

POLK COUNTY BOARD OF COMMISSIONERS
MINUTES September 18, 2013

1. CALL TO ORDER & ATTENDANCE

At 9:01 a.m., Chair Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Ainsworth and Commissioner Pope were present. A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present: Greg Hansen, Administrative Officer
 Dave Doyle, County Counsel

2. ANNOUNCEMENTS

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Trustees of the Grand Ronde Sanitary District will hold their quarterly meeting on September 18, 2013 at 9:30 a.m. in the Courthouse conference room.

The Board of Directors for the Polk Extension Service District will meet on Tuesday, October 1, 2013 at 4pm at the Polk Extension Office Conference Room, 289 E Ellendale Ave, Suite 301, Dallas, OR 97338.

The Board of Commissioners will attend a meeting of the Polk Extension Citizen Advisory Network (PECAN) on Tuesday, October 1, 2013 at 6:30pm at the Polk Extension Office Conference Room, 289 E Ellendale Ave, Suite 301, Dallas, OR 97338.

3. COMMENTS (for items not on this agenda)

PJ Johnson, Titus III Director will be retiring effective October 1, 2013. The Board recognized PJ for her service to the County for operating a female transition house for the last three years.

4. APPROVAL OF AGENDA

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.

MOTION PASSED UNANIMOUSLY.

5. APPROVAL OF CONSENT CALENDAR

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.

MOTION PASSED UNANIMOUSLY.

6. APPROVAL OF MINUTES OF SEPTEMBER 11, 2013

MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF SEPTEMBER 11, 2013.

MOTION PASSED UNANIMOUSLY.

7. DECLARATION OF CONSTITUTION WEEK

September 17 marks the 225th anniversary of the framing of the Constitution, and the Daughters of the American Revolution asked the Commissioners to commemorate this occasion with a proclamation of Constitution Week.

MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO PROCLAIM SEPTEMBER 17-23 AS CONSTITUTION WEEK.

MOTION PASSED UNANIMOUSLY.

At 9:07 a.m., Chair Wheeler asked if there was need for an Executive Session. Staff answered that there was not and the meeting was adjourned.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

(a) PUBLIC WORKS - CONTRACT #13-182

Approve contract #13-182 with Inman Surveying to provide on-call consulting services.

(b) PUBLIC WORKS - CONTRACT #13-183

Approve contract #13-183 with the City of Falls City for a road improvement project on Bridge Street.

POLK COUNTY BOARD OF COMMISSIONERS

Jennifer Wheeler, Chair

Craig Pope, Commissioner

Mike Ainsworth, Commissioner

Minutes: Heather Alvarez
Approved: September 25, 2013