

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES December 11, 2013

1. CALL TO ORDER & ATTENDANCE

At 9:04 a.m., Chair Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Pope were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present: Greg Hansen, Administrative Officer
 Dave Doyle, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Grand Ronde Sanitary District Board of Trustees will hold their quarterly meeting on Wednesday, December 18, 2013 at 9:30 am in the Courthouse Conference room, 850 Main St., Dallas, Or 97338.

There will be no Board of Commissioners meeting on Wednesday, December 25, 2013, due to the Christmas Holiday.

There will be no Board of Commissioners meeting on Wednesday, January 1, 2014, due to the Christmas Holiday.

3. COMMENTS (for items not on this agenda)

Commissioner Wheeler announced that there would be no Board of Directors meeting on Tuesday, December 24, 2013 due to lack of a quorum.

4. APPROVAL OF AGENDA

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER
 SECONDED, TO APPROVE THE AGENDA.**

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER
 SECONDED, TO APPROVE THE CONSENT CALENDAR AS AMENDED.**

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF DECEMBER 4, 2013

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER SECONDED, TO APPROVE THE MINUTES OF NOVEMBER 6, 2013.

MOTION PASSED UNANIMOUSLY.

At 9:05 a.m., Chair Wheeler asked if there was need for an Executive Session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) HUMAN RESOURCES - REVISED FAMILY & MEDICAL LEAVE POLICY**
Approve the revised Family and Medical Leave Policy.
- (b) DOG BOARD REAPPOINTMENTS**
Reappoint Lucille Allen and Delbert Hoekstre to the Polk County Dog Board, terms to expire December 31, 2016.
- (c) HEALTH ADVISORY BOARD REAPPOINTMENTS**
Reappoint Gail Saxowsky, Barbara Townsend, Christy Perry, Sharon Tebb, and George Green to the Health Advisory Board, terms to expire December 31, 2015.
- (d) PLANNING COMMISSION REAPPOINTMENTS**
Reappoint Lee Herzberg to the Polk County Planning Commission, term to expire December 31, 2017.
- (e) RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF NOVEMBER 2013.**

POLK COUNTY BOARD OF COMMISSIONERS

Jennifer Wheeler, Chair

Craig Pope, Commissioner

Mike Ainsworth, Commissioner

Minutes: Heather Alvarez
Approved: December 18, 2013