes: Heather Merrill
Approved: September 9, 2014