

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES January 8, 2014

1. CALL TO ORDER & ATTENDANCE

At 9:02 a.m., Chair Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Pope were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present: Greg Hansen, Administrative Officer
 Dave Doyle, County Counsel
 Austin McGuigan, Community Development Director
 Jerry Sorte, Planning Manager

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will conduct a public hearing regarding the proposed vacation of Butler Hill Road on Wednesday, January 15, 2014 at 9:00 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

The Board of Commissioners will attend the biannual Department Head Meeting on Thursday, January 16, 2014 at 8:30 a.m. in the Courthouse conference room, 850 Main Street, Dallas, Oregon.

3. COMMENTS (for items not on this agenda)

4. APPROVAL OF AGENDA

Staff requested order #14-02, in the matter of the vacation of part of Briarwood Road be added to the consent calendar.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE AGENDA AS AMENDED.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE THE CONSENT CALENDAR AS AMENDED.

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF DECEMBER 18, 2013

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF DECEMBER 18, 2013.

MOTION PASSED UNANIMOUSLY.

7. ELECTION OF CHAIR

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO ELECT COMMISSIONER POPE AS BOARD CHAIR FOR 2014.

MOTION PASSED UNANIMOUSLY.

8. PUBLIC HEARING - LEGISLATIVE AMENDMENT

Chair Pope opened the public hearing. Jerry Sorte, Planning Manager presented Legislative Amendment 13-01, and explained that the purpose of this public hearing is for the Board of Commissioners to receive public testimony and to consider changes to Polk County Zoning Ordinance Chapter 111. The proposed updates would create a streamlined process for future updates to the text of the Polk County Zoning Ordinance in those instances where the amendments would implement changes to the Oregon Revised Statutes or Oregon Administrative Rules. With this change, these types of state rule updates would be adopted into the Polk County Zoning Ordinance without holding a public hearing. This streamlined process is authorized under ORS 197.612.

Chair Pope opened the hearing for public testimony and asked if there was any testimony from the public. No members of the public were present, so Chair Pope closed the public hearing.

MOTION: COMMISSIONER WHEELER MOVED, COMMISSIONER AINSWORTH SECONDED, TO APPROVE STAFF RECOMMENDATIONS TO ADOPT LEGISLATIVE AMENDMENT 13-01.

MOTION PASSED UNANIMOUSLY.

At 9:10 a.m., Chair Pope asked if there was need for an Executive Session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR**:

(a) DESIGNATION OF NEWSPAPER - ORDER #14-01

Adopt Order #14-01 in the matter of designating official newspapers for publication of County public notices.

(b) DESIGNATION OF REGULAR PUBLIC MEETINGS (ORS CHAPTER 192) - RES #14-01

Adopt Resolution #14-01 in the matter of designating regular public meeting times and dates.

(c) NEW CLASS SPECIFICATIONS AND SALARY RANGE

Approve new class specification and salary range for Community Health Supervisor.

- (d) **MENTAL HEALTH - CONTRACT NO. 14-01**
Approve contract #14-01 (Amendment 3 to Contract 13-100) with the Oregon Health Authority for biennium 2013-2015 funding.
- (e) **MENTAL HEALTH - CONTRACT NO. 14-02**
Approve contract #14-02 (Amendment 4 to Contract 13-100) with the Oregon Health Authority for biennium 2013-2015 funding.
- (f) **2014 MEETING INFORMATION**
Approve 2014 Board and Committee Meeting schedule for 2014.
- (g) **RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF DECEMBER 2013.**
- (h) **ORDER #14-02**
Adopt Order #14-02 in the matter of vacating a portion of Briarwood Road.

POLK COUNTY BOARD OF COMMISSIONERS

Craig Pope, Chair

Jennifer Wheeler, Commissioner

Mike Ainsworth, Commissioner

Minutes: Heather Alvarez
Approved: January 15, 2014