

**POLK COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY MEETING MINUTES**  
**JULY 30, 2013**

1. At 9:03 a.m., Chair Wheeler declared the Tuesday meeting of the Polk County Board of Commissioners in session. Commissioner Ainsworth and Commissioner Pope were present.
2. **MINUTES**            **COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED TO APPROVE THE MINUTES OF JULY 23, 2013.**  
  
                                 **MOTION PASSED UNANIMOUSLY.**
3. **WIC EXPANSION TO GRAND RONDE** - Randi Phillips, Public Health Director updated the Board on the continuing discussions with the State and Confederated Tribes of Grand Ronde to partner to provide WIC Services to the Grand Ronde area. Transportation is a major issue with the WIC clients located in the Grand Ronde area, and expanding the Public Health Program to Grand Ronde will alleviate that issue. Since there are no County employees available to manage it, Randi is looking into the possibility of contracting with an existing tribal employee to manage the program once a month. The tribe is willing to provide the office space and the State provides the printers and computers. Randi is in talks with the State to organize a caseload transfer and increase funding for this program to offset the costs, in order to make this expansion feasible.
4. **BUSINESS RETENTION PRESENTATION** - Nick Harville with SEDCOR discussed a new project SEDCOR is working on for business retention and expansion for Marion and Polk Counties. This program organizes and trains community members to interview local companies to gather information about business needs, obstacles, etc., then prioritizes the needs into actionable items that the community can focus on changing to make local businesses more successful. This program was developed through the University of Minnesota, but Bruce Sorte is certified to oversee the program in Oregon. SEDCOR is anticipating a program cost of \$25,000, and are applying for a grant to assist with the administration of the program, as well as seeking funds from Regional Solutions, local banks and utilities.
5. **NON-LISTED ITEMS** (Pursuant to ORS 192.640, the Board of Commissioners considered the below identified non-listed items.)
  - a. **OUT OF STATE TRAVEL REQUEST**  
Sgt. Mark Garton submitted a memo for Board approval for himself and Sgt. Redding to travel to Ft. Lewis, WA to pick up exercise equipment for the jail, that the County is receiving for free from the military surplus program.  
  
                                 **BY CONSENSUS, THE BOARD APPROVED THE OUT OF STATE TRAVEL REQUEST.**
  - b. **EARLY LEARNING COUNCIL LETTER OF INTEREST**  
Brent DeMoe, Service Integration Manager updated the Board on the status of the Early Learning Council. Polk County has been solicited for a letter of intent for an Early Learning Hub Demonstration Project. Brent recommends that the County continue to wait to sign a partnership agreement until the request for Application is released from the State before the County makes any decisions on who will be the best fit for a partnership. There will be seven hubs in Round 1, then increasing to 16 in Round 2 (though there may not be any funding left for Round 2). The first year will be focused on developing infrastructure and a funding structure, then after that will be about the programs for children.

Chair Wheeler adjourned the meeting at 9:43 a.m.

Minutes: Heather Alvarez  
Approved: August 6, 2013