

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES February 12, 2014

1. CALL TO ORDER & ATTENDANCE

At 9:00 a.m., Chairman Pope declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Wheeler were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present: Greg Hansen, Administrative Officer
 Dave Doyle, County Counsel
 Eric Berry, County Surveyor

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will hold a Public Hearing to consider an amendment to the Polk County Code of Ordinances Chapter 40: Social Gaming and Curfew on Wednesday, February 19, 2014 at 9am in the Courthouse Conference Room.

The Board of Commissioners will attend the Fair Board annual planning meeting on Saturday, February 22, 2014 at 9am at the Polk County Fairgrounds.

3. COMMENTS (for items not on this agenda)

4. APPROVAL OF AGENDA

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER
 SECONDED, TO APPROVE THE AGENDA.**

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER
 SECONDED, TO APPROVE THE CONSENT CALENDAR.**

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF FEBRUARY 5, 2014

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF FEBRUARY 5, 2014.

MOTION PASSED UNANIMOUSLY.

7. ORDER 14-03

County Counsel explained that a Public Hearing was held on January 15, and the record was closed on February 5. After the record closed, a letter was received from the Parks and Recreation Department expressing citing ORS 358.653 regarding historical properties, which Counsel explained does not apply to this road because it is not recognized as a historical resource. Even though this letter was received after public testimony closed, Counsel recommended including it in the public record with a notation that it was received late.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE ORDER 14-03 IN THE MATTER OF THE VACATION OF A PORTION OF BUTLER HILL ROAD.

MOTION PASSED UNANIMOUSLY.

At 9:04 a.m., County Counsel announced that the meeting was recessed to Executive Session for the purpose of discussing labor negotiations pursuant to ORS 192.660(2)(d). Although the public will be excluded, no vote may be taken in executive session. Media may attend but may not report on the meeting. A CD of the meeting is on file in the Board's office, but is confidential under ORS 192.660.

Chair Pope called the meeting back into regular session.

BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.

Chair Pope adjourned the meeting at 09:16.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) ORDER 14-04**
Approve Order 14-04 in the matter of the vacation of a portion of Steel Bridge Road.
- (b) HUMAN RESOURCES - EQUAL OPPORTUNITY EMPLOYMENT POLICY**
Adopt the revised Equal Opportunity Employment Policy.
- (c) PUBLIC WORKS - CONTRACT 14-15**
Approve Contract 14-15 with ODOT for the Doaks Ferry Road realignment.
- (d) RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF JANUARY 2014.**

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Jennifer Wheeler, Commissioner

Mike Ainsworth, Commissioner

Minutes: Heather Alvarez
Approved: February 19, 2014