

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
December 17, 2013

1. At 9:01 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Pope were present.

2. **MINUTES** **COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF DECEMBER 10, 2013.**

MOTION PASSED UNANIMOUSLY.

3. **HAZARD MITIGATION PLAN UPDATE**

Austin McGuigan, Community Development Director reviewed the action items for the 2009 Hazard Mitigation Plan. The Polk County Steering Committee conducted a review of the progress made toward implementing the action items and presented their report to the BOC on October 8, the only action item is the continued item of expansive soils, but no new action items were recommend at that time.

The City of Salem recently completed their annual review of the Salem Natural Hazard Mitigation Plan, and identified an action item relating to critical transportation routes. As a result, the Polk County Steering Committee is recommending the inclusion of this new action item into the Polk County Multi-Jurisdictional Hazard Mitigation Plan.

The resolution to approve the action items is scheduled for the consent calendar on December 18, 2013.

4. **PROPOSED E-CIGARETTE POLICY**

Matthew Stevenson, Tobacco Prevention Coordinator requested the Board approve the proposed E-Cigarette Policy. This policy will essentially ban the smoking of e-cigarettes inside the County buildings, and only allow smoking of e-cigarettes in the same areas that regular cigarettes are allowed to be smoked.

BY CONSENSUS, THE BOARD APPROVED THE E-CIGARETTE POLICY AS PROPOSED.

5. **OUT OF STATE TRAVEL REQUEST**

Lt. Jeff Isham requested permission for Sgt. Garton and Sgt. Redding to travel to Ft. Lewis, Washington to pick up headlights for the armored vehicle and a stair-stepper for the jail employee workout room, acquired through Government Surplus at no cost to the County.

BY CONSENSUS, THE BOARD APPROVED THE OUT-OF-STATE TRAVEL REQUEST.

6. **USE OF COURTROOM FOR FILMING**

Jessica with LHG Releasing requested the use of Circuit Court 1 for the filming of '10 Days in a Madhouse'. The Courtroom would only be needed for one evening, for an 8-hr shoot. Judge Campbell attended the meeting and did not have any concerns with the use of the Courtroom being used after hours. The proposed date is February 26. The Board requested a disclaimer be signed by the film company prior to the shoot.

7. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **CITIZEN LETTER** - E.M. Easterly read into record a letter requesting the Commissioners pay the 6% PERS employee pick up.
- b. **SERVICE INTEGRATION NAME CHANGE** - Brent DeMoe, Service Integration Manager requested approval for a name change for the Service Integration Department to Family and Community Outreach, to better encompass the programs that the department offers.

BY CONSENSUS, THE BOARD APPROVED THE NAME CHANGE FROM SERVICE INTEGRATION TO FAMILY AND COMMUNITY OUTREACH.

Chair Wheeler adjourned the meeting at 9:25 a.m.

Minutes: Heather Alvarez

Approved: December 31, 2013