

POLK COUNTY BOARD OF COMMISSIONERS
TUESDAY MEETING MINUTES
November 5, 2013

1. At 9:00 a.m., Commissioner Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Ainsworth were present.

2. **MINUTES** **COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE MINUTES OF OCTOBER 22 AND OCTOBER 29, 2013.**

MOTION PASSED UNANIMOUSLY.

3. **INSURANCE FOR NON-PROFITS** - Tina Andersen, Polk County Fairgrounds Manager explained that the Fairgrounds facilities operate under the umbrella of Polk County's insurance. For events where the facility is rented out by for-profit groups, those groups are required to carry their own insurance and name the County as an additional insured. Non-profit groups, like 4-H, we always assumed were covered through the OSU Extension Service. It was recently discovered, however, that OSU Extension Insurance coverage only applies to 'educational' activities, not fundraiser activities.

Other groups that use the facilities free of charge for business meetings such as the Farm Bureau, and Livestock Association the County is held liable for those meetings. Ray Steele with the Polk County Fair Board said that business meetings should be categorized separately from fundraisers and other events, because business meetings can be held at restaurants and other venues where proof of insurance is not required.

It is the fundraiser and livestock auction events that are in question of how to respond to the insurance risk. The County has a few options, which include continuing to assume the liability for these non-profits, purchase 'event center' insurance for these events and increase the Master Fee Schedule rental charges, or put the cost burden for the insurance onto the non-profit groups (CIS offers TULIP - one-time event coverage for \$103).

Statewide, most Livestock Associations carry their own insurance, which the Board recommended the Polk County Association should look into. Fairgrounds representatives will also contact OSU Extension to discuss possibly modifying the MOU with the County to extend coverage to all 4-H events.

4. **LOCAL ADDICTION PREVENTION PLANNING COMMITTEE APPOINTMENTS** - Marty Silbernagel, Community Corrections & Juvenile Director recommended the Board appoint five new member-at-large representatives to the Local Addiction Prevention Planning Committee: Jay Carey, Julio Vidrio, Sally Penna, Jennifer Lief, and Chief Darrell Tallan, each for a three-year term.

BY CONSENSUS, THE BOARD DECLARED APPROVED STAFF RECOMMENDATION FOR APPOINTMENTS TO THE LAPPC.

5. **PERS GOVERNMENT RATE POOL** - Greg Hansen, Administrative Officer informed the Board that the County is invited annually to join the PERS State and Local Government Rate Pool, which would pool the pension costs with the State of Oregon. Once joined, the County can never get out of it.

BY CONSENSUS, THE BOARD DECLINED JOINING THE PERS GOVERNMENT RATE POOL.

6. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **DECLARING SURPLUS PROPERTY** - Todd Whitaker, Public Works Director requested that the Board declare the County's 1992 Dodge Ram 150, ID#P923 as surplus property. This truck has been used at the Fairgrounds and has a history of mechanical difficulties and unreliability. If declared surplus, staff will post vehicle on a surplus website so interested members of the public can bid on it.

BY CONSENSUS, THE BOARD DECLARED THE 1992 DODGE RAM 150, ID#P923 AS SURPLUS PROPERTY.

- b. **BUILDING ENTRANCES** - Matt Hawkins, Administrative Services Director announced that starting November 18, the Courthouse building will be limited to four public entrances. One accessing the Sheriff's Department, one accessing the main lobby of the 'new' side of the courthouse, and the two entrances accessing the historical courthouse lobby. Remaining entrances will be locked and only accessible with employee ID access cards for entrance and exit, otherwise a local alarm will sound.

Chair Wheeler adjourned the meeting at 9:45 a.m.

Minutes: Heather Alvarez

Approved: November 12, 2013