

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES November 6, 2013**

## 1. CALL TO ORDER & ATTENDANCE

At 9:06 a.m., Chair Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth was present. Commissioner Pope was excused. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present: Greg Hansen, Administrative Officer  
Dave Doyle, County Counsel

## 2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are ongoing, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

There will be no Board of Commissioners meeting on November 19 and 20 due to lack of a quorum.

The Board of Commissioners will attend the Association of Oregon Counties annual conference November 18-21, 2013 at the Eugene Hilton and Conference Center, 66 E 6th Ave, Eugene, OR 97401.

### 3. COMMENTS (for items not on this agenda)

#### 4. APPROVAL OF AGENDA

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
SECONDED. TO APPROVE THE AGENDA.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

## 5. APPROVAL OF CONSENT CALENDAR

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
SECONDED. TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

## 6. APPROVAL OF MINUTES OF OCTOBER 30, 2013

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER WHEELER  
SECONDED, TO APPROVE THE MINUTES OF OCTOBER 30, 2013.**

**MOTION PASSED BY A UNANIMOUS VOTE OF THE QUORUM.**

At 9:07 a.m., Chair Wheeler asked if there was need for an Executive Session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

- (a) HEALTH & HUMAN SERVICES - CONTRACT #13-201**  
Approve contract #13-201 with Central School District for school mental health counselor services.
- (b) PUBLIC WORKS - CONTRACT #13-202**  
Approve contract #13-202 (Amend 2 to contract 12-128) with K&D Services for flagging services.
- (c) PUBLIC WORKS - CONTRACT #13-203**  
Approve contract #13-203 (Amend 2 to contract 12-129) with D&H Flagging for flagging services.
- (d) PUBLIC WORKS - CONTRACT #13-204**  
Approve contract #13-204 (Amend 3 to contract 11-92) with Dan Kauffman Excavating for on-call equipment services.
- (e) PUBLIC WORKS - CONTRACT #13-205**  
Approve contract #13-205 (Amend 2 to contract 11-94) with Knife River for on-call equipment services.
- (f) PUBLIC WORKS - CONTRACT #13-206**  
Approve contract #13-206 (Amend 3 to contract 11-101) with Valley Concrete for on-call equipment services.
- (g) PUBLIC WORKS - CONTRACT #13-207**  
Approve contract #13-207 (Amend 3 to contract 11-102) with North Santiam Paving for on-call equipment services.
- (h) PUBLIC WORKS - CONTRACT #13-208**  
Approve contract #13-208 (Amend 1 to contract 13-20) with Mark Lafayette for on-call equipment services.
- (i) PUBLIC WORKS - CONTRACT #13-209**  
Approve contract #13-209 with Northstar Surveying for on-call professional consulting services.
- (j) DISTRICT ATTORNEY - CONTRACT #13-210**  
Approve contract #13-210 with the Department of Justice for the Criminal Fine Account grant agreement.
- (k) HUMAN RESOURCES - CONTRACT #13-211**  
Approve contract #13-211, employment agreement with Karen Cox for sex offender treatment services.
- (l) AFSCME DEPUTY DA CONTRACT**  
Adopt the proposed Collective Bargaining Agreement with AFSCME Deputy District Attorneys.

**POLK COUNTY BOARD OF COMMISSIONERS**

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Jennifer Wheeler, Chair

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Craig Pope, Commissioner

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Mike Ainsworth, Commissioner