

GRAND RONDE SANITARY DISTRICT
BOARD OF TRUSTEES

December 18, 2013, 9:30 a.m.

1. CALL TO ORDER AND NOTE OF ATTENDANCE

Trustee Pope declared the meeting of the Grand Ronde Sanitary District Board of Trustees to be in session at 9:53 a.m. Trustee Wheeler was present, Trustee Ainsworth was excused.

Staff present: Greg Hansen, Interim Manager
 David Doyle, Legal Counsel
 Todd Whitaker, Public Works Director

2. ANNOUNCEMENTS

The Board of Trustees wanted to wish "Merry Christmas" to the customers of the District

3. COMMENTS FOR ITEMS NOT ON THE AGENDA

4. APPROVAL OF THE AGENDA

**MOTION: TRUSTEE WHEELER MOVED, TRUSTEE POPE SECONDED, TO
 APPROVE THE AGENDA.**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

5. APPROVAL OF THE CONSENT CALENDAR

**MOTION: TRUSTEE WHEELER MOVED, TRUSTEE POPE SECONDED, TO
 APPROVE THE CONSENT CALENDAR.**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

6. APPROVAL OF THE MINUTES OF SEPTEMBER 18, 2013

**MOTION: TRUSTEE POPE MOVED, TRUSTEE WHEELER SECONDED, TO
 APPROVE THE MINUTES OF SEPTEMBER 18, 2013**

MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.

7. STATUS OF THE DISTRICT

Greg Hansen reported that since the last meeting, Todd has continued to oversee the operations of the District to make sure it remains in compliance. The equipment and facility are in good shape and the grounds have been cleaned up. Dustin Thompson has been working .75 FTE for the District and .25 FTE for Public Works. That will flip during the summer. Dustin is in the process of getting his provisional license (within 3-6 months), and hopefully will have his Wastewater Treatment & Collection I certification within a year. Until he receives that certification, the District has to contract with Oregon Association of Water Utilities to be Operator of Record (\$600/month).

8. CONFEDERATED TRIBES OF GRAND RONDE RATE CHANGE REQUEST

The Confederated Tribes of Grand Ronde has requested a review of two of their properties that are currently being charged a high amount but only house 2-4 employees. Greg will review the fee structure for the district, compared to surrounding municipalities and see how we can update the District fees for some facilities to be more fair. There was also three properties owned by the Tribes that were demolished and requested removal from District billing.

ADJOURNMENT

Trustee Pope adjourned the meeting at 10:25 a.m.

Minutes: Heather Alvarez
Approved: March 19, 2014