

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**May 27, 2014**

1. At 9:05 a.m., Commissioner Pope declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Wheeler were present.

2. **MINUTES**                    **COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED TO APPROVE THE MINUTES OF MAY 20, 2014.**

**MOTION PASSED UNANIMOUSLY.**

3. **COURTHOUSE FACILITY FUNDING OPPORTUNITY** - Greg Hansen, Administrative Officer informed the Board that AOC is preparing/collecting information from Counties on planned courthouse/facility improvements, in an attempt for AOC to secure some state funding through bonds to assist with these improvements. Greg reminded the Board that the Road Bond will be ending in 2016, giving the County an opportunity to go out for a facilities bond if they so choose. Greg anticipates that a facilities bond would cost approximately half of the current road bond (approximately \$8-\$10 million), and allow for upgrades to the Courthouse, Public Works building, and possibly the fairgrounds. In the past, the Board had discussed a more long-term solution to the court security, space, and building issue with the development of a criminal justice building to house the Courts, Sheriff, and District Attorney. However, Matt reminded the Board that even if a new criminal justice building is built, the current building still requires maintenance and upgrades. Greg recommends submitting an application for the County's vision, since there is no obligation or danger of applying, but is a step in long-range planning.

4. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **CARTOGRAPHER SALARY INCREASE** - Matt Hawkins, Administrative Services Director informed the Board that last year the Assessor III position received a salary increase, but the Cartographer position was unintentionally overlooked, despite that position having just as many responsibilities. Matt requested the Board approve a salary increase for the Cartographer position. There would be no fiscal impact this year, but allow growth for the current employee in future years.

**BY CONSENSUS, THE BOARD APPROVED THE CARTOGRAPHER SALARY INCREASE.**

- b. **COMMUNITY CORRECTIONS STATE FUNDING INCREASE** - Marty Silbernagel reported that Community Corrections funding increase amendment signed two weeks ago was incorrect. Marty presented the corrected amendment and requested signature.

**BY CONSENSUS, THE BOARD APPROVED THE AMENDMENT FOR COMMUNITY CORRECTIONS BIENNIUM CONTRACT.**

- c. **TAX FORECLOSED PROPERTY** - Greg updated the Board on the tax-foreclosed property in Independence. He spoke with the tenant and provided him a copy of the draft lease agreement. However, the tenant informed Greg that he might be moving to California now to live with his sister. Greg anticipates deciding within 4-6 weeks how to proceed with the property.
- d. **GENERAL FUND DEFICIT** - Greg asked the Board how they would like to proceed with the General Fund deficit since the anticipated \$300,000 from Columbia County for jail bed rental will not be received. Greg informed the Board that the County may still receive \$25,000 for jail bed rental from Benton County, and the anticipated Beginning

Fund Balance has increased by \$100,000, only leaving a \$175,000 deficit. Greg presented three possible options: the first is laying off two patrol positions. The second is to use contingency to cover the deficit. The third is to remove the wish list items that were approved (0.5 FTE Records Tech in the Sheriff's Office and 1.0 FTE Legal Secretary in the District Attorney's Office), in addition to laying off one additional Patrol deputy. The Board would like to wait to have this discussion with the Sheriff and District Attorney.

- e. **VEHICLE INCIDENTS** - Greg informed the Board that last Thursday there was a high-speed chase that resulted in a Sheriff's Patrol car being rammed by the suspect. The deputy was not injured. The Community Service van was also t-boned on Sunday by a woman running a stop sign, no one has reported any injury from that accident.

Commissioner Pope adjourned the meeting at 9:46 am.

Minutes: Heather Merrill  
Approved: June 3, 2014