

## POLK COUNTY BOARD OF COMMISSIONERS

**DATE & TIME:** June 26, 2013, 9:00 a.m.

**LOCATION:** Polk County Courthouse, Dallas, Oregon

THE LOCATION OF THIS MEETING IS ADA ACCESSIBLE. PLEASE ADVISE THE BOARD (503-623-8173), AT LEAST 24 HOURS IN ADVANCE, OF ANY SPECIAL ACCOMMODATIONS NEEDED TO ATTEND OR PARTICIPATE IN THE MEETING.

**PAGE:**

### **AGENDA ITEMS**

#### **1. CALL TO ORDER AND NOTE OF ATTENDANCE**

##### **(a) ANNOUNCEMENTS**

- (a) Regular meetings of the Board of Commissioners are held on Tuesday and Wednesday each week. The Tuesday meeting is held in the Board of Commissioners' Office Conference Room, 850 Main Street, Dallas, Oregon. The Wednesday meeting is held in the Courthouse Conference Room, 850 Main Street, Dallas, Oregon. Each meeting begins at 9:00 a.m. and is conducted according to a prepared agenda that lists the principal subjects anticipated to be considered. Pursuant to ORS 192.640, the Board may consider and take action on subjects that are not listed on the agenda.
- (b) Department Head/staff meetings with the Board of Commissioners are held on Monday, Thursday, and Friday. The meetings are held in the Board of Commissioners' Office Conference Room and are conducted between 9:00 a.m. and 5:00 p.m. The principal subjects anticipated to be considered are on-going, upcoming, and new matters bearing on County operations. Pursuant to ORS 192.640, the Board of Commissioners may consider and take action on subjects not listed within this announcement.
- (c) The Board of Directors for the Polk Extension Service will conduct a public hearing regarding the adoption of the Fiscal Year 2013-2014 Budget, Wednesday, June 26, 2013 at 1:30 p.m. in the Courthouse conference room.
- (d) The Board of Commissioners will give a County Update at the West Salem Business Association meeting on Thursday, June 27, 2013, beginning at 11:45 am at Roth's Salem West Conference Room.

#### **3. COMMENTS (for items not on this agenda)**

#### **4. APPROVAL OF AGENDA**

#### **5. APPROVAL OF CONSENT CALENDAR**

#### **6. APPROVAL OF MINUTES OF June 19, 2013**

102574-575

#### **7. GENERAL LIABILITY/PROPERTY INSURANCE - FISCAL YEAR 2013-2014**

576-581

Consider purchasing liability and property insurance policies for fiscal year 2013-2014.  
(Greg Hansen, Administrative Officer)

#### **8. WORKERS' COMPENSATION INSURANCE - CARRIER SELECTION**

582-587

Consider selecting CCIS as the Worker's Compensation Insurance carrier for the County.  
(Greg Hansen, Administrative Officer)

#### **9. PUBLIC HEARING - ADOPTION OF THE 2013-2014 BUDGET - RESOLUTION 13-08**

588-644

Adopt Resolution #13-08 in the matter of approving recommended budget and the levying of taxes for fiscal year 2013-2014.  
(Greg Hansen, Administrative Officer)

### **CONSENT CALENDAR**

#### **(a) DISTRICT ATTORNEY - CONTRACT #13-85**

645-646

Approve Contract #13-85 with Tamera Boggan for temporary part-time assistance in the CASA Program.  
(Aaron Felton, District Attorney)

#### **(b) DISTRICT ATTORNEY - CONTRACT #13-86**

647-648

Approve Contract #13-86 (Amend 1 to Cont 13-60) with Kathryn Axtell for CASA Coordinator Services.  
(Aaron Felton, District Attorney)

- 102649-650      **(c) CODE ENFORCEMENT – CONTRACT #13-87**  
Approve Contract #13-87, Personal Service Contract between Polk County and Jerry Jackson to provide Code Enforcement services.  
(Dave Doyle, County Counsel)
- 651-652      **(d) GENERAL SERVICES – CONTRACT #13-88**  
Approve Contract #13-88 with the City of Dallas for improvements on Courthouse Property.  
(Dave Doyle, County Counsel)
- 653-654      **(e) INFORMATION SERVICES – CONTRACT #13-89**  
Approve Contract #13-89 with the Department of Revenue for improvements to the County's mapping system.  
(Greg Hansen, Administrative Officer)
- 655-656      **(f) YOUTH PROGRAMS – CONTRACT #13-94**  
Approve Contract #13-94, with Rebecca Young to provide contracted foster parent services to three Mentor, ILP, or Transition Program youth.  
(Bobbi Spencer, HHS Senior Contract Specialist)
- 657-658      **(g) YOUTH PROGRAMS – CONTRACT #13-95**  
Approve Contract #13-95, with Jane Lynn Austin to provide contracted foster parent services to three Mentor, ILP, or Transition Program youth.  
(Bobbi Spencer, HHS Senior Contract Specialist)
- 659-660      **(h) YOUTH PROGRAMS – CONTRACT #13-96**  
Approve Contract #13-96, with Victoria Lua to provide contracted foster parent services to three Mentor, ILP, or Transition Program youth.  
(Bobbi Spencer, HHS Senior Contract Specialist)
- 661-662      **(i) PUBLIC HEALTH – CONTRACT #13-97**  
Approve Contract #13-97, with West Valley Hospital to provide tuberculosis chest x-rays and liver function blood tests at contracted rates.  
(Bobbi Spencer, HHS Senior Contract Specialist)
- 663-664      **(j) MENTAL HEALTH – CONTRACT #13-98**  
Approve Contract #13-98, with Tim Perez to provide psychiatric services and consultations.  
(Bobbi Spencer, HHS Senior Contract Specialist)
- 665-666      **(k) PUBLIC HEALTH – CONTRACT #13-99**  
Approve Contract #13-99, with the Department of Human Services for the biennium financing of Public Health programs.  
(Bobbi Spencer, HHS Senior Contract Specialist)
- 667-668      **(l) MENTAL HEALTH – CONTRACT #13-100**  
Approve Contract #13-100, with the Oregon Health Authority for the biennium financing of community addictions and mental health services.  
(Bobbi Spencer, HHS Senior Contract Specialist)
- 669-670      **(m) COMMUNITY DEVELOPMENT – CONTRACT #13-101**  
Approve Contract #13-101 with Robert Oliver for Hearings Officer Services.  
(Austin McGuigan, Community Development Director)
- 671-672      **(n) HUMAN RESOURCES – CONTRACT #13-102**  
Approve Contract #13-102, employment agreement with Greg Hansen.  
(Dave Doyle, County Counsel)
- 673-674      **(o) HUMAN RESOURCES – CONTRACT #13-103**  
Approve Contract #13-103, employment agreement with Todd Whitaker.  
(Greg Hansen, Administrative Officer)

**(p) COMMUNITY DEVELOPMENT – CONTRACT #13-104**

Approve Contract #13-104 with the Office of Emergency services for the Hazard Mitigation Grant Program.

(Austin McGuigan, Community Development Director)

**(q) COMMUNITY DEVELOPMENT – CONTRACT #13-105**

Approve Contract # 13-105 with the Polk Community Development Corporation for Hazard Mitigation Grant Program Management Services.

(Austin McGuigan, Community Development Director)

**THE BOARD OF COMMISSIONERS WILL MEET IN EXECUTIVE SESSION PURSUANT TO ORS 192.660.**

**ADJOURNMENT**