

**POLK COUNTY BOARD OF COMMISSIONERS**  
**MINUTES July 10, 2013**

**1. CALL TO ORDER & ATTENDANCE**

At 9:05 a.m., Commissioner Wheeler declared the meeting of the Polk County Board of Commissioners to be in session. Commissioner Pope and Commissioner Ainsworth were present, A CD of the proceedings is on file in the Board of Commissioners' Office.

Staff present:           Greg Hansen, Administrative Officer  
                              Dave Doyle, County Counsel  
                              Matt Hawkins, Administrative Services Director

**2. ANNOUNCEMENTS**

Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.

Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.

The Board of Commissioners will conduct a public hearing to receive testimony on the submission of a Polk County Public Safety Local Option Tax Authorization, on Wednesday, July 24, 2013 at 9:00 a.m. and 7p.m. in the Courthouse Conference Room.

**3. COMMENTS (for items not on this agenda)**

**4. APPROVAL OF AGENDA**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE AGENDA.**

**MOTION PASSED UNANIMOUSLY.**

**5. APPROVAL OF CONSENT CALENDAR**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE CONSENT CALENDAR.**

**MOTION PASSED UNANIMOUSLY.**

**6. APPROVAL OF MINUTES OF JULY 3, 2013**

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO APPROVE THE MINUTES OF JULY 3, 2013.**

**MOTION PASSED UNANIMOUSLY.**

**7. RESOLUTION NO. 13-10 – SHORT TERM OPERATING LINE OF CREDIT**

Greg Hansen presented Resolution #13-10 to the Board. Due to the low beginning fund balances and the elimination of the O&C revenues that used to be received in September, the County needs to establish a line of credit to meet operational costs. The amount requested is \$2,000,000 to be utilized (most likely) during the months of September and October, and will be paid back with property taxes to be received in November.

**MOTION: COMMISSIONER POPE MOVED, COMMISSIONER AINSWORTH SECONDED, TO ADOPT RESOLUTION #13-10 IN THE MATTER OF AUTHORIZING THE ISSUANCE, NEGOTIATED SALE, EXECUTION AND DELIVERY OF A TAXABLE, NON-REVOLVING LINE OF CREDIT AND NOTE, SERIES 2013, IN AN AMOUNT OF \$2,000,000; APPOINTING AN AUTHORIZED OFFICER; APPOINTING NOTE COUNSEL AND PURCHASER; AND RELATED MATTERS.**

**MOTION PASSED UNANIMOUSLY.**

**8. RESOLUTION NO. 13-11 - PUBLIC SAFETY LOCAL OPTION TAX (OPERATING LEVY)**

Greg Hansen presented Resolution #13-11 to the Board. A Citizen's Operating Levy Committee has recommended the County consider placing a Public Safety Operating Levy measure on the ballot in November for an amount not to exceed \$.60/\$1,000. Staff is recommending the duration of the levy be 4-years. This resolution authorizes a public hearing to seek input from the citizens of the County. The public hearing is scheduled for July 24, 2013, at 9am and 7pm in the Polk County Courthouse Conference Room.

**MOTION: COMMISSIONER AINSWORTH MOVED, COMMISSIONER POPE SECONDED, TO ADOPT RESOLUTION 13-11 IN THE MATTER OF CALLING FOR A PUBLIC HEARING ON THE DECISION TO SUBMIT TO THE VOTERS THE QUESTION OF APPROVING A PUBLIC SAFETY OPERATING LEVY IN AN AMOUNT NOT TO EXCEED \$0.60/\$1,000 OF ASSESSED VALUE.**

**MOTION PASSED UNANIMOUSLY.**

At 9:15 a.m., County Counsel announced that the meeting was recessed to Executive Session for the purpose of discussing labor negotiations pursuant to ORS 192.660(2)(d). Although the public will be excluded, no vote may be taken in executive session. Media may attend but may not report on the meeting. A CD of the meeting is on file in the Board's office, but is confidential under ORS 192.660.

Chair Wheeler called the meeting back into regular session.

**BY CONSENSUS, THE BOARD DIRECTED STAFF TO PROCEED AS DISCUSSED.**

Chair Wheeler adjourned the meeting at 9:45 a.m.

The following items were approved by Motion under **5. APPROVAL OF CONSENT CALENDAR:**

**(a) RESOLUTION NO. 13-12 – INTER-FUND LOANS**

Adopt Resolution #13-12 in the matter of authorizing temporary inter-fund loans when funds experience a short term deficit cash situation.

**(b) RATIFY VALID VOUCHERS, LICENSES, PERSONNEL ACTIONS, PAYROLL, ETC., FOR THE MONTH OF JUNE 2013.**

**POLK COUNTY BOARD OF COMMISSIONERS**

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Jennifer Wheeler, Chair

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Craig Pope, Commissioner

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Mike Ainsworth, Commissioner

Minutes: Heather Alvarez  
Approved: July 17, 2013