

**GRAND RONDE SANITARY DISTRICT**  
**BOARD OF TRUSTEES**

**September 17, 2014, 9:15 a.m.**

**1. CALL TO ORDER AND NOTE OF ATTENDANCE**

Trustee Pope declared the meeting of the Grand Ronde Sanitary District Board of Trustees to be in session at 9:15 a.m. Trustee Ainsworth and Trustee Wheeler were present.

Staff present:           Greg Hansen, Interim Manager  
                              Morgan Smith, Legal Counsel  
                              Todd Whitaker, Public Works Director

**2. ANNOUNCEMENTS**

**3. COMMENTS FOR ITEMS NOT ON THE AGENDA**

**4. APPROVAL OF THE AGENDA**

**MOTION:       TRUSTEE AINSWORTH MOVED, TRUSTEE WHEELER  
                      SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF THE MINUTES OF JUNE 11, 2014**

**MOTION:       TRUSTEE AINSWORTH MOVED, TRUSTEE WHEELER  
                      SECONDED, TO APPROVE THE MINUTES OF JUNE 11, 2014**

**MOTION PASSED UNANIMOUSLY.**

**6. STATUS OF THE DISTRICT**

Greg Hansen reported that the District is once again dealing with staffing changes. Dustin Thompson, who was working part time for Public Works and part time for the District, has now accepted a full-time position with Public Works. There is another part time Public Works employee, Roy, who has an educational background in Wastewater Treatment, that would like to take over the position. However, Roy lives in Corvallis, so his commute would be 1.5 hours each way. Currently, the position is not full time, and requires monitoring seven days a week. So the District would need to look into contracting with a third party to monitor on the weekends for the short term. A long-term solution that Todd is looking into is installing a System Control and Data Analysis (SCADA), which is a telemetry system that would allow access to pump, flow, chemical levels, etc. remotely. This would eliminate the need for staff to come in on the weekends if levels were normal.

In addition to looking into this SCADA System, Todd is also looking at the cost to get the 'new' generator set up and installed. The cost for both of these projects is estimated at \$40,000 total.

In the future, Greg is looking at options to get the County out of the sanitary business. Options for turning over management of the District is to the Grand Ronde Community Water. If not them, then either the City of Willamina or the Confederated Tribes of Grand Ronde. However, the Board expressed concern that no organization will want to take it over if there is no incentive, but directed Greg to continue having discussions with Grand Ronde Water about this possibility.

Todd informed the Board that the Tribe will be removing the tribal campus from the District system and transferring it onto their own system within the next couple months. This will cause a loss in monthly income, but also remove a large burden from our aging pump station #2. Once this property is removed Todd will look into abandoning that pump station.

DEQ has issued multiple warnings to the District over the last few months, mostly due to their staff not fully reading the District's permit. Todd is working on the District's new permit application which is due by December 31, 2014.

**7. LOCAL GOVERNMENT INVESTMENT POOL**

Greg Hansen presented an application for the Local Government Investment Pool. Currently the District has a large cash amount in checking that is earning little interest. The District qualifies to join the LGIP, and could earn additional interest on these funds while keeping the district funds accessible.

**BY CONSENSUS, THE BOARD APPROVED THE DISTRICT TO JOIN THE LOCAL GOVERNMENT INVESTMENT POOL.**

**8. SDIS JOINDER AGREEMENT**

Morgan Smith explained that SDISs now requiring each Special District to complete a Joinder of Trust Agreement in order to continue participating in the SDAO Insurance program. This is just a formality and does not change the insurance program.

**ADJOURNMENT**

Hearing no further business, Trustee Pope adjourned the meeting at 9:40 a.m.

Minutes: Heather Merrill

Approved: December 17, 2014