

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**SEPTEMBER 3, 2013**

1. At 9:04 a.m., Chair Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Pope and Commissioner Ainsworth were present.

2. **MINUTES**                    **COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO APPROVE THE MINUTES OF AUGUST 27, 2013.**

**MOTION PASSED UNANIMOUSLY.**

3. **PUBLIC SURPLUS** - Greg Hansen, Administrative Officer, informed the Board that the Public Works Department is requesting permission to sell a 2008 Ford Crown Victoria on behalf of the Sheriff's Office.

**MINUTES                    COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED TO DECLARE THE COUNTY'S 2008 CROWN VICTORIA, ID #S0714 AS SURPLUS PROPERTY AND INSTRUCTED THE PUBLIC WORKS DEPARTMENT TO SELL THE VEHICLE.**

**MOTION PASSED UNANIMOUSLY.**

4. **COURTHOUSE SECURITY UPDATE** - Matt Hawkins, Administrative Services Director reported that the County is getting closer to limiting the building entrances. An architect is working on an egress study for the historical building to determine whether the south entrance can be locked. All planned employee-entrance exterior doors are now equipped with crash bars, card locks and key locks, but alarms and door signs still need to be installed. Once complete, staff will be able to enter and exit these doors using a key card, but members of the public will have to use designated public entrances.

The Court had access to funding that they had planned on using to purchase a door scanner, but because it could not get delivered within a reasonable timeframe, those funds are now not available until 2015.

5. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)

- a. **AFSCME MOA**

Greg Hansen reported that the labor contract was tentatively approved by AFSCME. The contract provides a 1.5% raise effective January and some selective salary increases. The contract will be added on to the consent calendar at the Board meeting on Wednesday, September 4.

Chair Wheeler adjourned the meeting at 9:20 a.m.

Minutes: Heather Alvarez

Approved: September 10, 2013