

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES November 27, 2013**

**1. CALL TO ORDER & ATTENDANCE**

At 9:01 a.m., Chair Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Pope were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:               Greg Hansen, Administrative Officer  
                                  Dave Doyle, County Counsel

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

**3. COMMENTS (for items not on this agenda)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES OF NOVEMBER 13, 2013**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF NOVEMBER 13, 2013.**

**MOTION PASSED UNANIMOUSLY.**

At 9:03 a.m., Chair Wheeler asked if there was need for an Executive Session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) HUMAN RESOURCES - REVISED COMMUNICATION PLAN**

Approve proposed recommendation for the revised Hazard Communication Plan.

**(b) SHERIFF'S OFFICE - CONTRACT NO. 13-213**

Ratify Contract #13-213 with the Oregon Military Department for the Emergency Management Performance Grant FY 2013.

**(c) HUMAN RESOURCES - CONTRACT NO. 13-214**

Approve Contract #13-214, employment agreement with Noelle Carroll, Health Services Director.

**(d) HUMAN RESOURCES - CONTRACT NO. 13-215**

Approve Contract #13-215, employment agreement with Geoff Heatherington.

**(e) RESOLUTION NO. 13-15**

Ratify Resolution #13-15 in the matter of honoring the Confederated Tribes of Grand Ronde Community of Oregon on its 30<sup>th</sup> anniversary of restoration of Federal Recognition.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Jennifer Wheeler, Chair

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Craig Pope, Commissioner

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Mike Ainsworth, Commissioner

Minutes: Heather Alvarez  
Approved: December 4, 2013