

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES April 9, 2014**

**1. CALL TO ORDER & ATTENDANCE**

At 9:04 a.m., Commissioner Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth was present. Commissioner Pope was excused. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:           Greg Hansen, Administrative Officer  
                              Dave Doyle, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will conduct a public hearing to receive public comment on proposed Ordinance 14-03 in the matter of enacting an ordinance imposing a moratorium on the operation of registered medical marijuana facilities within the unincorporated area of Polk County, Oregon on Wednesday, April 16, 2014 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

The Board of Commissioners will attend the Friends of Polk County Candidates Forum on Thursday, April 17, 2014 at 7:00 p.m. in the Independence Public Library, 175 Monmouth St, Independence, OR 97351.

The Board of Commissioners will attend the West Salem Neighborhood Association Candidates Forum on Monday, April 21, 2014 at 7:00 p.m. in the West Salem Roths, 1130 Wallace Rd NW, Salem, OR, 97304

The Board of Directors for the Polk Extension Service District will meet on Wednesday, April 23, 2014 at 12:30 p.m. in the OSU Extension Service Office, Suite 301, 289 E Ellendale Ave, Dallas, OR 97338.

The Board of Commissioners will attend a meeting of the Mid-Willamette Jobs Council on Wednesday, April 23, 2014 at 3:00 p.m. in the Chemeketa Center for Business & Industry 626 High St NE room 203 Salem, OR.

The Board of Commissioners will attend the Dallas Chamber of Commerce Candidates Forum on Thursday, April 24, 2014 at 5:00 p.m. location to be determined.

The Board of Commissioners will attend the Green Villa Candidates Night on Friday, April 25, 2014 at 6:00 p.m. at the Green Villa Farms, 3110 Independence Hwy, Independence, OR 97351.

**3. COMMENTS (for items not on this agenda)**

Commissioner Ainsworth recognized David Doyle, County Counsel for his 20 years and one month of service to the County. This is Dave's last day and he will be greatly missed.

**4. APPROVAL OF AGENDA**

Greg Hansen added Item 7 to the agenda to discuss an IGA with Columbia County for Jail Bed Rentals.

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE AGENDA AS AMENDED.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

**6. APPROVAL OF MINUTES OF MARCH 26, 2014**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF MARCH 26, 2014.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

**7. COLUMBIA COUNTY IGA**

Greg Hansen presented an IGA with Columbia County for the rental of jail beds. Columbia County is awaiting the results of a bond measure to keep their jail open. If the bond passes, this agreement would be void. If the bond fails, Polk County would start housing Columbia County inmates starting June 1, 2014. The agreement is for ten permanent beds at a rate of \$65 per day, with an option to add two additional beds at a rate of \$75 per day. The potential fiscal impact for Polk County is approximately \$250,000 increased revenue. Columbia County would be responsible for transportation to and from the facility, and medical costs associated with their inmates.

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE IGA WITH COLUMBIA COUNTY FOR THE RENTAL OF JAIL BEDS.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

At 9:15 a.m., Commissioner Wheeler asked if there was need for an Executive Session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) ORDINANCE 14-04**

Adopt Ordinance 14-04 in the matter of Legislative Amendment LA 13-02 to amend the standards for Bed and Breakfast facilities in the Polk County Zoning Ordinance and provide additional clarification pertaining to the interpretation of the Polk County Zoning Ordinance.

**(b) ORDINANCE 14-05**

Adopt Ordinance 14-05 in the matter of Legislative Amendment LA 14-01 to amend the Polk County Transportation Systems Plan.

**(c) ORDINANCE 14-06**

Adopt Ordinance 14-06 in the matter of Legislative Amendment LA 14-02 to amend the list of outright permitted uses in the Unincorporated Community Commercial Retail, Unincorporated Community Commercial General, and the Unincorporated Community Industrial commercial zones.

**(d) ORDER 14-05**

Adopt Order 14-05 in the matter of vacating Aspen Street.

**(e) PUBLIC WORKS - Contract No. 14-35**

Approve contract #14-35 with Northwest Testing Inc. for on-call miscellaneous testing and inspection.

**(f) HUMAN RESOURCES - Contract No. 14-36**

Approve contract #14-36, employment agreement with Morgan B. Smith.

**(g) COMMUNITY DEVELOPMENT - Contract No. 14-37**

Approve contract #14-37 with Jerry Jackson for Code Enforcement services.

**(h) JUVENILE - Contract No. 14-40**

Approve contract #14-40, with Yamhill County for Juvenile Detention Beds

**(i) PUBLIC WORKS - Contract No. 14-41**

Approve contract #14-41 with Zion Natural Resources Consulting for on-call consulting services.

**(j) PUBLIC WORKS - Contract No. 14-26**

Approve contract #14-26 with Oregon Transportation Professionals for the Doaks Ferry Road Realignment.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Craig Pope, Chair

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Jennifer Wheeler, Commissioner

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Mike Ainsworth, Commissioner

Minutes: Heather Merrill  
Approved: April 16, 2014